



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7236373  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Boxboard for the Use of Office of the Secretary  
**Area of Delivery**

<b>Solicitation Number:</b> 2020-10-0084 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9) <b>Classification:</b> Goods <b>Category:</b> Packaging Supplies and Materials <b>Approved Budget for the Contract:</b> PHP 79,750.00 <b>Delivery Period:</b> <b>Client Agency:</b> <hr/> <b>Contact Person:</b> John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	<b>Status</b>	<b>Pending</b>
	<b>Associated Components</b>	2
	<b>Bid Supplements</b>	0
	<b>Document Request List</b>	0
	<b>Date Published</b>	08/10/2020
	<b>Last Updated / Time</b>	07/10/2020 19:34 PM
	<b>Closing Date / Time</b>	12/10/2020 14:00 PM

#### Description

##### TERMS OF REFERENCE

BOXBOARD BOXES FOR THE USE OF THE OFFICE OF THE SECRETARY

##### BACKGROUND AND PROJECT DESCRIPTION

In line with the Department of Tourism's (DOT) objective of promoting safe and sustainable tourism under the New Normal, the DOT Office of the Secretary is looking for a supplier of BOXBOARD BOXES to be used by the Office for packaging the DOT advocacy materials, tokens and giveaways to be given for various tourism stakeholders and partners, representatives of foreign governments, officials from different government offices, ambassadors, and the like.

##### ITEM SPECIFICATIONS

Lot 1  
 Box with DOT logo  
 Color of DOT Logo: Black  
 Logo Diameter: 13cm  
 Box Color: Brown (290-340 gsm)  
 Box Size: Length: 12.5 inches  
 Width: 9 inches

Height: 3.5 inches  
Box Material: boxboard

Box with DOT logo  
Color of DOT Logo: Black  
Logo Diameter: 11 cm  
Box Color: Brown (290-340 gsm)  
Box Size: Length: 9 inches  
Width: 6 inches  
Height: 3 inches  
Box Material: boxboard

#### PROJECT COST

Item Description

Unit

Quantity

Unit Price

Amount

Lot 1:

Box with DOT Logo (12.5" x 9" x 3.5")

Pc/s

700

Php 100.00

Php 70,000.00

Box with DOT Logo (9" x 6" x 3")

pc/s

150

Php 65.00

Php 9,750.00

Php 79,750.00

#### PROOFING AND DELIVERY PERIOD:

Supplier / Service Provider to provide sample for End-user approval.

On or before October 30, 2020, upon receipt of final and approved proof/sample.

#### CONTACT PERSON

Ms. Jian Albania

Tel. Nos. 459-5200 loc 603

Email: jianalbania@gmail.com

#### APPROVED BY:

MARIA ACELA KATRINA A. PADUA

Head Executive Assistant

Sample Picture:

Sample Lay-out:

Eligibility Requirements

Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

PhilGEPS Registration Number

Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Deadline for the submission of proposal is on or before 12 October 2020 at 02:00 pm  
Kindly submit your quotation thru email [jsfrancisco@tourism.gov.ph](mailto:jsfrancisco@tourism.gov.ph), [femaximo@tourism.gov.ph](mailto:femaximo@tourism.gov.ph), [msdante@tourism.gov.ph](mailto:msdante@tourism.gov.ph) and [taromanes@tourism.gov.ph](mailto:taromanes@tourism.gov.ph)

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