



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11655379
Procuring Entity DEPARTMENT OF TOURISM
Title International Tickets for the Department's participation to the ASEAN Tourism Forum 2025
Area of Delivery

Solicitation Number:	2025-01-009	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 221,769.66	Document Request List	3
Delivery Period:			
Client Agency:		Date Published	12/01/2025
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph	Last Updated / Time	12/01/2025 00:00 AM
		Closing Date / Time	15/01/2025 10:00 AM

Description

Requirements

in connection with the DOT's participation to the ATF 2025, the Office of Tourism Development Planning, Research and Information Management – Policy Formulation and International Cooperation Division (OTDPRIM-PFICD) requests for the procurement of a one-way international airline ticket, travel insurance and additional excess baggage allowance for the DOT personnel on 21 January 2025, to wit:

1. First Name: VERNA ESMERALDA
 Middle Name: COVAR
 Last Name: BUENSUCESO
 Sex: Female
 Date of Birth: 11 March 1965
 Passport Number: S0031870A
 Contact Number: 09988847706
 Email Address: ird@tourism.gov.ph

2. First Name: ALEX
 Middle Name: MALLARI
 Last Name: MACATUNO
 Sex: Male
 Date of Birth: 30 March 1969
 Passport Number: S0034392A

Contact Number: 09985925762
Email Address: ird@tourism.gov.ph

3. First Name: JEM MICAIAH
Middle Name: MERCADO
Last Name: TURLA
Sex: Female
Date of Birth: 14 March 1991
Passport Number: S0025397A
Contact Number: 09178745670
Email Address: ird@tourism.gov.ph

4. First Name: KIM BENEDICT
Middle Name: BAUTISTA
Last Name: VITO
Sex: Male
Date of Birth: 19 October 1997
Passport Number: S0025400A
Contact Number: 09958479939
Email Address: ird@tourism.gov.ph

5. First Name: MYLENE
Middle Name: DONASCO
Last Name: TALANA
Sex: Female
Date of Birth: 25 August 1988
Passport Number: S0032909A
Contact Number: 09666143948
Email Address: ird@tourism.gov.ph

Flight Information:
Departure Date: 21 January 2025
Point of Origin: Johor, Malaysia
Point of Destination: Manila, Philippines
Time of Departure: Anytime

Note: Option to change route should there be no available flights to Manila, Philippines from Johor, Malaysia. Possible option is to book flights via Singapore Changi Airport as the nearest gateway to Johor, Malaysia.

Also, provision of van rental from Johor, Malaysia to Singapore Changi Airport must be within the allotted budget of the Department inclusive of all applicable charges.

Additional requirements:

- International airline tickets must be refundable and re-bookable.
- Luggage allowance for check-in per pax must not be less than 20 kilos but not more than 30 kilos per pax, with a hand-carry of 7kls. each
- With additional 20 kilos for 2 pax, Mr. Alex Macatuno and Mr. Kim Benedict Vito
- With travel insurance per pax.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Travel or Tour Operator/ Ground Handling Services	International Airline Tickets	1	Lot	221,769.66

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION
Department of Tourism
Makati City

with details such as:

Name of the Bidder/Company:
Address of the Bidder/Company:
Title of the Project:
RFQ No. 2025-01-009

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In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

- Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof

that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 15 January 2025 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 11/01/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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