DEPARTMENT OF TOURISM REGION IV-A Annual Procurement Plan for FY 2021

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Fostering Business Continuity.	The Practice of Professionalism when Doing Work Online during the Year Normal	B. TOURISM INDUSTRY TRAINING	Conduct of Advance Tourism Statistics Training (ATST)	Orientation on Sustainable	Participatory Community-Based Ecotourism Development and Planning Workshop	Conduct of inspection and assessment of sites	Inspection of on-going and completed tourism road projects under TRIP	Regional Consultation Workshop on Provincial Tourism Dev't Plan (PTDP) and Local Tourism Dev't Plan (LTDP), including Convergence Projects	A. TOURISM DEVELOPMENT	Procurement Project
	LGU/Stakeholde		LGU/Stakeholde	LGU/Stakeholde	LGU/Stakeholde	LGU/Stakeholde	LGU/Stakeholde	LGU/Stakeholde		PMO/ End-User
	NO NO		NO NO					8		Procurement Activity? (Yes/No)
ND KOD - Good Value Drovingnant	NP-53 9 - Small Value Procurement		NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53 9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53 9 - Small Value Procurement		Mode of Frocurement
10-Feb-21	19-Jan-21		October	April	September	January/April/Jul y/October	January/April/Jul y/October	February/August		Advertisement/P Submission/O osting of IB/REI pening of Blds
										ement/P Submission/O Notice of Co
										Notice of Award
										Contract Signing
g Q	GOP		GOP	GOP	GOP	GOP	GOP	GOP		
28000	28000		75000	75000	85000	60000	40000	237000		Total
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Specifically, this course aims to: 1. Discuss the key elements and best practices for a "holistic" business continuity 2. Identify the steps needed to continuity operating businesses 3. Explore business continuity measures for a pandemic or infectious disease stuations	Describe how image becomes a reflection of one's level of professionalism. Reexamine the preparatory considerations for work during online meetings. Practice effective online communication during the 'new normal'.		tourist arrivals	To develop understanding of sustainable management and development of tourism in destination areas, including modules on the tourism industry's "new normal".	To instill the importance of sustainable management of identified potential ecotourism destinations; to develop ecotourism sites in the region	projects of LGUs and private sector for endorsement to TIEZA (funding support)	*To evaluate/monitor tourism road projects	tourism plans in the region; to conduct technical review and evaluation of the draft PTDP and LTDPs; proposed under TRIP and TIEZA	de la constant de la	(brief description of Project)

		23000	g Q P	19-Apr-21	NP-63 9 - Small Value Procurement	GUSHKeholide NO	
Specifically, this course sims to 1 Reseases how traditional hygieve and san lation practices should keep up in the light of the current global pandemic. 2. Researame the principles, practices, and procedures of cleaning to ensure fourist nesh procedure. 3. Desermine housekeeping supriviews distance of cleaning to ensure fourist nesh procedure. 4. Begration on potential personnel safety issues and sets work practices during gardennes.		29000	600	13-Apr.21		COUSTANTIOLICA	to Cont. 19 and Ours Cres. Interpersonal Relationships via the Online World. How to Effectively Work with Administrators. Coleagues, and
Specifically, this course aims to Understand the corrects. profession, and players in polici, analysis 2. Explore the development of policy goes that can lead to institutional transformation 3. Apply policy acvocacies and analyses to the tourism housery as a proactive response to potential societal x.		29000	GOP	15- Ma r-21	NP-23 8 - Small Value Procurement		ton and Analysis: the Toursm
Clarify the differences of needs among bounds requiring special care 2. Understand the various roles of foculguides in the practice of inclusive building. 3. Assess the capacity building sesues, challenges for four guides and thus trends in stateholder involvement in the xare of builds w.	£	28000	g Q	22.Feb-21	NP-53.9 - Small Value Procurement	.GU/Stateholde YES	Inclusive Touristin: How to Guide Tourists and individuals with Special Needs

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Conduct of inspection of touism	DOT Accreditation for Tourism Enterprises (Re-Orientation / Orientation of Accreditation and PAS with Express Accreditation)	C. TOURISM STANDARDS AND RESULATIONS	Tour Package Development and Delivery Seminar	Filipino Brand of Service	SEMINAR ON DISASTER RISK REDUCTION AND MAYAGERENT (GU/Sakeholde	Seminar on Handling Persons with Disabilities (PWDs) for Tourlsm Frontliners	CHILD SAFE TOURISM	Uphoiding the Filipino Brand of Service Excellence amidst National and Regional Crise
	LGU/Stakeholds		LGU/Stakeholds	LGU/Stakeholde	i (GU/Sakeholde	LGU/Stakeholde	LGU/Stakeholde	LGU/Stakeholde
	NO		NO	NO	No.	YES	ÝE	YES
ND 53 0. Small Value Proguerment	NP-53.9 - Small Value Procurement		NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53 9 - Small Value Procurement	NP-53 9 - Small Value Procurement
monthly	2nd to 4th quarter		October 4-5, 2021	9-Aug-21	July 12-13, 2021	7-Jun-21	12-May-21	12.May-21
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To ensure the prescribed timeline for application and processing of applications.	To raise tourism standards and update tourism stakeholders. To assist tourism enterprises in processing their DOT Accreditation - Receiving application, evaluation of documents and inspection of tourism enterprises		emerging destinations in the region	to empower tourism industry workers to provide quality service	To create a contingency plan based on likely emergencies in participants region of the participants region of the participants region of the participants region of the preparedness activities that will reduce witherability, mitigates the impact of emergencies and support efforts to prevent conflict and other urrest; and To recognize good practice in interventions for disaster interventions and sustainable development.	to empower tourism frontliners in providing quality service to PWDs	To educate the participants about the problem of commercial sexual exploitation of children (CSEC) in the actions being undertaken in the Philippines to protect children from sex trusters. To encourage the development of policies and practices to prevent (CSEC in the tourism industry. To instigate the participants as child advocates and promoter of the culture of tourism where child nights are respected.	1. Understand the Philippine tourism industry and the Filipino braid of service given the current pandemics. 2. Blainstorm on how to continuously adapt to societal charges in ensuring the delivery of tourism products and services. 3. Explore how the resourceturness of Filipinos can address bourists' expectations and service recovery during and after the times of national and regional crises.

	MPD	MPC	MPO	MPD	MPD	MPD		SDRAME	SDRAME			O PAME	00	
		Niche Market (Science, Golf, Dive.	Farm- Eco-Adventure-Faith Tourism Circuit and Tour Packages	Orientation/Workshop on the Development and Management of Tourism Products under the New	Participation to National Travel Fair or Trade Expo	Regional Have Exhange Participation to National Travel Fair or Trade Expo	CALABARZON Tourism Expo and	D. MARKET AND PRODCUT	Frontiners (IO) personnel	Seminar on How to Handle and Understand Different Behavioral Patterns of distressed Guests for	Seminar on Travel Safe in CALREARZON* for Travel and		for DOT Accreditation urism Sites (Orientation	Conduct of monitoring of tourism
<u> </u>	LGU/Stakeholde		GUStakeholde	Constant	Constanting		CHASTACA		ob Oreder Pers	o contraction of the contraction	GU/Stakeholde	LGU/Stakeholde	CI I/Stakeholde	GU/Stakeholde
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ND 53g - Small Value Procurement	NP-539 - Small Value Procurement	NP-53 a - Small Value Procurement	NP-53.3 - Small Value Procurement	NP-53 § - Small Value Procurement	NP-53 § - Small Value Procurement	NP-53 9 - Small Value Procurement	NP-339 - Small Value Procurement		Direct Centracting	NP-53 9 - Small Value Procurement	NP-53 9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53 9 - Smail Value Procurement	NP-53 9 - Small Value Procurement
1st-4th quarter	4th quarter	3rd quarter	2nd quarter	1st quarter	2nd quarter	3rd quarter	3rd quarter		year-round	2nd quarter	2nd wuarter	1st quarter	3rd and 4th quarter	1st to 4th quarter
СОР	GOP	бОР	GOP	GOP	GOP	GOP	GOP		GOP	GOP	GOP	GOP	GOP	GOP
1330000	300000	285000	300000	200000	350000	600000	1800000		324000	74000	74000	74000	100000	128000
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To market the regional brand and maintain its positive image as a national leader in tourist arrivals	To develop product portfolio which are environmentally friendly and sustainable livelihood for local communities	To develop product portfolio which are environmentally friendly and sustainable livelihood for local communities	To develop product portfolio which are environmentally friendly and sustainable livelihood for local communities	To develop sustainable product portfolio, incorporating measures and guidelines on managing tourism products under the new normal	To promote CALABARZON region as the preferred tourist destination in the country	To promote CALABARZON region as the preferred tourist destination in the country	To promote CALABARZON Region as the preferred tourist destination, as well as to support regional tourism enterprises	X	to cover salary for the existing JC Personnel for the whole-year contract	To upskill frontliners on different approaches in handling guests thatt are showing different bahavioral patterns	To create awareness to travel and tour agencies in preparing and crafting tour packages that incorporates health and safety guidelines and protocols for tourists while promoting the burst, destinations of CALABARZON	To prepare and educate accommodation entreprises on health and safety measures and protocols during the health (pandemic) crisis	To encourage accreditation of the increasing number of farm sites in the region; create awareness to farm owners the benefits of accreditation, and facilitate the processing of accreditation	To montor and ensure the compliance of DOT accredited tourism enterprises with DOT tourism standards especially with health and safety measures

Prepared by:

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MARITES T. CASTRO

BAC, Chairman

Approved by

MICHAEL A. PATISPIS

Regional Director N

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Control	GUStakeholde	LGU/Stakeholde	LGU/Stakeholde		Job Order Perso	LGU/Stakeholde
	N O	NO	N		NO	NO
ND.53 o. Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-539 - Small Value Procurement		Direct Contracting	NP-539 - Small Value Procurement
year-round	year-round	year-round	year-round		year-round	2nd -4th quarter
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To cover the contingent expenses that may arise to the Regional Office	To cover the mandatory expenses of the Regional Office	premiums of the required personnel for renewal	Adherence and implementation of GAD Programs (5% of Total Ferward Estimated Budget of P15,031,000		Personnel for the whole-year contract	To provide relevant, timely and updated tourism information about the region for foreign and local market.