



SUPPLEMENTAL / BID BULLETIN NO. 2

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 06 July 2021 for the **Procurement of Consulting Services for Air Travel and Tourism Data and Analytics (DOT-BAC-REI No. 2021-011)**.

I. The following portions of the Bidding Documents are hereby amended as follows:

A. Section III. Bid Data Sheet

From	To
14.1 Bids will be valid until November 16, 2021	14.1 Bids will be valid until November 23, 2021.
15.2 The bids security will be valid until November 16, 2021	15.2 The bids security will be valid until November 23, 2021.
18. The address for submission of bids is <i>4th Floor, Procurement Management Division office, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City</i>	18. The address for submission of bids is <i>4th Floor, Procurement Management Division office, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City</i>
The deadline for submission of bids is <i>July 19, 2021 (until 9:00 a.m. only).</i>	The deadline for submission of bids is July 26, 2021 (until 9:00 a.m. only).
21.2 The address for opening of bids is <i>Multi-Purpose Hall, 6th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City</i>	21.2 The address for opening of bids is <i>Multi-Purpose Hall 6th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City</i>
The date and time for opening of bids is <i>July 19, 2021 at 10:00 a.m.</i>	The date and time for opening of bids is July 26, 2021 at 11:30 a.m.
<i>The Opening of Technical bids will be conducted through video conference using the MS Teams platform on July 19, 2021 at 10:00 a.m.</i>	<i>The Opening of Technical bids will be conducted through video conference using the MS Teams platform on July 26, 2021 at 11:30 a.m.</i>
<i>Prospective bidders who are interested in joining the opening of technical bids must send the following details to the BAC Secretariat via e-mail at dot.bac@tourism.gov.ph not later than 5:00 p.m. of July 18, 2021:</i>	<i>Prospective bidders who are interested in joining the opening of technical bids must send the following details to the BAC Secretariat via e-mail at dot.bac@tourism.gov.ph not later than 5:00 p.m. of July 25, 2021:</i>
<ul style="list-style-type: none"> • <i>Name of Representative(s) - Maximum of two (2)</i> 	<ul style="list-style-type: none"> • <i>Name of Representative(s) - Maximum of two (2)</i>

From	To
<ul style="list-style-type: none"> • <i>Company Name:</i> • <i>Email Address:</i> • <i>Contact No.:</i> 	<ul style="list-style-type: none"> • <i>Company Name:</i> • <i>Email Address:</i> • <i>Contact No.:</i>

II. The following clarifications are provided for the guidance and reference of the shortlisted bidder:

Listed are the questions and clarifications from the bidder	Answers and Applied amendments in the Terms of Reference
<p>Request to incorporate the additional clauses to the General Conditions of Contract:</p> <p>1. Restrictions.</p> <p>The Procuring Entity:</p> <p>(a) will use reasonable efforts to ensure that only authorised users access the platform and that neither the Service, the Content, nor any Reports are displayed outside of the platform or distributed in any way to any third party (other than as set out in below);</p> <p>(b) shall not rent, lease, distribute, transfer, copy, reproduce, display, modify, sublicense, assign, make available, publish or timeshare the Service, the Content, the Reports, or any portion thereof; or</p> <p>(c) will not reverse engineer or access the Services in order to (i) build a competitive product or service, (ii) build a product using similar ideas, features, functions or graphics of the Services, or (iii) copy any ideas, features, functions or graphics of the Services;</p> <p>(d) will not use the Services on behalf of another individual or organization;</p> <p>(e) will take all reasonable steps to protect the Platform from unauthorised access or use and will use best efforts to prevent third parties from obtaining credentials, and will not attempt to gain unauthorised access to the Services or their related systems or networks; the Procuring Entity will immediately inform Forwardkeys of the loss or theft of any credential</p>	<p>We can't amend the General Conditions of Contract (GCC), if at all, the provisions of the Special Conditions of Contract (SCC) may be discussed and amended during contract negotiation.</p>

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<p>and/or any actual or potential unauthorised access or to the Service;</p> <p>(f) will not use the Service or Content in a manner that could result in an illegal act that would contravene with any laws and governmental rules and regulations that may be applicable to the usage of such Content;</p> <p>(g) will not impede, damage or impair the normal functioning of the Service or the rights of Forwardkeys or third parties; and</p> <p>(h) will not copy, frame or mirror any part or content of the Services, other than copying or framing on your own intranets or otherwise for your own internal business purposes;</p> <p>(i) will not directly or indirectly export or transmit the Content (or any part thereof) to any country to which such export or transmission is restricted by any applicable regulation or statute (including of the USA, Canada and United Nations), without the prior written consent of the competent governmental authority and Forwardkeys.</p> <p>2. Internal Business Use. Unless otherwise indicated, all access to the platform and use of Forwardkeys Content and Reports are solely for Procuring Entity's internal business purposes.</p> <p>3. Disclosure Protection. The Procuring Entity is allowed to disclose the Content and Report as set out herein. Any authorised disclosure of Reports or information based on Forwardkeys' Content shall contain the following disclaimer: "Disclaimer: All rights reserved; content based on data provided by ForwardKeys by Forward Data SL. The content and the data provided in this document are for your information and internal use only. The content is provided "as is" without any warranty as to accuracy, completeness, satisfactory quality or fitness for any particular purpose. It is strictly</p>	

Listed are the questions and clarifications from the bidder	Answers and Applied amendments in the Terms of Reference
<p>forbidden to extract, reproduce, republish or publicly display any content included in this document without the prior written authorisation of [insert Procuring Entity name]. If you wish to use any of this content or similar data, please contact us on [insert Procuring Entity contact] for more information.”</p> <p>4. Disclosure of Reports and Company Content. The Procuring Entity can reproduce, publish and share extracts of the Reports or Content, as set out in the table below, provided that (a) the data published cannot identify or enable the recipient to identify any specific relationship of data with a single airline or agency, (b) the Procuring Entity does not provide those extract in the context of the provision of commercial data analytics services (c) the recipients do not further distribute the data provided to any other party. Furthermore, the Procuring Entity can share extract of aggregated Content for marketing and publication purposes, such as, without limitation to, press release, blog posts, conferences, provided Forwardkeys is cited as the source of the data.</p> <p>Dataset Permissions and allowances on downstream disclosure</p> <p>Actual Air Ticket Data</p> <p>Data must be aggregated at country level to country level or country level to city /airport</p> <p>Data must not be displayed or made available in a way that is linked or assigned to individual airlines or travel agents.</p>	
<p>On TPF 6 (Format of Curriculum Vitae (CV) for Proposed Staff (Notarized)</p> <p>Can we amend the wordings of TPF under the signatory field from “Signature of staff member and authorized representative of the firm” to “Signature of authorized</p>	<p>For the purpose of submission, the e-signatures on personnel CV will be allowed together with the original signature of the authorized signatory.</p> <p>During the Post-Qualification, the required original signature and</p>

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<p>representative of the firm on behalf of the staff member"? This way, we can still have the documents notarized without having to have it done 4 times across different countries which require significant time delay. (1 employee in Spain, 2 employees spread out in China and 1 authorized representative in Spain/Singapore)</p>	<p>notarized documents should be submitted.</p>
<p>On TPF 7 (Time Schedule for Professional Personnel)</p> <p>The Bidder inquired on how to accomplish TPF 7.</p>	<ul style="list-style-type: none"> • Consultants need only to indicate the time schedule for the Account Director/Project Lead, Research Executive/Associate, Data Analyst/Statistician and an additional personnel (if any). • Under column for reports due/activities – place the monthly accomplishment report, post-activity report, and other reports which may be required in the TOR or deemed necessary in the implementation of the services.
<p>On TPF 8 (Activity (Work) Schedule)</p> <p>The Bidder inquired on how to accomplish TPF 8</p>	<ul style="list-style-type: none"> • Under A. Field Investigation and Study Items – indicate "NOT APPLICABLE" • Under B. Completion and Submission of Reports – bidders may change the predetermined/identified reports enumerated in the template depending on the requirements in the terms of reference (TOR).
<p>On FPF 4 Breakdown of Remuneration per Activity</p> <p>Considering all assigned team members are existing full time employees of our organization, there will not be any remunerations paid to them specific to this project.</p>	<p>FPF 4- Breakdown of Remuneration per Activity</p> <ul style="list-style-type: none"> • indicate "NOT APPLICABLE"
<p>On FPF 5 +6 Reimbursable per Activity + Miscellaneous Expenses</p> <p>Similar to the above point. All assigned team members are existing full time employees of our organization and have been provided with all equipment and telecommunication/transport services that allows them to do their job. For this specific project, there will</p>	<ol style="list-style-type: none"> 1. FPF 5-Reimbursable per Activity <ul style="list-style-type: none"> • indicate "NOT APPLICABLE" 2. FPF 6- Miscellaneous Expenses <ul style="list-style-type: none"> • indicate "NOT APPLICABLE"

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not be any reimbursement/expenses expected to be incurred.	

This shall form an integral part of the Bidding Documents.

For the guidance and information of all concerned.


USEC. ROBERTO P. ALABADO III
DOT-BAC Chairperson 

19 July 2021