



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11973940
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of International Airline Ticket re: DOT's participation in Arabian Travel Market (ATM) 2025 in Dubai, UAE (OSEC)

Area of Delivery

Solicitation Number:	2025-04-0104	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 581,185.46	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	17/04/2025
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spycb@yahoo.com	Last Updated / Time	16/04/2025 12:20 PM
		Closing Date / Time	21/04/2025 10:00 AM

Description

TERMS OF REFERENCE

I. PROJECT TITLE ARABIAN TRAVEL MARKET2025

II. VENUE DUBAI, UNITED ARAB EMIRATES

III. SCOPE OF WORK

A. Round Trip International Air Tickets

- Issuance of Round-Trip Business and Economy Class air tickets is subject to DOT clearance upon issuance of approved travel order

- Ticket must be re-bookable and refundable

Passenger/s:

Business Class

1.) Secretary Ma. Esperanza Christina C. Frasco

Economy Class

2.) Assistant Secretary Ronald P. Conopio

3.) Ms. Czarina C. Cruz

Flight Details:

27 APRIL 2025

Manila – Dubai ETD 2355H ETA 0455H +1day (April 28, 2025)

28 APRIL 2025

Dubai - Manila ETD 1720H ETA 0555H + 1day (April 29, 2025)

Requirements:

32kg baggage allowance per pax (Manila-Dubai-Manila)

- plus 7 kilos hand-carry luggage allowance (per pax)

B. Health and Travel Insurance (3 pax)

- Personal Accidental Benefit

- Medical and Evacuation Benefit including COVID.19 coverage

- Travel Inconvenience Benefit

- 24-hour Travel Assistance

BUDGET

Total Budget allocation Five Hundred Eighty-One Thousand and One Hundred Eighty-Five Pesos and 46/100 (PHP581,185.46) inclusive of taxes. Full payment shall be made upon completion of the project (send bill arrangement).

- Bidders must submit a cost breakdown of their total bid amount

PROJECT OFFICER

MS. JENNILYN AMURAO
Office of the Secretary
Email Address: jlamurao@tourism.gov.ph
Contact No./Tel. No. (02) 459 5200 loc. 603

APPROVED BY:

ATTY. FRANCES JAN VILLARINO

Other Information

In addition to the Quotation/Bid, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Zone Area. In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.
2. PHILGEPS' Registration Number or Certificate of Platinum Membership
3. Latest Annual/Business Income Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 21 APRIL 2025 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph. Late and unsigned quotations shall not be accepted.

Created by Clara Cortez Buscano

Date Created 16/04/2025

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