



INVITATION TO BID FOR THE PROCUREMENT OF EVENTS MANAGEMENT CONTRACTOR FOR THE CENTRAL PHILIPPINES TOURISM EXPO (CPTEX) 2025

1. The *Department of Tourism – Regional Office VIII*, through the *General Appropriations Act of 2025* intends to apply the sum, inclusive of applicable taxes being the ABC to payments under the contract for **“PROCUREMENT OF EVENTS MANAGEMENT CONTRACTOR FOR THE CENTRAL PHILIPPINES TOURISM EXPO (CPTEX) 2025”** [Project Identification Number: MD-2025-05-0001].

LOT NO.	QTY	ITEMS	APPROVED BUDGET FOR THE CONTRACT (ABC)
1	1	Provision of goods and services for the implementation of the Central Philippines Tourism Expo 2025 through an Events Management Contractor	9,500,000.00
		TOTAL	Php9,500,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Department of Tourism – Regional Office VIII* now invites bids for the above Procurement Project. Delivery of the Goods is required within the dates provided in the Schedule of Requirements and Technical Specifications. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the *Department of Tourism – Regional Office VIII Bids and Awards Committee (BAC)* through the contact details given below and inspect the Bidding Documents as posted on the websites of the DOT and the Philippine Government Electronic Procurement System (PhilGEPS).
5. A complete set of Bidding Documents may be acquired by interested Bidders on *09 May 2025 (8:00 AM to 5:00 PM) to 02 June 2025 (8:00 AM to 5:00 PM)* from the given address and website(s) below.

6. The *Department of Tourism – Regional Office VIII* will hold a Pre-Bid Conference on **19 May 2025 (10:00 AM)** through **video conferencing or webcasting via Zoom / Google Meet Platform**, which shall be open to prospective bidders. The prospective bidders are advised to send their intent to participate to the *Department of Tourism – Regional Office VIII BAC Committee* official email at bacsecretariat.dot8@gmail.com not later than 12:00 NN on 16 May 2025.
7. Bids must be duly received by the BAC Secretariat through physical/manual submission at the office address indicated below, on or before **5:00 PM of 29 May 2025**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **02 June 2025 at 2:00 PM** at the given address below and/or via **video conferencing or webcasting via Zoom / Google Meet Platform**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. All documents shall be current and updated, and any missing documents in the checklist is a ground for outright rejection of the bid. Bidder shall submit one (1) original and two (2) certified true photocopies of the first and second components of its bid in a sealed envelope.

To facilitate the evaluation of the bids, bidders are advised to follow the arrangement in the checklist when placed in an Envelope, with documents bounded, tabbed, and labeled accordingly.

11. The *Department of Tourism – Regional Office VIII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:
Patrick Steven A. Buena
Chair, BAC Secretariat
Department of Tourism – Regional Office VIII
Brgy. 25 Kanhuraw Hill, Magsaysay Boulevard, Tacloban City
bacsecretariat.dot8@gmail.com / www.tourism.gov.ph
053 830 3700
13. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph

08 May 2025


BORIS P. PASCUBILLO
BAC Chairperson