

TECHNICAL SPECIFICATIONS

Procurement of Airfare and Giveaways in connection to the participation of DOT MIMAROPA to the Seatrade Cruise Global (SCG) 2025 to be held in Miami Beach, Florida, USA from April 5 to 13, 2025 inclusive of travel time

Objectives:

1. Promote MIMAROPA Region's tourism destinations and attractions to the global cruise industry.
2. Increase awareness and interest among cruise lines to include MIMAROPA ports in their itineraries.
3. Establish business connections and partnerships with cruise industry stakeholders.
4. To uphold MIMAROPA's tourism destinations and increase cruise ship arrivals in the region

I. Specific Requirements

The following are the specific requirements to be delivered for the activity that will be conducted, *to wit*:

1. Airfare

One (1) roundtrip airline ticket from Manila to Miami, USA to Manila with details as follows:

- April 5, 2025: Manila, Philippines to Miami, Florida, USA
- April 11 or 12, 2025: Miami, Florida, USA to Manila, Philippines

Passenger Name:

- (MS) JAY S. DE GUZMAN
DOB: November 14, 1992

- ✓ With 40 kilos baggage allowance per way
- ✓ With Travel Insurance
- ✓ With Travel Tax
- ✓ Arrival in Manila must be April 13, 2025

2. Corporate Token/ Giveaways

- 300pcs. assorted MIMAROPA local products ranging from 50 to 100 grams in weight
 1. 100 packs of Kasuy from Palawan
 2. 100 packs Banana Chips from Mindoro
 3. 100 packs of Uraro Cookies from Marinduque

II. Terms of Payment

1. Amenable to send-bill arrangement/government procedure
2. Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
3. Government Procedure

Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

In the event of securing sponsorship, the successful bidder's payment shall be reduced by the amount of sponsorship obtained

III. Approved Budget for the Contract

Approved budget for the activity is **Two Hundred Fifty Thousand Pesos Only** (₱250,000.00) inclusive of taxes and fees.

The winning bid, however, shall be determined based on the proposal proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

IV. Documentary Requirements

1. Valid Mayor's/Business Permit
2. Valid DOT Accreditation Certificate
3. Proof of PhilGEPS Certification
4. Original or Certified True Copy of duly notarized Omnibus Sworn Statement
5. DTI/SEC Permit
6. BIR Certification and updated Annual ITR

V. Contact Person

Name: **Ms. Jay De Guzman**

Email Add: dot4b.bacsecretariat@gmail.com/ tdd.mimaropa@gmail.com

Contact Number: 0917-1378529

Kindly submit your quotation for the above requirement addressed to:

MR. ROBERTO P. ALABADO III

OIC – Regional Director

Department of Tourism MIMAROPA Region

Address: 5/F NEX 54 Building, 778 Barangka Ilaya, Boni Avenue cor. EDSA, Mandaluyong City

Email: dot4b.bacsecretariat@gmail.com

For Land Bank Payment Purposes:

Bank Name:

Account Number:

Account Name:

Note: Other Bank has bank charges