



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7016178
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF COVID-19 CARE ESSENTIALS KITS FOR DOT EMPLOYEES
Area of Delivery Metro Manila

Solicitation Number:	2020-05-0060	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Medical Supplies and Laboratory Instrument	Date Published	29/05/2020
Approved Budget for the Contract:	PHP 567,000.00	Last Updated / Time	29/05/2020 00:00 AM
Delivery Period:	3 Day/s	Closing Date / Time	01/06/2020 10:00 AM
Client Agency:			
Contact Person:	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 peles.maximo@yahoo.com		

Description

TERMS OF REFERENCE

Project name: COVID-19 CARE ESSENTIALS KITS FOR DOT EMPLOYEES
 Date of delivery: Not more than three (3 days upon receipt of Purchase Order)
 Mode of procurement: Emergency Procurement

I. OBJECTIVES

In preparation for the transition from the Enhanced Community Quarantine (ECQ) to the "new normal" caused by COVID-19 pandemic, the Department of Precautionary measures and disinfection or decontamination protocols in the workplace and office vehicles, including but not limited to modification of the workplace layout to ensure physical distancing requirements of those who will be reporting to the office, taking into consideration the "new normal" scenario; Tourism will be distributing care essentials to all employees in the Central Office to prevent the spread of a pandemic and prevent health emergencies.

II. MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be able to provide care essentials for six hundred thirty (630) pax;
- Must be PhilGEPS registered.

III. DELIVERABLES:

LOT 1 : Face Mask - 1,890 pieces - Budget: PhP94,500.00

- Three (3) pieces per pax
- Washable/Reusable
- Plain black/gray color
- Assorted sizes
- Cloth, 2 layers
- Preferably with exhalation valve

LOT 2 : Hygiene Supplies - Budget: PhP466,200.00

A. Ethyl Alcohol - 630 bottles (PhP63,000.00)

- One (1) bottle per pax
- 70% Solution
- 500ml

B. Liquid Hand Soap - 630 bottles (PhP94,500.00)

- One (1) bottle per pax
- Germicidal/Antibacterial soap
- Unscented
- 225ml

C. Wet Wipes - 1,890 packs (PhP56,700.00)

- Three (3) packs per pax
- Fifteen (15) sheets per pack
- Cleansing/Antibacterial wipes
- Unscented

D. Disinfectant Spray - 630 bottles (PhP252,000.00)

- One (1) bottle per pax
- 340g

LOT 3 : Eco Bag - 630 pieces - Budget: PhP6,300.00

- One (1) bag per pax
- Must be able to fit all the care essentials in Lots 1 and 2

IV. APPROVED BUDGET

- Five Hundred Sixty-Seven Thousand Pesos (PhP 567,000.00)

NOTE: Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots, and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.

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Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's / Business Permit/BIR Certificate of Registration (Individual)
2. PhilGEPS Registration Number or Platinum Membership
3. Latest Annual Income or Business Tax Return
4. Duly Notarized Omnibus Sworn Statement (to be submitted prior to Award)

Kindly submit your quotation for the above requirements together with the required valid documents via email not later than 10:00 A.M of June 1, 2020 to: fmaximo@tourism.gov.ph or taromanes@tourism.gov.ph or jsfrancisco@tourism.gov.ph

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