

DEPARTMENT OF TOURISM - National Capital Region

Supplier	8 TIMES 8 GENERAL MERCHANDISE	P. O. No.	NCR-24-104
Address	762 INT 27 J. Planas St. Gagalangin Tondo, Manila	Date	December 23, 2024
Telephone	0917-895-8557	Mode of Procurement :	NP 53.9 - Small Value Procurement

Gentlemen :

Please furnish this office the following articles subject to the terms & conditions contained herein:

Place of Delivery :	Makati City	Delivery Term : One (1) day
Date of Delivery :	February 28, 2025	
		Payment Term : Government Procedure

Stock No.	Unit	Quantity	Description	Unit Cost	Amount												
	LOT	1 (One)	PROJECT NAME : PRODUCTION AND DELIVERY OF CUSTOMIZED R-18 FESTIVAL PASSPORTS AND TOTE BAGS II. OBJECTIVES: The activity is seen to achieve the following objectives: a. To Educate Youth: Conduct seminars on legal rights, civic duties, and the importance of tourism. Educate youth on the legal frameworks governing tourism to ensure they comply with laws, both locally and internationally. This also encourages ethical conduct, as the youth of Muntinlupa learn to differentiate right from wrong within a legal context and understand the broader societal implications of their actions. b. To Promote Responsible Adulthood: Encourage informed decision-making and active participation in community development. As youth transition to adulthood, understanding legal systems equips them to navigate the responsibilities and challenges that come with adulthood. c. To Foster Tourism Advocacy: Instill pride in Muntinlupa's tourism assets, encouraging the youth to actively promote them. Encourage youth to support conservation initiatives and engage in eco-tourism activities to promote responsible behavior regarding tourism related practices. d. To Raise Awareness of Human Rights and Exploitation in Tourism: Knowledge of laws can help the youth of Muntinlupa to understand their rights and responsibilities, protecting them from exploitation, abuse and injustice. e. To Build a Respect for Authority: Understanding the role of law in society helps youth appreciate the importance of legal institutions, promoting respect for law enforcement, the judiciary, and governmental systems. III. TECHNICAL SPECIFICATIONS : Implementation Date : February 28, 2025 Area : Makarti City <table><thead><tr><th>LOT</th><th>ITEM</th><th>SPECIFICATION</th><th>BUDGET</th></tr></thead><tbody><tr><td>LOT 1</td><td>R-18 Passports 3,000 pieces</td><td>SIZE: 3.9 x 5.5 (folded) PAPER: Cover 250 gsm / Inside 80 gsm FINISH: 84-Holt BINDING: Sewn binding LAMINATION: matte lamination (1 side cover only) PRINT: 2-Sided print / Full Color NO. OF PAGES: 20 pages inclusive of the cover PRINT: 2-Sided print/Full Color MATERIAL: White Canvas</td><td>Php 225,000.00</td></tr><tr><td>LOT 2</td><td>Tote Bags 3,000 pieces</td><td>SIZE: 12x14 in PRINT: 2-Sided print/Full Color MATERIAL: White Canvas</td><td>Php 654,000.00</td></tr></tbody></table> Printing Specifications: - Front and Back page must be off high quality - Front page will be printed colored or must be in gold embossed - Pages must be in full print and has no borders - Layout will be submitted by the Project Officer; should necessary adjustments be made; the Project Officer will be responsible for the same - Must submit mock-up of the customized passport and tote bag before bulk printing Terms of Payment : > willing to engage in send bill arrangement. Approved Budget for the Contract (ABC): Php 879,000.00 Pesos : Eight Hundred Seventy Thousand Only <i>* inclusive of all applicable taxes. VAT/7/14 /government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon. Government procedure and subject to appropriate government taxes</i> -----nothing follows-----	LOT	ITEM	SPECIFICATION	BUDGET	LOT 1	R-18 Passports 3,000 pieces	SIZE: 3.9 x 5.5 (folded) PAPER: Cover 250 gsm / Inside 80 gsm FINISH: 84-Holt BINDING: Sewn binding LAMINATION: matte lamination (1 side cover only) PRINT: 2-Sided print / Full Color NO. OF PAGES: 20 pages inclusive of the cover PRINT: 2-Sided print/Full Color MATERIAL: White Canvas	Php 225,000.00	LOT 2	Tote Bags 3,000 pieces	SIZE: 12x14 in PRINT: 2-Sided print/Full Color MATERIAL: White Canvas	Php 654,000.00	72.50	217,500.00
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(Total Amount in Words)			Pesos : TWO HUNDRED SEVENTEEN THOUSAND FIVE HUNDRED ONLY (inclusive of all applicable government taxes)														

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 

Very truly yours,

SHARLENE ZABALA-BATIN

**Assistant Secretary for TDRG and
concurrent Regional Director, DOT-NCR**

Signature over printed name

Funds Available:

le: FR MURRAY P. SANDS
Date 1000-30/25

Amount: \$217,500.00

ALOBS No. CH 25-03-0012