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Contract for the Procurement of Tour Operator Services for the Marketing Tie-Up with Cebu Pacific Air for the Media Invitational Program

This *Contract for the Procurement of Tour Operator Services for the Marketing Tie-Up with Cebu Pacific Air for the Media Invitational Program* ("Agreement") is made this JUN 30 2023 2023, in the City of Makati, by and between:

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the DOT Building, No. 351 Senator Gil Puyat Avenue, Makati City, Philippines, represented by its **OIC-UNDERSECRETARY VERA COVAR-BUENSUCESO** ("Procuring Entity");

and

SHROFF INTERNATIONAL TRAVEL CARE, INC., a private entity with business address at Unit 201 2/F RCBC Building, 1932 Taft Avenue, Malate, Manila, represented herein by its **MARKETING DIRECTOR KRISTINE L. SHROFF** (the "SUPPLIER");

WITNESSETH:

WHEREAS, the Procuring Entity invited Bids for certain goods and ancillary services, particularly the tour operator services to provide the required logistics and other arrangements for the *Vietnamese Media Invitational Program* on July 12 to 20, 2023 in Cebu and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **ONE MILLION SIX HUNDRED THIRTY-FIVE THOUSAND TWELVE PESOS (PhP1,635,012.00)**, inclusive of all applicable taxes (hereinafter referred to as "Contract Price").

NOW, THEREFORE, based on the foregoing, the Parties agree as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications or Terms of Reference;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - c. Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the PROCURING ENTITY's bid evaluation;
 - d. Performance Security;

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- e. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - f. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract
3. In consideration for the sum of **One Million Six Hundred Thirty-Five Thousand Twelve Pesos (PhP1,635,012.00)**, inclusive of applicable taxes; or such other sums as may be ascertained, the SUPPLIER agrees to provide security services in accordance with its Bid.
 4. The PROCURING ENTITY agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**DEPARTMENT OF TOURISM
(Procuring Entity)**

**SHROFF INTERNATIONAL TRAVEL
CARE, INC.
(Supplier)**

By:

By:

VERNA COVAR-BUENSUCESO
O/C-Undersecretary

KRISTINE L. SHROFF
Marketing Director

Signed in the Presence of

JUSTINNE AUBREY P. GUCE

Rosemary A. Lagarto
BSP-Head

CERTIFIED FUNDS AVAILABLE:

ROMAN G. BERSAMIRA
Chief, Accounting Division

ACKNOWLEDGEMENT

Republic of the Philippines) S.S
Makati

June BEFORE ME, a Notary Public, in and for Makati, this 30th day of June 2023, personally appeared:

| Name | Government ID | Date Issued | Place Issued |
|------------------------|-----------------|--------------|---------------|
| Verna Covar-Buensuceso | DOT ID # 840324 | | |
| Kristine L. Shroff | P2708039B | 03 Aug. 2019 | DFA NCR South |

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all known to me to be the same persons who executed the foregoing instrument, and they acknowledged the same to be their free and voluntary act and deed and of the entities they represent.

WITNESS MY HAND AND SEAL on this 30th day of June 2023.

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Book No. II
Series of 2023.

ATTY. AUDELE H. ZAMORA
Notary Public
Until December 31, 2023
Penthouse, Legal Affairs Service, BOT Bldg.
PTR No. 9569460/ 01-09-2023/ Makati City
IBP Lifetime Member # 04646/ Makati City
Roll # 44115/ MCLE VII-0003119

Maria Doreff