SUPPLEMENTAL / BID BULLETIN NO. 1

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 29 July 2021 for the ***Procurement of Consulting Services for the Development of DOT Learning Management System (DOT-BAC-REI No. 2021-017***).

The following clarifications are provided for the guidance and reference of the shortlisted bidders:

Listed are the questions and clarifications from the bidders	Answers and Applied amendments in the Terms of Reference
1. How many participants per training?	1. a. 30 pax to 100 pax for Regular/Skills Training b. 500 pax for webinar
2. In a month or in a day, what's the maximum trainings conducted?	2. a. 3 to 4 trainings/month X 16 DOT Regional Office b. 2 to 3 trainings/month for DOT-OIMD
3. What's the estimated number of users?	3. a. For DOT-OIMD, 10 to 15 users b. For DOT-IT, 2 to 3 users c. For DOT Regional Training Champions, 2 to 3 users per Region X 16 DOT Regional Offices
4. For the data migration, how many worksheets do you have?	4. 5 to 10 worksheets per Region per year
5. Can the end user provide benchmark storage based on the 2020 trainings?	5. Approximately 100GB per month/per Region but on a limited capacity
6. Will the recordings be included in the data migration?	6. Yes, the recordings will be included in the data migration
7. Online or face-to-face meetings for OIMD and others?	7. For the online training for end users, as of now given the situation, online training is required if possible but it will also depend on the recommendation of the developer. If necessary, face to face will be done.
8. For the dedicated storage device, who will provide?	8. The DOT-end user will provide the dedicated device.
9. For the communication expenses and other expenses, can the end user provide specifics?	9. Expenses such as call cards to be used in coordination, meal expenses during meetings or development of the LMS is chargeable

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10. Do modules mean the elements that should be customized to the LMS?	10. Yes, modules in the LMS means the Features the system
11. What types of materials will the end user use for the trainings?	11. PowerPoint presentations, Videos, SCORM, pdf format files such manuals, guidelines, and the like
12. What's the average length of the videos to be uploaded?	12. Minimum of 5 minutes, but not more 1 hour per video is the average length of the videos to be uploaded.
13. Subscription on Cloud Services Storage?	13. Should be guaranteed 3-year subscription, and to be turned over to DOT upon subscription

This shall form an integral part of the Bidding Documents.

For the guidance and information of all concerned.

OIC-USEC. REYNALDO L. CHING
DOT-BAC Chairperson

August 4, 2021