

TECHNICAL SPECIFICATIONS
PROCUREMENT OF TRAVEL AND TOUR OPERATOR SERVICES IN
CONNECTION WITH THE ROUNTRIP INTERNATIONAL AIRLINE TICKETS OF
THE PERFORMERS FOR THE PHILIPPINE NIGHT ON 19 JANUARY 2025
Johor Bahru, Malaysia

(INTERNATIONAL AIRLINE TICKETS)

I. Background and Rationale

The Philippine Department of Tourism will be hosting the ASEAN Tourism Forum 2026. The ASEAN Tourism Forum (ATF) is the biggest and most important travel and tourism event in the ASEAN region since 1981.

In line with this, the Philippines will be hosting the Philippine Night on 19 January 2025 in Double Tree by Hilton, Johor Bahru, Malaysia during the ASEAN Tourism Forum 2025 to officially invite the ASEAN Member States and our tourism counterparts from the private sectors.

II. Objective

As the next host of the ASEAN Tourism Forum for Year 2026, the Philippines will host the Philippine Night to invite the attendees of ASEAN Tourism Forum 2025 to the ATF 2026.

III. Requirements

In connection with the DOT's hosting of Philippine Night on 19 January 2025, the Department through the Office of Tourism Development Planning, Research and Information Management – Policy Formulation and International Cooperation Division (OTDPRIM-PFICD) would like to request for the procurement of a roundtrip international airline ticket of the production team including the performers during the Philippine Night on 18-20 January 2025 with the following information:

Official names of the production team including the performers, total of 9 pax, will be provided by the Project Officer once the bidding for the Conference integrator shall be awarded.

Flight Information:

Departure Date: 17 or 18 January 2025

Point of Origin: Manila, Philippines

Point of Destination: Johor, Malaysia

Time of Departure: Anytime

Departure Date: 20 January 2025

Point of Origin: Johor, Malaysia

Point of Destination: Manila, Philippines

Time of Departure: Anytime

Note: Option to change route should there be no available flights from/to Manila, Philippines from/to Johor, Malaysia.

Possible option is to book flights via Singapore Changi Airport as the nearest gateway from/to Johor, Malaysia.

Also, provision of van rental from/to Johor, Malaysia from/to Singapore Changi Airport must be within the allotted budget of the Department, inclusive of all applicable tax and charges.

Additional requirements:

- a. International airline tickets must be refundable and re-bookable.
- b. Luggage allowance for check-in per pax must not be less than 20 kilos but not more than 30 kilos per pax, with a hand-carry of 7kls. each
- d. With travel insurance per pax.

IV. Budget

The allocated budget for the roundtrip international airline ticket to be procured through the services of a travel and tour operator amounting to Six Hundred Seven Thousand Eight Hundred Fifty-Three Pesos and 96/100 (PhP607,853.96) chargeable against OTDPRIM GAA Fund FY 2025, inclusive of all applicable taxes, government procedure, and send bill arrangement.

V. Contact Person:

MYLENE D. TALANA

Tourism Operations Officer I

Email: mdtalana@tourism.gov.ph and ird@tourism.gov.ph

Viber Number: 09666143948

Telephone Number: (02) 459-5200 to 5230 Local 514

Policy Formulation and International Cooperation Division (PFICD)

Approved by:

WARNER M. ANDRADA

Director, OTDPRIM