

Date: April 14, 2025

GENTLEMEN :

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s) :

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
		<b>TOUR OPERATOR (GROUND HANDLING SERVICES)</b>	
1 (ONE)	LOT	<b>PROJECT NAME : PROCUREMENT OF HOSTING OF THE HOHO TOUR FOR THE PHILIPPINE FINANCIAL AND INTER-AGENCY PRIDE (PFIP) SCHOLARS</b>	
		<b>I. BRIEF BACKGROUND :</b>  The Philippine Financial and Inter-agency Pride (PFIP) Scholars will be visiting Metro Manila from April 22 to April 25, 2025. A key initiative during their visit is a curated Hop-On Hop-Off (HOHO) tour in Makati City, aimed at providing an immersive experience of the city's cultural and business districts. This initiative aligns with the Department of Tourism's (DOT) 'It All Starts Here' campaign, positioning Metro Manila as a prime destination.  The DOT has been actively promoting Metro Manila as a vibrant, inclusive, and diverse tourism hub. This HOHO initiative supports DOT's goal to enhance experiential tourism by highlighting the metropolis's unique cultural, business, and entertainment landscapes. The curated tour will showcase Metro Manila's modernity and heritage while emphasizing its inclusivity as a safe and welcoming space for all visitors, including members of the LGBTQIA+ community.	
		<b>II. OBJECTIVES / GOALS :</b>  The event seeks to: <ol style="list-style-type: none"><li>1. Provide PFIP scholars with an educational and cultural tour through the HOHO tour service;</li><li>2. Reinforce Metro Manila's 'It All Starts Here' tourism campaign by showcasing the city's cultural, economic, and entertainment attractions;</li><li>3. Promote LGBTQIA+ inclusivity by positioning Metro Manila as a Pink Tourism destination;</li><li>4. Strengthen DOT's partnership with PFIP in fostering inclusivity and awareness in the tourism and hospitality industry;</li><li>5. Support Gender and Development (GAD) initiatives by promoting diversity, inclusivity, and the rights of the LGBTQIA+ community within the tourism sector;</li><li>6. Highlight key cultural, historical, and economic landmarks of Metro Manila that contribute to the Philippines' tourism and business sectors; and</li><li>7. Contribute to the growth of Pink Tourism as a specialized market by showcasing Metro Manila as an LGBTQIA+ -friendly destination.</li></ol>	
		<b>III. SCOPE OF SERVICES / SPECIFICATIONS :</b>	
		<b>Date of Engagement : April 25, 2025</b>  <b>HOHO Curated Tours (Manila- Pasay-Parañaque Route)</b> For 35 pax (PFIP Scholars, DOT NCR Secretariat) <ul style="list-style-type: none"><li>- To provide a Hop-On Hop Off Tour day pass;</li><li>- To provide a DOT Accredited Tour guides;</li><li>- To provide light AM snacks and bottled water;</li><li>- To provide van for the tour;</li><li>- To provide lunch in a restaurant for the participants of the tour; and</li><li>- To include all payments of entrances,</li><li>- To include insurance;</li><li>- To include coordinators for the tour;</li><li>- To include small token (Manila Cookie Story) to the participants;</li><li>- To submit a documentation report after the implementation</li></ul>	

		<b>TOUR ITINERARY</b> <ul style="list-style-type: none"><li>- Pick up at Hotel</li><li>- Rolling Tour and Photo Shoot Luneta</li><li>- National Museum of the Philippines</li><li>- Lunch at Barbaras</li><li>- Centro de Turismo Intramuros</li></ul> (Final itinerary will be for approval of the project officer)	
		<b>MINIMUM REQUIREMENTS :</b>	
		<b>A.</b> Must have certificate of onboarding from Project Integrator of Hop On Hop Off; <b>B.</b> Must allow flexible rebooking dates for accommodation with minimal fees, if applicable; <b>C.</b> Provision of first aid medical kit for the group; <b>D.</b> Willing to provide services on send-bill arrangement.	
		<b>Documentary Requirements to be Submitted:</b>	
		<ul style="list-style-type: none"><li>• <b>Mayor’s Business Permit</b></li><li>• <b>PHILGEPS Registration Number</b></li><li>• <b>Omnibus Sworn Statement</b></li><li>• <b>DOT Accreditation Certificate</b></li></ul>	
		<b>Approved Budget for the Contract (ABC):</b> <b>Php 166,820.00</b> <b>Pesos : One Hundred Sixty-Six Thousand Eight Hundred Twenty Pesos Only</b> <small><i>* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon.</i></small> <small><i>Government procedure and subject to appropriate government taxes</i></small>	
		<b>Contact Persons:</b> Collins Karla E. Telmo - <a href="mailto:cetelmo@tourism.gov.ph">cetelmo@tourism.gov.ph</a>	
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:  <b>DOT NCR BAC SECRETARIAT</b> <b>Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat</b> <b>7840 Makati Avenue, Poblacion, Makati City</b>	
		Note: Deadline of submission is on <b>April 21, 2025 at 8:00 AM</b>	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order. Thank you

\_\_\_\_\_  
**PRINT NAME OF DEALER/SUPPLIER**

\_\_\_\_\_  
**ADDRESS OF DEALER/SUPPLIER**

\_\_\_\_\_  
**CONTACT NUMBER(s)**

**TIN:** \_\_\_\_\_

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**Email Address**

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**LANDBANK ACCOUNT NUMBER**

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**AUTHORIZED SIGNATURE OVER PRINT NAME**