

DEPARTMENT OF TOURISM
National Capital Region
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Date: February 28, 2025

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
		VAN HIRE/RENTAL	
1 (ONE)	UNIT	PROJECT NAME : “KAPIHAN SA BAGONG PILIPINAS” PRESS CONFERENCE IN NATIONAL CAPITAL REGION	
		I. BRIEF BACKGROUND : The Presidential Communications Office (PCO) of the Office of the President (OP) and the Philippine Information Agency (PIA) has recently organized a series of “Kapihan sa Bagong Pilipinas” across all regions. This is in pursuant to the directives of President Ferdinand R. Marcos, Jr. wherein the Cabinet members are enjoined to facilitate town hall meetings at the regional level to highlight their respective accomplishments and plans under the present administration.	
		II. OBJECTIVES: <ul style="list-style-type: none">• To serve as the platform in promoting the present administration’s campaign, “Bagong Pilipinas”, which calls for deep and fundamental transformations in all sectors of society and government;• To showcase the government in action by highlight the progress, small wins, milestone achievements of the Department and the Regional Offices; and• To cascade and equip attendees relevant information with regard to the programs, projects, and initiatives of the Department both national and regional level.	
		III. TECHNICAL SPECIFICATIONS :	
		Implementation Date : March 4, 2025 Area : PIA-NCR Building, Visayas Ave., Quezon City	
		<ul style="list-style-type: none">• 12 hours use of van (succeeding hour will be charged 500/hr)• Driver must be fully vaccinated• 1 Van for March 4, 2025• Date of pick up and drop off: <u>March 4, 2025</u><ul style="list-style-type: none">○ Time of Pick up: <i>to be advised</i>○ Destination: PIA-NCR Building, Visayas Ave., Quezon City• Cost must include toll fees, parking fees (if any), driver meals and gasoline/diesel for the vehicle. ELIGIBILITY REQUIREMENTS <ul style="list-style-type: none">• The Supplier must ensure that the vehicles have the necessary health and safety protocols in place.	
		Terms of Payment : <ul style="list-style-type: none">➤ willing to engage in send bill arrangement	
		Documentary Requirements to be Submitted:	
		<ul style="list-style-type: none">• Mayor’s Business Permit• PHILGEPS Membership• DOT Accreditation Certificate	

		<p>Approved Budget for the Contract (ABC): Php 9,200.00 Pesos : NINE THOUSAND TWO HUNDRED ONLY <i>* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges</i> net upon completion of the project and delivery of all requirements as agreed upon. <i>Government procedure and subject to appropriate government taxes</i></p>	
		<p>Contact Persons: MARVIN N. MALACAMAN - mnmalacaman@tourism.gov.ph COLLINS KARLA E. TELMO- cetelmo@tourism.gov.ph</p>	
		<p>Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 7840 Makati Avenue, Poblacion, Makati City</p>	
		<p>Note: Deadline of submission is on March 3, 2025 at 8:00am</p>	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

Email Address

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME