

23-00020

Contract for Tour Operator Services for the Vietnamese Trade Familiarization Trip

This Contract for the Procurement of Tour Operator Services for the Vietnamese Trade Familiarization Trip (Agreement) is made this FEB 08 2023 2023, in the City of Makati, by and between:

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the DOT Building, No. 351 Sen. Gil Puyat Avenue, Makati City, Philippines, represented by its **OIC-UNDERSECRETARY, VERNA C. BUENSUCESO** and hereinafter referred to as the "PROCURING ENTITY";

and

SHROFF INTERNATIONAL TRAVEL CARE INC., a private entity duly organized and existing under the laws of the Philippines, with business address at 2/F RCBC Bldg., 1932 Taft Avenue, Malate, Manila, duly authorized and represented herein by its **BUSINESS DEVELOPMENT DIRECTOR, SHEENA S. DE GUZMAN** and herein referred to as the "SUPPLIER";

WITNESSETH:

WHEREAS, under Republic Act No. 9593 or the Tourism Act of 2009, the PROCURING ENTITY is mandated to provide an integrated market development program to attract people to visit the Philippines and enhance the prestige of the country and the Filipino people in the international community;

WHEREAS, pursuant to this mandate, the PROCURING ENTITY will conduct a Vietnamese Trade Familiarization Trip ("Program") that is aimed at increasing awareness regarding the Philippines' key destinations, luxury properties, products and attractions in the Vietnamese outbound tourist market;

WHEREAS, the PROCURING ENTITY is in need of ground handling services to provide the required logistics and other arrangements for the Program on February 26, 2023 to March 02, 2023 in Cebu and Manila;

WHEREAS, the SUPPLIER has submitted its bid for the provision of the required services for the Program;

WHEREAS, after the evaluation of the bid of the SUPPLIER, the Bids and Awards Committee (BAC) of the PROCURING ENTITY, through **BAC Resolution No. 2023- 001** has declared the SUPPLIER to be the bidder with the Lowest Calculated and Responsive Bid (LCRB) and has recommended the award of the contract in the total amount of **One Million One Hundred Eighty-Four Thousand One Hundred Fifty Pesos (PhP1,184,150.00)**, inclusive of applicable taxes;

NOW, THEREFORE, based on the foregoing, the Parties agree as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

23 · 00020

- a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications or Terms of Reference;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - c. Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - d. Performance Security;
 - e. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - f. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract
3. In consideration for the sum of **One Million One Hundred Eighty-Four Thousand One Hundred Fifty Pesos (PhP1,184,150.00)**, inclusive of applicable taxes; or such other sums as may be ascertained, Shroff International Travel Care Inc. agrees to provide ground handling services in accordance with its Bid.
 4. The *Department of Tourism* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

DEPARTMENT OF TOURISM
(Procuring Entity)

By:



VERNA C. BUENSUCESO
VIC-Undersecretary

**SHROFF INTERNATIONAL TRAVEL
CARE INC.**
(Supplier)

By:


SHEENA S. DE GUZMAN
Business Development Director

Signed in the Presence of


JUSTINE AUBREY P. GUCE


ROSEMARY A. LAGARTO

CERTIFIED FUNDS AVAILABLE:

23 · 00020

Roman G. Bersamira
ROMAN G. BERSAMIRA
Chief, Accounting Division

ACKNOWLEDGEMENT

Republic of the Philippines) S.S
Makati

BEFORE ME, a Notary Public, in and for Makati, this 13th day of February 2023, personally appeared:

Name	Government ID	Date Issued	Place Issued
<i>Verna C. Buensuceso</i>	<i>Pass 50015389A</i>		
<i>Sheena S. De Guzman</i>	<i>Phil/Health # 02-050591113-F</i>		

all known to me to be the same persons who executed the foregoing instrument consisting of three (3) pages, including this page on which the Acknowledgement is written, and they acknowledged the same to be their free and voluntary act and deed and of the entities they represent.

WITNESS MY HAND AND SEAL on this 13th day of February 2023.

Doc. No. 366
Page No. 74
Book No. I
Series of 2023

Audrey H. Zamora
ATTY. AUDREY H. ZAMORA
Notary Public
Until December 31, 2023

Penthouse, Legal Affairs Service, BOT Bldg.
PTR No. 9569460/ 01-09-2023/ Makati City
IBP Lifetime Member # 04646/ Makati City
Roll # 44115/ MCLE VII-0003119