

## **TERMS OF REFERENCE**

### **I. PROJECT**

#### **REGIONAL ECOTOURISM COMMITTEE (REC) MEETING 2021 ON JULY 23, 2021**

### **II. BACKGROUND**

The Regional Ecotourism Committee (REC) was created on June 17, 1999 by virtue of Executive Order No. 111, which established the guidelines for ecotourism development in the Philippines. The Department of Environment and Natural Resources (DENR) has recently turned over the chairmanship of the REC to Department of Tourism (DOT), henceforth, all projects, activities and dialogues will be under the directive of DOT.

The Department of Tourism Region IV – A will conduct Regional Ecotourism Committee (REC) on June 23, 2021 at Rizal, Laguna. Ecotourism is a form of tourism involving responsible travel to nature areas, conserving the environment, and improving the well-being of the local people. Its purpose may be to educate the traveler, to provide funds for ecological conservation, to directly benefit the economic development and political empowerment of local communities, or to foster respect for different cultures and for human rights.

### **III. OBJECTIVES**

The REC shall be responsible to the following:

a) Formulate and develop a regional ecotourism strategy and program for the promotion and development of ecotourism in CALABARZON region; b) Formulate and recommend policies, guidelines and programs relevant to the development and promotion of ecotourism in region; c) Review, evaluate and approve major ecotourism project proposals; d) Devise an accreditation and incentives mechanism for ecotourism projects; e) Conduct consultation with the local population to be affected by ecotourism development to integrate their cultural values and beliefs in ecotourism plans and programs which may be formulated through their own initiative; f) Provide technical and financial assistance to communities which are included in the network of ecotourism sites to be established by the Council; g) Supervise and monitor the implementation of policies, guidelines ecotourism programs/ projects/ activities in the country; and h) Perform such other activities as may be necessary to carry out the objectives of the Order.

The REC shall have the following functions:

a) Review, evaluate, approve and monitor ecotourism projects in their region; b) Implement policies, guidelines, programs, projects and activities formulated by the National Ecotourism Development Council (NEDC); c) Identify network of ecotourism sites in the region; d) Recommend plans and programs for ecotourism; and e) Perform such other activities as may be prescribed by the Council.

### **IV. PROCUREMENT REQUIREMENTS**

1. Must be DOT accredited
2. Willing to provide services on a send-bill arrangement


#### **Scope of Works/ Deliverables**

Particulars	Breakdown	Quantity	Remarks
Meals	<b>Breakfast</b> Day 1 x 80 pax	80	
	<b>Snacks AM/PM</b> Day 1 x 80 pax x 2 snacks	160	
	<b>Lunch</b> Day 1 x 80 pax	80	
	<b>Dinner</b> Day 1 x 80 pax	80	
	<b>Personal Health Kit</b> Facemask, Face shield and Alcohol	80	- 1 pc N95 mask - 1 pc face shield - 50ml alcohol
	Tarpaulin (9x6)	1	
	<i>*Additional charges may occur during the conduct of the activity</i>		

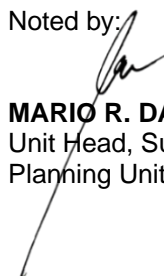
**V. BUDGET: Php 121,000.00 inclusive of tax**

**VI. PROJECT OFFICER/CONTACT PERSON**

  
**LESTER S. J. URIARTE**  
 Tourism Officer I  
 Planning Unit

  
**COLLINS KARLA E. TELMO**  
 Tourism Officer I  
 Planning Unit

Noted by:

  
**MARIO R. DAGA**  
 Unit Head, Supervising. TOO  
 Planning Unit