



NOTICE OF AWARD

March 10, 2025

MS. MYRA K. ROLDAN
General Manager
MERCK-MLI TRAVEL AND TOURS
2570 ML Quezon St.,
Poblacion, Makati City

Dear **Ms. Roldan**,

We are pleased to inform you that your quotation dated 05 March 2025 for the Procurement of Ground Handling Services (Tour Operator) for the DOT-NCR's Participation to the Biyaya Sustainable Living Festival 2025 on March 15, 2025 in the amount of **Pesos: Three Hundred Fifty-Eight Thousand Nine Hundred only (PhP358,900.00)** has been determined as the **Single Calculated and Responsive Quotation**.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation under the project.

In view hereof, please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Very truly yours,



SHARLENE ZABALA-BATIN

Assistant Secretary for TDRG and concurrent
Regional Director for DOT-NCR

Conforme:



MS. MYRA K. ROLDAN
General Manager
MERCK-MLI TRAVEL AND TOURS

Date: _____



NOTICE TO PROCEED

March 10, 2025

MS. MYRA K. ROLDAN
General Manager
MERCK-MLI TRAVEL AND TOURS
2570 ML Quezon St.,
Poblacion, Makati City

Dear **Ms. Roldan**,

The attached Contract/ Purchase Order having been approved, notice is hereby given to **Merck-MLI Travel and Tours** that work may commence on the Procurement of Ground Handling Services (Tour Operator) for the DOT-NCR's Participation to the Biyaya Sustainable Living Festival 2025 on March 15, 2025 effective upon receipt of this notice.

Upon receipt hereof, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below.

Very truly yours,

SHARLENE ZABALA-BATIN
Assistant Secretary for TDRG and concurrent
Regional Director for DOT- NCR

Conforme:

MS. MYRA K. ROLDAN
General Manager
MERCK-MLI TRAVEL AND TOURS
Date: _____