Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number: 4897572
Procuring Entity: DEPARTMENT OF TOURISM
Title: 5th Anilao Underwater Shootout Giveaways
Area of Delivery: Metro Manila

<table>
<thead>
<tr>
<th>Solicitation Number:</th>
<th>2017-10-0331</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade Agreement:</td>
<td>Implementing Rules and Regulations</td>
</tr>
<tr>
<td>Procurement Mode:</td>
<td>Negotiated Procurement - Small Value Procurement (Sec. 53.9)</td>
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<tr>
<td>Classification:</td>
<td>Goods</td>
</tr>
<tr>
<td>Category:</td>
<td>Corporate Giveaways</td>
</tr>
<tr>
<td>Approved Budget for the Contract:</td>
<td>PHP 673,000.00</td>
</tr>
<tr>
<td>Delivery Period:</td>
<td>15 Day/s</td>
</tr>
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<td>Client Agency:</td>
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</table>

Contact Person: Maria Alma O Almazan
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#351 Sen. Gil Puyat Avenue
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Philippines 1200
63-02-8900189
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Status | Active |
<table>
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<tbody>
<tr>
<td>Associated Components</td>
<td>3</td>
</tr>
<tr>
<td>Bid Supplements</td>
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</tr>
<tr>
<td>Document Request List</td>
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<tr>
<td>Date Published</td>
<td>25-Oct-2017</td>
</tr>
<tr>
<td>Last Updated / Time</td>
<td>25-Oct-2017 00:00 AM</td>
</tr>
<tr>
<td>Closing Date / Time</td>
<td>30-Oct-2017 17:00 PM</td>
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Description

TERMS OF REFERENCE

A. BIDDER
Supplier for 5th Anilao UW Shootout Giveaways

B. PROJECT TITLE
Fifth (5th) Anilao Underwater Shootout

C. BACKGROUND
Date/period covered: November 28 – December 2, 2017

Destination: Anilao, Mabini, Batangas

Description/Rationale:

Anilao was selected as the competition venue to take advantage of the destination’s best season for macro diving (October–December) and facing as one of the richest macro diving destinations in the world. Around 150 UW photographers, professional divers or dive fanatics and dive tour operators with media connections and established social media and online following from identified dive markets (i.e., Korea, China, Japan, US and...
Europe, among others) will participate in the event.

Components:
- Registration and Welcome Cocktail Reception
  Guests and participants would be welcomed with a grand cocktail reception complete with finger food, drinks, and music. This would be the perfect opportunity for the participants to gauge their competition and mingle and chat with fellow underwater photographers.
- Three-day Shootout Competition and Fun Dives
  Participants are given the freedom to dive and explore the various dive sites of Mabini, Batangas to photograph the rich flora and fauna of the area. Only the photos taken within the specified area during the three-day shootout would be accepted as competition entries
- Closing/Awarding Ceremony
  The competition would be capped off by a grand awarding ceremony complete with food, music, and entertainment. Winners would be announced during the dinner while various other raffles prizes are given away to lucky participants.

D. OBJECTIVES
1. To showcase the country as an excellent destination for UW macro photographers and entice them to engage their hobby in the Philippines
2. To sustain the gains achieved in the past three installments of the Anilao Competition (2013-2016) and ensure market penetration of the global UW photographers market segment
3. To reinforce standing of the Philippines as Asia’s premier UW Macro Photography Destination through the multimedia platforms of invited world renowned UW photographers and international participants

E. MINIMUM REQUIREMENTS
1. Must be a Philippine organization capable of providing the following services:
   - Production of high-quality giveaways
   - Logistical requirements
2. Must have at least 2 years of experience and expertise in producing giveaways
3. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
4. Must be willing to provide services on send – bill arrangement

F. SCOPE OF WORK

1. DRI FIT SHIRT
   MATERIAL: Polyester
   COLOR: Full color print
   DESIGN: Kindly see attached files for reference
   SIZES:
   Unisex Quantity
   S - 85
   L - 55
   XL - 20
   2XL - 40
   3XL - 25
   4XL - 5

   TOTAL QUANTITY: 300 pieces
   ESTIMATED PRICE: P700.00 each

2. PLAQUE OF APPRECIATION
   MATERIAL: Custom shape Glass/Acrylic Glass. Thickness: ½ inch
   COLOR: Transparent
   ARTWORK: Printed on glass
   Anilao UW Photo Shootout Logo

   Text:
   "The Philippine Department of Tourism extends its sincere gratitude
   and appreciation for your hard work, dedication, and commitment to the promotion of dive tourism in the Philippines
   and the success of the 5th Anilao Underwater Photo Shootout from 28 November - 2 December 2017."

   Presented this 2nd day of December 2017
   Acacia Resort and Dive Center Anilao, Mabini, Batangas, Philippines

   SIZE: 27 cm (H) X 18 cm (W)
   QUANTITY: 6 pieces
   ESTIMATED PRICE: P2,100.00 each

3. WINNERS’ PLAQUE
4. OFFICIAL EVENT BANNER
MATERIAL: Tarpaulin
COLOR: Full color
ARTWORK: Dive Philippines Logo, 5th Anilao Event Logo, and Sponsors Logos (Layout to be provided by end-user)
SIZE: 7 feet x 7 feet
QUANTITY: 5 pieces
ESTIMATED PRICE: P2,000.00 each

5. ROLL UP BANNER – UW PHOTOS
MATERIAL: Tarpaulin with aluminum roll up stand
COLOR: Full color
ARTWORK: Dive Philippines logo and underwater photos (Layout to be provided by end-user)
SIZE: 2.75 ft x 6.5 ft (85 cm x 200 cm)
QUANTITY: 21 pieces
ESTIMATED PRICE: P2,200.00 each

6. ROLL UP BANNER – SCHEDULE OF ACTIVITIES
MATERIAL: Tarpaulin with aluminum roll up stand
COLOR: Full color
ARTWORK: Dive Philippines logo, 5th Anilao Event logo and Text (Layout to be provided by end-user)
SIZE: 2.75 ft x 6.5 ft (85 cm x 200 cm)
QUANTITY: 7 pieces
ESTIMATED PRICE: P2,200.00 each

7. BOAT FLAG
MATERIAL: Silk
COLOR: Full color
ARTWORK: 5th Anilao Event logo and Sponsors Logo (Layout to be provided by end-user)
SIZE: 2 feet x 3 feet
QUANTITY: 50 pieces
ESTIMATED PRICE: P550.00 each

8. 5th ANILOA PHOTO SHOOTOUT BADGES
MATERIAL: Paper – Thick card, laminated or in a card sleeve ARTWORK: Full color, back to back print (Layout to be provided by end-user)
DIMENSIONS: 9.3 cm x 13 cm
QUANTITY: 250 pieces
ESTIMATED PRICE: P80.00 each

9. DIVE PHILIPPINES LANYARD
COLORS: Blue
DESIGN: Kindly see attached files for reference
QUANTITY: 300 pieces
ESTIMATED PRICE: P325.00 each

10. 5TH ANILOA TAGS (FOR DIVING)
MATERIAL: Plastic
COLORS: Neon/Bright Color – 2 varieties
DESIGN: Kindly see attached files for reference
QUANTITY: 200 pieces
ESTIMATED PRICE: P30.50 each
11. BURLAP CAP
MATERIAL: 6-panel design
Front - Light brown burlap
Back - Black Mesh
Soft, moisture-wicking headband within the perimeter of the inside of the
crown (black)
COLORS: Light brown (front) and black (back)
DESIGN: Embroidered Dive Flag (Red and White) and Dive Philippines Logo (Black)
QUANTITY: 300 pieces
ESTIMATED PRICE: P500.00 each

GRAND TOTAL 673,000.00

B. OTHER INSTRUCTIONS:
☐ All goods are grouped in lots below. Bidders shall have the option of submitting a proposal on any or all lots and
evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for
the purpose of bidding, evaluation, and contract award.
☐ Sample not required but would be appreciated if passed to expedite evaluation

C. PAYMENT PROCEDURE
Government procedure: send bill

D. CONTACT PERSON/DETAILS
Mr. Ghienel Gustilo / Ms. Jam Concepcion (Dive-MDG)
0977 824 7019
459-5200 loc. 522/520

The winning bid shall be determined based on the proposal with the most
advantageous financial package cost provided that the amount of the bid does not
exceed the above total budget.

Deadline of Submission: October 30, 2017 5:00 pm

Kindly submit your quotation for the purchase of the above requirement, indicating
our Solicitation Number & Company Name in a sealed envelope, addressed to
Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue,
Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:
1. Current Mayor's/Business Permit
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (Annual)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement
   (see attached form)

Created by Maria Alma O Almazan
Date Created 24-Oct-2017

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