



SUPPLEMENTAL / BID BULLETIN NO. 2

Procurement of Security Services (DOT-BAC IB No. 2021-004)

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 18 May 2021 for the above-mentioned project.

A. The updated schedule of activities is as follows:

Old Provision	New Provision
<p>Bid opening shall be on May 31, 2021 at 10:00 a.m at the given address below</p> <p>The Opening of Bids will be conducted through video conference using the MS Teams platform on May 31, 2021 at 10:00 a.m.</p> <p>Prospective bidders who are interested in joining the opening of bids must send the following details to the BAC Secretariat via e-mail at dot.bac@tourism.gov.ph not later than 5:00 p.m. of May 30, 2021.</p> <ul style="list-style-type: none"> • Name of Representative(s) - Maximum of two (2) • Company Name: • Email Address: • Contact No. 	<p>Bid opening shall be on June 08, 2021 at 11:00 a.m at the given address below</p> <p><i>The Opening of Bids will be conducted through video conference using the MS Teams platform. on June 08, 2021 at 11:00 a.m.</i></p> <p><i>Prospective bidders who are interested in joining the opening of bids must send the following details to the BAC Secretariat via e-mail at dot.bac@tourism.gov.ph not later than 5:00 p.m. of June 07, 2021.</i></p> <ul style="list-style-type: none"> • Name of Representative(s) - Maximum of two (2) • <i>Company Name:</i> • <i>Email Address:</i> • <i>Contact No.</i>

B. Section III Bid Data Sheet

Old Provision	New Provision
<p>20.2 For purposes of Post-Qualification the following document(s) shall be required:</p> <ol style="list-style-type: none"> 1. Proof of completion xxx 2. Latest income and business tax returns xxx 3. DOLE, PNP, NBI Clearances 4. SSS, Philhealth and Pag-ibig Clearances 	<p>20.2 For purposes of Post-Qualification the following document(s) shall be required:</p> <ol style="list-style-type: none"> 1. Proof of completion xxx 2. Latest income and business tax returns xxx 3. DOLE, PNP, NBI Clearances 3. SSS, Philhealth and Pag-ibig Clearances

5. Valid and updated PhilGEPS Certificate xxx 6. List of Licensed Firearms	4. Valid and updated PhilGEPS Certificate xxx 5. List of Licensed Firearms
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C. Clarifications of Bidders

PARTICULARS / QUERIES	AMENDMENT/CLARIFICATION
<p>1. Who will issue a certification that the security personnel have proper knowledge or underwent with the following training for the last two years:</p> <ul style="list-style-type: none"> * Use and care of fire extinguishers * Role and function of security personnel and patrolling procedures' *Access control procedures, Radio and telephone procedures *Emergency procedures (bomb threats, evacuation, fire, medical, demonstrations, unruly behaviour, etc.) *Basic First Aid; *Incident reporting procedures *Safe Gun Handling Rules <p>Is it the security agency who will issue the said certification or an external provider of such training? Kindly elaborate/identify which training shall be issued a certification by the security agency and by the external provider.</p> <p>In case the said certification will be issued by the Security Agency, can the said certification be issued individually or it should be issued specifying all the names of the security guards who undertaken their respective trainings.</p>	<p>1. The Security Agency must issue a Certification that their security personnel attended training/s on the following within the last two years:</p> <ul style="list-style-type: none"> a) Basic handling, operation, and care of fire extinguishers; b) Role and function of security personnel, including patrolling procedures; c) Access control procedures, radio, and telephone procedures; d) Incident reporting procedures; and e) Basic First Aid <p>2. The Security Agency must submit Certifications that its personnel had undergone the following trainings, which were conducted by external provider/expert:</p> <ul style="list-style-type: none"> a) Emergency procedures (e.g. bomb threats, evacuation, fire, medical demonstrations, unruly behavior, etc.) b) Safe Gun Handling Rules <p>For purposes of Post-qualification of the Lowest/Single Calculated Bidder (L/SCB) must be able to present the individual certificates of participation of each security personnel that will be deployed in the DOT.</p>
<p>2. What payment scheme will be followed, PADPAO or DOLE rate?</p>	<p>2. The DOT follows the prescribed rates in the Wage Orders issued by the Regional Tripartite Wages and Productivity Boards (RTWB), which form part of labor rules and standards.</p> <p>Per Government Procurement Policy Board (GPPB) NPM 091-2013 issued on 25 November 2013, "a bidder's compliance</p>

PARTICULARS / QUERIES	AMENDMENT/CLARIFICATION
	<p>with the minimum wage is concomitant with its compliance with the Philippine Association of Detective Protective Agency Operators (PADPAO) rate. Correspondingly, a Private Security Agency bidder that does not use the applicable minimum wage established by the RTWB in the computation of its bid, including its PADPAO rates, shall be disqualified for non-compliance with labor laws and standards and the requirements under R.A 9184 and its IRR. PADPAO rates are prescribed by the PADPAO, an organization of PSA's in order to ensure that its member security agencies pay uniform rates for the service of its security guards. Whereas, the rates prescribed in wage orders issued by the RTWB are part of labor laws and standards; Therefore, security agencies participating in government procurement are mandated to submit bids in accordance with the rates prescribed in those wage orders."</p>
<p>3. Clarification regarding the Minimum Administrative Overhead Cost where the minimum Administrative Overhead Cost was set at twenty percent (20%) by PADPAO.</p>	<p>3. The DOT will comply with various issuance of the Government Procurement Policy Board (GPPB) and its Technical Support Office (TSO) that it does not require for a minimum percentage or amount for the administrative fee as a component of the total contract cost. Doing so will run counter to the provision of Section 31 of Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.</p> <p>Prospective bidders, however, are reminded to strictly comply with all relevant labor rules and regulations, particularly on the what is due to the guards and to government.</p>

D. Others

1. In case of tie or when two (2) or more bidders are determined and declared as Lowest Calculated and Responsive Bid (LCRB), the DOT BAC shall follow the Guidelines on the use of Non-discretionary/Non-discriminatory Selection criteria as Tie-breaking Method issued by the GPPB thru Circular No. 06-2005.

This Supplemental/Bid Bulletin No.2 shall form part of the Bidding Documents
For the guidance and information of all concerned.


USEC. ROBERTO P. ALABADO III 
DOT-BAC Chairperson

31 May 2021