



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11886685
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of promotional Materials/Giveaways for various meeting and other official events of the Office of the Secretary (Moulded Fiber Glass)

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2025-03-0063	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	3
Classification:	Goods	Bid Supplements	0
Category:	Corporate Giveaways		
Approved Budget for the Contract:	PHP 600,000.00	Document Request List	7
Delivery Period:			
Client Agency:		Date Published	16/03/2025
Contact Person:	NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nlallanigue@tourism.gov.ph	Last Updated / Time	16/03/2025 00:00 AM
		Closing Date / Time	19/03/2025 14:00 PM

Description

TERMS OF REFERENCE

I. PROJECT:

Procurement of promotional materials/ giveaways for the various meetings and other official events of the Office of the Secretary.

II. MINIMUM REQUIREMENTS:

1. Supplier must have at least three (3) years of experience in producing and supplying the items to ensure reliability and product quality assurance.
2. Supplier must be willing to transact on a send bill arrangement
3. The ABC shall cover the delivery charges, VAT, and other related expenses and applicable government taxes
4. Must submit actual sample upon submission of quotation for approval of the end-user.
5. PhilGEPS Registration Registered

III. SPECIFICATIONS

A. 300 PIECES MOULDED FIBER GLASS LOVE THE PHILIPPINES HAND SIGN

Moulded Fiber Glass Love the Philippine Hand Sign

Size:(7inches/ front length, 6.5inches/back length x3.5inchesx5inches/ front height, 4inches/back height), spray painted in pearlized based and Highlights in light tan colored, attached to wooden base

Wood based in Walnut stained Finished Size: (8.5 inches x 4.2 inches x 1.5 inches)

Love-the-Philippines-Branding-Logo

Size: (7cmx3cm) direct printing / sublimation to wood

DOT Logo

Size: (5.5 cm diameter) direct printing/ sublimation to wood base

IV. PROJECT COST

Item

Description	Unit	Quantity	Unit Price	Amount
Moulded Fiber Glass Love the Philippines	Hand Si	pcs 300	Php 2,000.00	Php 600,000.00

v. DELIVERY PERIOD

Delivery shall be made a staggered basis, according to the following schedule:

Date of Delivery Quantity

April 15, 2025 30 pieces.

May 15, 2025 30 pieces.

June 15, 2025 240 pieces.

VI. TERMS OF PAYMENT

Payment shall be made via send bill arrangements upon complete delivery of items.

VII. PROJECT OFFICER/ CONTACT PERSON

RYAN JAMES MANTUHAC

Senior Admin Assistant V Office of the Secretary

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

4. Latest Income / Business Tax Return(For ABC above Php 500,000.00)

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nlallanigue@tourism.gov.ph on or before 19 March 2025 at 2:00 pm. Late and unsigned quotations shall not be accepted.

Created by NAZER NIÑO L ALLANIGUE

Date Created 15/03/2025

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