



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5784486
Procuring Entity DEPARTMENT OF TOURISM
Title DOT-DPWH National Workshop on Tourism Roads Infrastructure Program (TRIP) 15-16 November 2018
Area of Delivery Metro Manila

| | | | |
|--|---|------------------------------|---------------------|
| Solicitation Number: | 2018-11-0351 | Status | Active |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 1 |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 0 |
| Category: | Travel, Food, Lodging and Entertainment Services | Date Published | 08/11/2018 |
| Approved Budget for the Contract: | PHP 996,000.00 | Last Updated / Time | 08/11/2018 00:00 AM |
| Delivery Period: | | Closing Date / Time | 12/11/2018 10:00 AM |
| Client Agency: | | | |
| Contact Person: | TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph | | |

Description

Terms of Reference
 Venue, Meals and Accommodation
 DOT-DPWH National Workshop on Tourism Roads Infrastructure Program (TRIP)
 15-16 November 2018 | Manila, Philippines

I. Background

Pursuant to section 34-37 of RA 9593 or the Tourism Act of 2009 and in accordance with the National Tourism Development Plan (NTDP) the Department of Tourism (DOT) and Department of Public Works and Highways (DPWH) established the Tourism Road Infrastructure Program.

The program aims to upgrade/pave tourism roads according to national standards. The identification of tourism roads under the program is based on the National Tourism Development Plan, Philippine Development Plan, and the TRIP MOA. The TRIP supports the President's 10-point agenda which aims to increase competitiveness, increase annual infrastructure spending and promote rural and value chain development.

In view of the foregoing, the DOT-DPWH National Workshop on Tourism Roads Infrastructure Program aims to capacitate the participants on the direction of the convergence program for 2020 and serve as an avenue to raise their issues and concerns regarding the technical requirements during the evaluation process. Upon completion of the workshop, the participants are expected to gain a better understanding of the program and are updated with the necessary changes in the criteria.

Objectives

The workshop seeks to achieve the following:

1. Information dissemination to the target participants on the direction of the DOT-DPWH Convergence Program for 2020;
2. Proper evaluation and updating of the TRIP criteria;
3. Preparation for the submission of TRIP proposals for 2020 and the conduct of regional workshops

In this regard, the DOT is in a need of a DOT travel and tour operator based in Metro Manila to provide the program requirements for the DOT-DPWH National Conference on Tourism Roads Infrastructure Program as stated below.

II. Items / Services

Venue Rental/Conference Hall

- Must provide function room good for 115 pax on either round tables or classroom setup located in MOA Complex/CCP Complex
- Must provide AM/PM Snacks and Buffet Luncheon good for 115 pax (selection of menu for end user approval)
- Must provide free-flowing coffee and tea
- Buffet lunch with one (1) round of drinks either iced tea, soda or fruit juice
- Must provide complimentary internet access
- Must provide complimentary parking passes
- Must not have pillars inside the hall that might cause blockage to the view of some participants seated at the back
- Must have good lighting inside the venue/conference hall
- Must provide podium, rostrum, stage, microphones, extension cords and backdrop
- Must provide whiteboard with marker
- Free use of LCD with projector and screen
- Costs must be inclusive of all fees related to rental of venue, etc.

Accommodation

- Must be a DOT Accredited hotel located in MOA complex/Macapagal area and must be within 2.5kms from the conference venue
- Provision of thirty-eight (38) twin sharing rooms
- Period: 14-17 November 2018 (3 nights)
- Must come with complimentary breakfast
- Must provide complimentary internet access
- Must provide complimentary parking spaces

III. Transportation

- Provide two (2) units of Service Van, 15-16 November 2018 (2 days)
- Shuttle service for secretariat and DOT regional staff from event venue to accommodation / dinner venues (within Metro Manila)
- Must be inclusive of fuel, driver's fee and meals, toll fee, parking fee and overtime rates

IV. Total Amount for the Project: Php 996,000.00 (inclusive of all taxes)

V. Other Requirements: Must be a DOT Accredited Travel and Tour Operator

VI. Payment: Government Procedure -Send Bill Arrangement

VII. Contact Details:

Mr. Christian Ray P. Lingat or Ms. Ma. Ila Jeanne Perez
Office of the Undersecretary for Tourism Regulation, Coordination and Resource Generation and Convergence
459-5200 to 30 local 615
cplingat@gmail.com / mfperez@tourism.gov.ph

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Created by TERESITA A. ROMANES
Date Created 07/11/2018

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2018 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)