

PURCHASE ORDER									
DEPARTMENT OF TOURISM - National Capital Region									
Supplier			MERCK-MLI TRAVEL AND TOURS			P. O. No.		NCR-25-030	
Address			2570 M.L. Quezon St, Brgy. Poblacion Makati City			Date		March 26 2025	
Telephone			02-7001-5611/ 02-8706-5735			Mode of Procurement :		NP 53.9 - Small Value Procurement	
Gentlemen :									
Please furnish this office the following articles subject to the terms & conditions contained herein:									
Place of Delivery :			Miami, Florida (United States)		Delivery Term :		Eight (8) days		
Date of Delivery :			April 5-13, 2025 (Inclusive of travel time)		Payment Term :		Government Procedure		
Stock No.	Unit	Quantity	Description			Unit Cost	Amount		
	LOT	One (1)	TOUR OPERATOR PROJECT NAME: DOT-NCR PARTICIPATION TO THE SEATRADE CRUISE GLOBAL 2025 III. SPECIFICATIONS / DELIVERABLES Implementation Date : April 5-13, 2025 (Inclusive of travel time) Destination : Miami, Florida (United States)						
SCOPE OF WORK									
Route	ETD	ETA							
Manila to Los Angeles	MNL to LAX 05 April 2025 22:05H to 20:45H +1	LAX 06 April 2025 20:45H +1							
Los Angeles to Miami	LAX to MIA 06 April 2025 22:49H to 06:42H	MIA 06 April 2025 06:42H							
Miami to Los Angeles	MIA to LAX 11 April 2025 06:08H to 10:57H	LAX 11 April 2025 10:57H							
Los Angeles to Manila	LAX to MNL 12 April 2025 12:50H to 18:40H +1	MNL 13 April 2025 18:40H							
Inclusive of:									
• 2 pcs checked-in baggage per pax (20 kg per piece)									
• 1 excess baggage allowance (10kg)									
• 1 piece hand baggage per pax (7 Kg)									
• Travel Insurance									
• Travel Tax Fee									
Name of Passenger	Birthdate	Passport Number							
IVANNOVICH T. AGOTE Supervising TOO, DOT-NCR	August 13, 1978	P7398855B							
Minimum requirements :									
> A Philippine-based registered tour operator									
> Must be DOT-accredited, if Philippine-based company									
Terms of Payment :									
> Must be willing to provide services on send-bill arrangement									
Approved Budget for the Contract (ABC): Php 140,951.46 Pesos : One Hundred Forty Thousand Nine Hundred Fifty One Pesos and Forty Six Centavos Only * inclusive of all applicable taxes, DOT/TAO/ Government dues/ service charges/and other applicable taxes and charges not covered by the Department of Tourism and DOT-NCR. Government procedure and subject to appropriate government fees.									
-----nothing follows-----									
(Total Amount in Words)			Pesos : ONE HUNDRED FORTY THOUSAND NINE HUNDRED ONLY (inclusive of all applicable government taxes)				140,900.00		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.									
Conforme :			Signature over p/rinted name MIRA K. BOLAN Date			Very truly yours, SHARLENE ZABALA-BATIN Assistant Secretary for TDRG and concurrent Regional Director, DOT-NCR			
Funds Available :			Amount : 140,900.00			ALOBS No. 25-25-6162			
			Acting Accountant						

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

ADRIENNE ZADARA DATTIN

SHARLENE ZABALA-BATIN
Assistant Secretary for TDRG and
concurrent Regional Director, DOT-NCR

Conforme: MYRA K. ROLDAN

Signature over printed name 4/2/2018

Date 4/2/2018

Funds Available:

Amount: \$140,900.00

ALOB No. 25-25-6192

Amber 8 May 2015
Acting Accountant