

TECHNICAL SPECIFICATIONS

I. **NAME OF PROJECT:** Procurement of 2025 AsianTraveler Magazine Media Fam Tour in Palawan

II. **IMPLEMENTATION:** February 20 – 28, 2025

III. **OBJECTIVES:**

1. To strengthen partnership with private media in the promotion of emerging and existing tourism destinations
2. To market Palawan alongside other international destinations
3. To maximize the use of digital and printed materials as a tool to market tourism products and services
4. To boost local tourism in Palawan

IV. **MIMINUM REQUIREMENTS:**

The service provider should be able to provide transfers within Palawan, accommodation, meals, and exclusive tours of three (3) participants with the following specifications:

1. Service Provider should be a DOT-Accredited Tour Operator/ Travel Agency
2. Inclusive Date: February 20 – 28 ,2025
3. Amenable to send-bill arrangement/government procedure
4. Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
5. Tour Operator must be based in the MIMAROPA Region

Documentary Requirements:

1. Mayor's/Business Permit
2. Proof of PhilGEPS Registration
3. Original/Certified True Copy of Omnibus Sworn Statement\
4. Valid DOT Accreditation Certificate
5. DTI/SEC Permit
6. BIR Certification and updated Annual ITR

Note: All documentary requirements and proposals shall be sent via e-mail at: dot4b.bacsecretariat@gmail.com

V. **SCOPE OF WORK/DELIVERABLES:**

A. **Transportation:**

Van Hire with pick-up and drop-off for the following itinerary

Note: May be subject to change

February 20, 2025: Puerto Princesa International Airport to Bataraza Town Proper

February 21, 2025: Bataraza Town Proper to Buliluyan Port

February 22, 2025: Buliluyan Port to Quezon

February 23, 2025: Quezon Town - Tabon Cave - Puerto Princesa City

February 24, 2025: Tour Pick-up from accommodation to Sabang Wharf (Puerto Princesa Underground River Tour)
Puerto Princesa City to El Nido (Lio)

February 26, 2025: Transfer from Coron pier to accommodation

February 28, 2025: Transfer from accommodation to Coron Airport

Boat Fare

February 21, 2025: Buliluyan Port to Balabac

February 26, 2025: El Nido to Coron

B. Accommodation

February 20 – 21, 2025: Bataraza (2 Days, 1 Night)

February 21 – 22, 2025: Balabac (2 Days, 1 Night)

February 22 – 23, 2025: Quezon (2 Days, 1 Night)

February 23 – 24, 2025: Puerto Princesa City (2 Days, 1 Night)

February 26 – 28, 2025: Coron (3 Days, 2 Nights)

C. Meals

Should be able to provide full board meals for three (3) Pax from February 20 to 28, 2025

D. Exclusive Tours

February 21, 2025: Balabac Island Hopping Tour

- Onok Island
- Sebaring White Island
- Pink Beach

February 25, 2025: El Nido Island Hopping Tour B

- Snake Island
- Cathedral Cave
- Cudognun Cave
- Pinabuyutan Island
- Entulala/Tulpukan Beach

February 27, 2025: Coron Island Hopping Tour

- Kayangan Lake
- Barracuda Lake
- Banul Beach
- Siete Pecados Marine Park
- CYC Beach

VI. APPROVED BUDGET FOR THE CONTRACT (ABC):

Total budget allocation is **One Hundred Twenty-Three Thousand Two-Hundred Pesos Only (P123,200.00)** inclusive of taxes and fees.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. PAYMENT SCHEMES:

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

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