

DEPARTMENT OF TOURISM - National Capital Region

Supplier		8 TIMES 8 GENERAL MERCHANDISE		P. O. No.		NCR-24-104	
Address		762 INT 27 J. Planas St. Gagalangin Tondo, Manila		Date		December 23, 2024	
Telephone		0917-895-8557		Mode of Procurement :		NP 53.9 - Small Value Procurement	
Gentlemen :				Please furnish this office the following articles subject to the terms & conditions contained herein:			
Place of Delivery :		Makati City		Delivery Term :		One (1) day	
Date of Delivery :		February 28, 2025		Payment Term :		Government Procedure	
Stock No.		Unit		Quantity		Description	
LOT		1 (One)		PROJECT NAME : PRODUCTION AND DELIVERY OF CUSTOMIZED R-18 FESTIVAL PASSPORTS AND TOTE BAGS		Amount	
				III. OBJECTIVES: The activity is seen to achieve the following objectives: a. To Educate Youth: Conduct seminars on legal rights, civic duties, and the importance of tourism. Educate youth on the legal frameworks governing tourism to ensure they comply with laws, both locally and internationally. This also encourages ethical conduct as the youth of Muntinlupa learn to differentiate right from wrong within a legal context and understand the broader societal implications of their actions. b. To Promote Responsible Adulthood: Encourage informed decision-making and active participation in community development. As youth transition to adulthood, understanding legal systems equips them to navigate the responsibilities and challenges that come with adulthood. c. To Foster Tourism Advocacy: Instill pride in Muntinlupa's tourism assets, encouraging the youth to actively promote them. Encourage youth to support conservation initiatives and engage in eco-tourism activities to promote responsible behavior regarding tourism related practices. d. To Raise Awareness of Human Rights and Exploitation in Tourism: Knowledge of laws can help the youth of Muntinlupa to understand their rights and responsibilities, protecting them from exploitation, abuse, and injustice. e. To build a Respect for Authority: Understanding the role of law in society helps youth appreciate the importance of legal institutions, promoting respect for law enforcement, the judiciary, and governmental systems.		217,500.00	
				III. TECHNICAL SPECIFICATIONS :			
				Implementation Date : February 28, 2025 Area : Makati City			
				LOT ITEM SPECIFICATION BUDGET LOT 1 R-18 Passports 3,000 pieces SIZE: 3.9 x 5.5 (folded) PAPER: Cover 250 gm. / Inside 80 gm FOLDING: Bi-fold BINDING: Staple bind LAMINATION: matte lamination (1 side glossy, 1 side matte) PRINT: 2-Sided print / Full Color NO. OF PAGES: 20 pages inclusive of the cover SIZE: 12x14 in PRINT: 2-Sided print/Full Color MATERIAL: White Canvas Pwp 225,000.00		72.50	
				LOT 2 Tote Bags 3,000 pieces SIZE: 12x14 in PRINT: 2-Sided print/Full Color MATERIAL: White Canvas Pwp 654,000.00			
				Printing Specifications: - Front and Back page must be off high quality - Front page will be printed colored or must be in gold embossed - Pages must be in full print and has no borders - Layout will be submitted by the Project Officer; should necessary adjustments be made; the supplier must be amenable for layout adjusting - Must submit mock-up of the customized passport and tote bag before bulk printing			
				Terms of Payment : ➤ willing to engage in send bill arrangement.			
				Approved Budget for the Contract (ABC): Pwp 970,000.00 Pesos : Eight Hundred Twenty Thousand Only * inclusive of all applicable taxes. FMAT/IAI /government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon. Government procedure and subject to appropriate government taxes			
				-----nothing follows-----			
(Total Amount in Words)				Pesos : TWO HUNDRED SEVENTEEN THOUSAND FIVE HUNDRED ONLY (inclusive of all applicable government taxes)		217,500.00	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Wm.

Very truly yours,

SHARLENE ZABALA-BATIN

Signature over printed name

Assistant Secretary for TDRG and
concurrent Regional Director, DOT-NCR

Funds Available:

Amount: \$ 217,500.00

MR. J. P. SPINDS

AL OBS No.

Acting Accountant