



**Procurement of Consulting Services for a Full Service Agency for
Philippine International Dive Expo (PHIDEX)
(Reference No.: DOT-BAC-REI NO. 2021-019)**

1. The *Philippine Department of Tourism (PDOT)*, through the *General Appropriations Act 2021* intends to apply the sum of *Ten Million One Hundred Ninety-Five Thousand Six Hundred Twenty-Five Philippine Pesos (PhP10,195,625.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *DOT-BAC-REI No. 2021-019*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *PDOT* now calls for the submission of eligibility documents for a *Consulting Services for a Full Service Agency for Philippine International Dive Expo (PHIDEX) for the period of five (5) months*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *August 4, 2021 (until 9:00 a.m. only Manila Time) at the Procurement Management Division, 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City*. *Eligibility Check will be on the same day, to be held at the Multi-Purpose Hall, 6th Floor, DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City at 1:30 p.m.* Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from *PDOT* and inspect the Bidding Documents at the address given below during *8:00 a.m. to 5:00 p.m.*
4. A complete set of Bidding Documents may be acquired by **shortlisted eligible Bidders** on *August 13, 2021 to September 1, 2021 (8:00 a.m. to 5:00 p.m., Manila Time) and September 2, 2021 (until 9:00 a.m. only)* from the address below and *upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP25,000.00:*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the PDOT, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **five (5)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

Criteria	Numerical Weight
Applicable experience of the consultant and members in case of joint ventures, considering both the overall experiences of the firms or, in	50%

the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants	
Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking	45%
Current workload relative to capacity	5%
TOTAL:	100%

*Passing rate: 70%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of R.A 9184.

7. The Procuring Entity shall evaluate bids using the **Quality Based Evaluation (QBE)** procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within five (5) months upon receipt of the Notice to Proceed.
9. The **PDOT** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

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OIC-USEC. REYNALDO L. CHING

PDOT-BAC Chairperson

July 28, 2021