



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11627277
Procuring Entity DEPARTMENT OF TOURISM - NCR
Title ROUNDTrip AIRLINE TICKET (TOUR OPERATOR)
Area of Delivery Metro Manila

Solicitation Number:	NCR-2024-12-053	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 192,078.42	Date Published	20/12/2024
Delivery Period:	4 Day/s	Last Updated / Time	19/12/2024 21:06 PM
Client Agency:		Closing Date / Time	23/12/2024 08:00 AM
Contact Person:	Lawrence Jacosalem Alcantara Supply Officer 7840 Makati Avenue, Brgy. Poblacion Makati City Metro Manila Philippines 63-8-4595200 Ext.212 63-8-5533530 dotncr.bac@tourism.gov.ph		

Description

PROJECT NAME : MUTUAL PROMOTIONS WITH TOKYO, JAPAN UNDER THE COUNCIL FOR PROMOTIONS OF TOURISM IN ASIA

I. BRIEF BACKGROUND :

The DOT-NCR Regional Office needs a Tour Operator or Travel and Tour Agency to provide roundtrip airline ticket to inspect and visit the Philippine promotional materials in Tokyo, Japan, and attend a courtesy call with the Director General of the Bureau of Industrial and Labor Affairs of the Tokyo Metropolitan Government regarding the mutual promotion of Metro Manila and Tokyo, Japan, under the Council for the Promotion of Tourism in Asia

II. OBJECTIVES:

- ☐ To continue established strategic relationship with the Tokyo Metropolitan Government.
- ☐ To provide relevant tourism information, take advantage of the exposure of the Metro Manila and build linkages with our neighboring Asian country in the promotion of Tourism.
- ☐ To provide a platform for the DOT-NCR to meet face-to-face and create a mutually beneficial business relationship and network and generate leads.

III. SCOPE OF WORK / SPECIFICATIONS :

Date of Engagement:

Implementation Date : January 3-5, 2025

Area : Tokyo, Japan

Passengers:

- 1.Sharlene Zabala- Batin
- 2.Gleisa Marie G. Biscocho

Departure: January 3, 2025 (morning flight)

Return: January 5, 2025 (evening flight)

With at least two (2) 20kgs baggage allowance per pax

Inclusive of Travel Insurance and Travel Tax

Rebookable and amenable to book the air tickets on 27 December 2024

Minimum Requirements:

A.Must be engaged in the business as a travel and tour operator for at least two (2) years from the date of the opening of bids with experience and expertise in outbound (foreign) travel.

B.Willing to provide services on send-bill arrangement.

Documentary Requirements to be Submitted:

- 1.Mayor's Business Permit
- 2.PHILGEPS Registration Number
- 3.Omnibus Sworn Statement
- 4.DOT Accreditation Certificate

Approved Budget for the Contract (ABC):

Php 192,078.42

Pesos : - One Hundred Ninety-Two Thousand Seventy-Eight Pesos and 42/100 only

* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and chargesnet upon completion of the project and delivery of all requirements as agreed upon.

Government procedure and subject to appropriate government taxes

Contact Persons:

GLEISA MARIE G. BISCOCHO - ggbiscocho@tourism.gov.ph

Other Information

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:

DOT NCR BAC SECRETARIAT

Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat

7840 Makati Avenue, Poblacion, Makati City

Note: Deadline of submission is on December 23, 2024 at 8:00am

Created by Lawrence Jacosalem Alcantara

Date Created 19/12/2024

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