



11 November 2021

**MEMORANDUM**

**FOR** : **UNDERSECRETARY EDWIN R. ENRILE**  
*Legal and Special Concern, and  
Chief-of-Staff, Office of the Secretary*

**THRU** : **OIC-UNDERSECRETARY REYNALDO L. CHING**   
*Administration and Finance, and  
Chairperson, Bids and Awards Committee*

**FROM** : **THE DIRECTOR**  
*Administrative and Procurement Management*

**SUBJECT** : **DEPARTMENT OF TOURISM - CENTRAL OFFICE (DOT-CO)  
SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP)  
FOR CY 2021**

---

This is to respectfully submit, for the Undersecretary's approval, the attached DOT Central Office Supplemental Annual Procurement Plan for CY 2021 (APP CY 2021) to cover the goods to be procured using the capital outlay funds (for later release) of the Administration and Finance Sector, with a total amount of Eight Million Eight Hundred Forty-Six Thousand (Php8,846,000.00.).

The approved Supplemental APP CY 2021 will be uploaded to Transparency Seal (TS) DOT Website, which will be the basis for the Procurement of Various Information and Communication Technology (ICT) Equipment and Two (2) Units of Passenger Vans.

For the Undersecretary's consideration.

  
**MARY ANGELENE A. TOLENTINO**


**DEPARTMENT OF TOURISM - CENTRAL OFFICE**  
**SUPPLEMENTAL CY 2021 ANNUAL PROCUREMENT PLAN - NONCSE**  
 FY 2021 FOR LATER RELEASE (FLR) CAPITAL OUTLAY - Projects, Activities and Programs (PAPs)  
 Date: 11 November 2021

CODE	CATEGORY	PARTICULARS	QUANTITY/ SIZE	ESTIMATED BUDGET	Source of Fund	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES													
							Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec		
50604050 03	ICT Equipment	Heavy Duty Document Scanner	2 unit	100,000.00	FY 2021-GAA CAPITAL OUTLAY FOR LATER RELEASE (FLR)	Competitive Bidding												x		
50604050 03	ICT Equipment	Multi-Function Network Laser Printer + Scanner	14 units	545,000.00	FY 2021-GAA CAPITAL OUTLAY FOR LATER RELEASE (FLR)	Competitive Bidding												x		
50604050 03	ICT Equipment	Laptop Computer with License Latest Stable Proprietary OS 64-bit and Productivity Tools	26 units	2,115,000.00	FY 2021-GAA CAPITAL OUTLAY FOR LATER RELEASE (FLR)	Competitive Bidding												x		
50604050 03	ICT Equipment	Desktop Computer/Workstation with License Latest Stable Proprietary OS 64-bit and Productivity Tools	35 units	3,126,000.00	FY 2021-GAA CAPITAL OUTLAY FOR LATER RELEASE (FLR)	Competitive Bidding												x		
50604060 01	Motor Vehicles	Passenger/Utility Van	2 units	2,960,000.00	FY 2021-GAA CAPITAL OUTLAY FOR LATER RELEASE (FLR)	Competitive Bidding												x		
<b>TOTAL</b>																	<b><u>8,846,000.00</u></b>			


Prepared by:

  
**GOYOPREDO B. MALDONADO, JR.**  
 Chief Administrative Officer  
 Procurement Management Division

Certified as to Availability of Funds:

  
**JOSEPHINE G. ANDAYA**  
 Chief, Budget Division  
 Financial Management Service

Approved by:

  
**USEC. EDWIN R. ENRILE**  
 Legal and Special Concern, and Chief-of-Staff  
 Office of the Secretary