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Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12034906
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title PROCUREMENT OF SERVICE PROVIDER FOR THE COMMENTARY DEVELOPMENT TRAINING
Area of Delivery Palawan

Solicitation Number: 25-05-022	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract: PHP 78,451.18	Date Published	15/05/2025
Delivery Period: 8 Day/s	Last Updated / Time	14/05/2025 16:16 PM
Client Agency:	Closing Date / Time	19/05/2025 17:00 PM
Contact Person: Sheila Pineda Head, BAC Secretariat 778 Boni Ave. cor. EDSA, Barangka Ilaya Mandaluyong City Metro Manila Philippines 1200 63-735-5970 dot4b.bacsecretariat@gmail.com		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE

COMMENTARY DEVELOPMENT TRAINING

Host Agency : DEPARTMENT OF TOURISM – MIMAROPA

Date : June 10-17, 2025

Location : Puerto Princesa City, Palawan

II. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Preferably DOT Accredited Tour Operator and/or Travel & Tour Agency
- C. Located in Metro Manila and/or Puerto Princesa City, Palawan
- D. Must be willing to provide services on a send bill arrangement
- E. Must comply with the detailed services specified in Item V of the TOR

III. DOCUMENTARY REQUIREMENTS

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

IV. SCOPE OF WORK / DELIVERABLES

A. Transportation

- Airfare

Passenger:

Mr. Reynaldo A. Jorda/ DOB: January 27,1958

Ms. Rochelle Camille A. Antenor/ DOB: August 03, 2002

June 10, 2025- NAIA to PPS

June 17,2025- PPS to NAIA

- Transportation of Resource Speaker

Passenger:

Mr. Reynaldo A. Jorda/ DOB: January 27,1958

June 10, 2025 – Residence to NAIA

June 17,2025 – NAIA to Residence

- Transportation of Resource Speaker and DOT Facilitator (Venue to Accommodation VV)

June 11-16, 2025

B. Accommodation

- One Single Room for DOT Facilitator

June 10-17, 2025 (7 Nights)

- One Single Room for Speaker

June 10-17, 2025 (7 Nights)

C. Outside Meals

- DOT Facilitator (1 pax)

June 10 – Breakfast, Lunch and Dinner

June 11-16–Dinner

June 17- Breakfast, Lunch and Dinner

- DOT Facilitator

June 11-16, 2025- Dinner

- Speaker – FBSE (1pax)

June 10- Breakfast, Lunch and Dinner

June 11-16 – Dinner

June 17- Breakfast, Lunch and Dinner

D. Miscellaneous

- Tarpaulin Printing (4ft x 6ft)

- Vellum Board

- Cargo

V. APPROVED BUDGET FOR THE CONTRACT

The total budget allocation is SEVENTY-EIGHT THOUSAND FOUR HUNDRED FIFTY-ONE 18/100 PESOS ONLY (Php 78,451.18), inclusive of applicable taxes and fees.

The winning bid shall determine based on the proposal that is responsive with the technical specifications and whose bid is within the approved budget for the contract (ABC).

VI. PAYMENT PROCEDURE

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

VII. PROJECT OFFICER / CONTACT PERSON

Name : Rochelle Camille A. Antenor

Email : tisp.dot4b@gmail.com

Contact No. : 0966 028 2937

Date Created

14/05/2025

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