

PURCHASE ORDER					
DEPARTMENT OF TOURISM - National Capital Region					
Supplier	LRJN TOURIST TRANSPORT SERVICE		P. O. No.	NCR-25-012	
Address	Purok 4 Sirang Lupa, Batangas City		Date	February 28,2025	
Telephone	0977-815-4707/0928-552-2412		Mode of Procurement :	NP 53.9 - Small Value Procurement	
Gentlemen :					
Please furnish this office the following articles subject to the terms & conditions contained herein:					
Place of Delivery :	Metro Manila	Delivery Term :	Fifteen (15) days		
Date of Delivery :	March - April 2025	Payment Term :	Government Procedure		
Stock No.	Unit	Quantity	Description	Unit Cost	Amount
	Unit	1 (One)	VEHICLE HIRE/RENTAL OF DOT-ACCREDITED TOURIST TRANSPORT PROJECT NAME: TRANSPORTATION REQUIREMENT FOR INSPECTION, EVALUATION, AND PROCESSING OF ACCREDITATION OF TOURISM ESTABLISHMENTS Objective: For the official use of DOT-NCR Tourism Regulation Division personnel. SCOPE OF SERVICES / SPECIFICATIONS : Date of Engagement: ➤ March - April 2025 (15 days) • 1 (one) unit of air-conditioned MPV/AUV/Sedan • 12 Hours of use per day • Inclusive of Driver, Driver's Meals, Fuels, Parking, Toll Fees, Driver's Fee • First Aid Kit On-Board • With Waze directional app • Itinerary within Metro Manila subject to change (March-April 2025) APPROVED BUDGET FOR THE CONTRACT (ABC) Php 114,765.00 Pesos : One Hundred Fourteen Thousand Seven Hundred Sixty-Five Only *Inclusive of all applicable taxes, DOT 12.5% VAT, and other applicable taxes and charges not upon completion of the project and delivery of all requirements as approved upon Government procedure and subject to appropriate government taxes		90,000.00
(Total Amount in Words)		Pesos : NINETY THOUSAND ONLY (inclusive of all applicable government taxes)			90,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme :		Signature over printed name		Very truly yours, SHARLENE ZABALA-BATIN Regional Director, NCR Regional Office	
Funds Available :		Date		Amount : ₱ 90,000.00	
		Acting Accountant		ALOBS No. 25-03-0077	