



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11965324
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF AIRLINE TICKETS FOR ISTANBUL, TURKEY ON APRIL 20-25, 2025 (OASEC-TDRG)

Area of Delivery

Solicitation Number:	2024-04-0097	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 263,622.60	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	12/04/2025
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com	Last Updated / Time	12/04/2025 00:00 AM
		Closing Date / Time	15/04/2025 10:00 AM

Description

TERMS OF REFERENCE

I. PROJECT TITLE : Pacific Asia Travel Association (PATA) Annual Summit (PAS) 2025

II. VENUE : Istanbul, Turkey

III. DATE : April 20-25, 2025 (inclusive of travel time)

IV. MINIMUM REQUIREMENTS FOR THE TOUR OPERATOR

- A Philippine-based PhilGEPS registered tour operator
- Must be DOT-accredited, if Philippine-based company
- Must be willing to provide services on send-bill arrangement

V. SCOPE OF WORK

A. Two (2) Roundtrip Economy Class International Air Tickets

Route Flight Details

Manila to Istanbul MNL to IST via Dubai

April 20, 2025

ETD: 07:45H / ETA: 17:55H
Istanbul to Manila IST to MNL via Dubai
April 24, 2025 – ETD: 19:25H
April 25, 2025 – ETA: 16:15H

Inclusive of:

- 1 piece checked-in baggage per pax (30 kgs per piece)
- 1 piece hand carry baggage per pax (7 kgs per piece)
- Travel Insurance
- Travel Tax Fee
- Ticket is re-bookable, re-routable, and refundable
- Rebooking fee must be included in the total airfare
- With pre-select seats (preferably window and exit row)

Name of Passenger Birthdate

MS. SHARLENE ZABALA-BATIN

Assistant Secretary, TDRG March 28, 1976

MS. OLIVIA NICOLE C. MANITI

EA III, OAS-TDRG September 16, 1996

VI. BUDGET

Total Budget Allocation of Two Hundred Sixty-Three Thousand Six Hundred Twenty-Two and 60/100 Pesos Only (Php263,622.60) inclusive of applicable government taxes. Full payment shall be made upon completion of the activity and on a send bill arrangement.

VII. PROJECT OFFICER / CONTACT PERSON

OLIVIA NICOLE C. MANITI

Email Address: oasecszb@tourism.gov.ph

Mobile/Viber No.: 0995 160 7949

Prepared by: Noted by:

OLIVIA NICOLE C. MANITI WARNER M. ANDRADA

EA III, OAS-TDRG Director, OTDPRIM

Other Information

NOTE:

- The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

- Bidder must present the cost breakdown of the total bid.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Zone Area. In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.
2. PHILGEPS' Registration Number or Certificate of Platinum Membership
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 15 APRIL 2025 @ 9:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____

Bank Account Number : _____

Account Name : _____

Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 11/04/2025

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