



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11892215
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title 2025 NATIONAL WOMEN'S MONTH: WOMEN IN TOURISM FORUM
Area of Delivery Marinduque

Solicitation Number: 2025-03-009	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract: PHP 63,140.00	Date Published	18/03/2025
Delivery Period: 4 Day/s	Last Updated / Time	17/03/2025 18:08 PM
Client Agency:	Closing Date / Time	21/03/2025 14:00 PM
Contact Person: Jay De Guzman BAC Secretariat Member 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-28735-5970 dot4b.bacsecretariat@gmail.com		

Description

PROJECT TITLE: 2025 NATIONAL WOMEN'S MONTH: WOMEN IN TOURISM FORUM

Host Agency : DEPARTMENT OF TOURISM – MIMAROPA

Date : March 24-27, 2025

Location : Santa Cruz, Marinduque

PROJECT RATIONALE AND OBJECTIVES

The National Women's Month Celebration serves as a platform in celebrating women's successes while addressing crucial issues about women empowerment and gender equality. It underscores the commitment of RA 9593 or the "Tourism Act of 2009," to foster tourism as an indispensable element of the national economy. This initiative also aligns with RA 9710 or the Magna Carta of Women, ensuring a safe and inclusive environment which promotes gender equality in the tourism sector. It is also in harmony with the National Tourism Development Plan 2023-2028 to promote a more inclusive, equitable, and progressive society, driven by tourism as a catalyst for development and gender equality.

One of the proposed activities of the Department during the National Women's Month is titled "Women in Tourism Forum" wherein selected women tourism stakeholders will share their inspiring stories to tourism students.

Specifically, the forum aims to:

- Highlight the vital role of women in the tourism sector and celebrate their contributions and achievements, and
- Examine the current state of gender diversity in the industry, explore empowerment initiatives, and discuss strategies for driving progress and promoting equality.

MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Preferably DOT Accredited Tour Operator and/or Travel & Tour Agency
- C. Preferably located in MIMAROPA Region
- D. Must be willing to provide services on a send bill arrangement
- E. Must comply with the detailed services specified in Item V of the TOR

DOCUMENTARY REQUIREMENTS

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

SCOPE OF WORK / DELIVERABLES

A. Transportation

- March 24, 2025 – Gas for DOT Vehicle from Mandaluyong Office to Talao-Talao Port, Lucena City
- March 24, 2025 – Toll Fee (Mandaluyong Office to Talao-Talao Port, Lucena City)
- March 24-27, 2025 – Transportation within Marinduque Province
- March 24, 2025 – Boat Fare and Terminal Fee for 2pax (Lucena to Marinduque)
- March 27, 2025 – Boat Fare and Terminal Fee for 2pax (Marinduque to Lucena)
- March 27, 2025 – Bus Fare for 2pax (Lucena to Buedia Pasay)

B. Accommodation and Meals

- One (1) Double Occupancy Room for DOT Personnel

Check-in: March 24, 2025

Check-out: March 27, 2025

- Outside Meals for two (2) DOT Personnel

March 24 to 27, 2025 – Bfast, Lunch & Dinner

- Outside Meals for Driver

March 24, 2025 – Bfast, Lunch & Dinner

- Participants Meals

Event Date: March 25-26, 2025

No. of Participants: 60 pax

C. Miscellaneous

- Communication Allowance for 2 DOT Personnel
- Tarpaulin (2 pieces)
- Token for Resource Speakers (4 pax)
- Transportation and Incidental of DOT MIMAROPA Driver

APPROVED BUDGET FOR THE CONTRACT

The total budget allocation is SIXTY – THREE THOUSAND ONE HUNDRED FORTY PESOS (Php 63,140.00), inclusive of applicable taxes and fees.

The winning bid shall determine based on the proposal that is responsive with the technical specifications and whose bid is within the approved budget for the contract (ABC).

PAYMENT PROCEDURE

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

PROJECT OFFICER / CONTACT PERSON

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Created by Faye Angeli Argamosa Reyes

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