

DEPARTMENT OF TOURISM REGION IV - A (CALABARZON)

TERMS OF REFERENCE

I. PROJECT

DOT IV-A Marketing and Promotional Materials

II. TERMS OF AGREEMENT

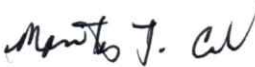
1. The SERVICE PROVIDER shall provide the following:

Description	Breakdown	Quantity	Unit Cost	Total Cost
WELLNESS KIT	Includes the following Pouch: <ul style="list-style-type: none">- Combination of Polycanvas leather with compartments and attached DOT Metal logo, 1'size- Fragrance in 50 ml. bottle- Healing balm in 20ml. container- Alcohol/hand Sanitizer in 50ml bottle- Body Oil in 50 ml. bottle- Body Scrub in 50 ml. bottle- Soap/dish- Face Towel	600		300,000.00
			TOTAL COST	Php 300,000.00

2. The SERVICE PROVIDER shall submit six (6) copies of the bidding documents sealed in an envelope, addressed to Ms. Marites T. Castro, BAC Chairman of the Department of Tourism Region IV – A.
3. The SERVICE PROVIDER is a supplier of corporate giveaways.
4. The SERVICE PROVIDER will be paid after the services had been done.
5. The SERVICE PROVIDER willing on a send-bill arrangement.

III. BUDGET: Php 300,000

IV. PROJECT OFFICER/CONTACT PERSON;


MARITES T. CASTRO
Chief, TOO