

**DEPARTMENT OF TOURISM**  
National Capital Region  
Telefax: 8553-3530  
Direct Line: 8553-3531/09202909993  
Email: dotncr.bac@tourism.gov.ph

Date: September 5, 2024

GENTLEMEN:

**REQUEST FOR QUOTATION**

Kindly quote to us your latest price (s) on the following items:

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE																						
		<b>AIR, GROUND HANDLER/TOUR OPERATOR</b>																							
1 (One)	Lot	<b>PROJECT NAME: MANILA FOOD AND WINE 2024</b>																							
		<p><b>I. BRIEF BACKGROUND:</b></p> <p>The Department of Tourism – National Capital Region, through its Product and Market Development Unit (PMDU) together with Manila Food and Wine Festival team, is in support to the Manila Food &amp; Wine Festival 2024 (MFWF) with the theme, “Transforming Manila’s Food Scene: Unleashing Filipino Hospitality Brilliance and Global Excellence in Food, Wine and Spirits”.</p>																							
		<p><b>II. OBJECTIVES:</b></p> <ol style="list-style-type: none"> <li>1. Establish Manila/The Philippines as the newest Culinary Capital in Asia to increase food tourism in the country;</li> <li>2. Showcase the best of the Philippines’ food and wine, hotels and restaurants, chefs and restaurateurs, and our food culture;</li> <li>3. Fuel the fire of innovation to elevate our Filipino food culture by establishing a food stamping program.</li> </ol>																							
		<b>III. SCOPE OF WORK / DELIVERABLES</b>																							
		<b>Delivery Date :</b> September 12 - 23, 2024																							
		<p><b>A. Air Travel for invited Chefs</b></p> <p><b>DOMESTIC</b></p> <table border="1"> <thead> <tr> <th>Date</th> <th>Cost per way</th> <th>Baggage Allowance</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>September 16, 2024</td> <td>DVO-MNL Php 6,109.00 + 2,443.60 (40%) Php 8,552.60 x 2 pax</td> <td>7 kgs hand carry and 20 kgs check-in luggage allowance</td> <td>Php 17,105.20</td> </tr> <tr> <td>September 23, 2024</td> <td>MNL-DVO Php 6,593.00 + 2,637.20 (40%) Php 9,230.20 x 2 pax</td> <td>7 kgs hand carry and 20 kgs check-in luggage allowance</td> <td>Php 18,640.40</td> </tr> </tbody> </table> <p><b>INTERNATIONAL</b></p> <table border="1"> <thead> <tr> <th>Date</th> <th>Route and cost</th> <th>Baggage Allowance</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>September 12, 2024</td> <td>MIA – 1 STOP - MNL MNL – 1 STOP – MIA Php 88,550.00 + 40% (35,420.00)</td> <td rowspan="2">7 kgs hand carry and at least 2 pc 20 kgs check-in luggage allowance</td> <td rowspan="2">Php 123,970.00</td> </tr> <tr> <td>September 23, 2024</td> <td>Overall total travel time must not be 24 hours each way Inclusive of Philippine Travel Tax</td> </tr> </tbody> </table>	Date	Cost per way	Baggage Allowance	Total	September 16, 2024	DVO-MNL Php 6,109.00 + 2,443.60 (40%) Php 8,552.60 x 2 pax	7 kgs hand carry and 20 kgs check-in luggage allowance	Php 17,105.20	September 23, 2024	MNL-DVO Php 6,593.00 + 2,637.20 (40%) Php 9,230.20 x 2 pax	7 kgs hand carry and 20 kgs check-in luggage allowance	Php 18,640.40	Date	Route and cost	Baggage Allowance	Total	September 12, 2024	MIA – 1 STOP - MNL MNL – 1 STOP – MIA Php 88,550.00 + 40% (35,420.00)	7 kgs hand carry and at least 2 pc 20 kgs check-in luggage allowance	Php 123,970.00	September 23, 2024	Overall total travel time must not be 24 hours each way Inclusive of Philippine Travel Tax	
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		<p><b>QUALIFICATION OF THE BIDDER</b></p> <ol style="list-style-type: none"> <li>A. Must be accredited by the Department of Tourism;</li> <li>B. Must allow flexible rebooking dates for accommodation with minimal fees, if applicable;</li> <li>C. Willing to provide services on send-bill arrangement</li> </ol>																							
		<p><b>LEGAL/TECHNICAL/DOCUMENTARY REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. Must show proof of PHILGEP’s registration;</li> <li>2. Must submit current Mayor’s Permit;</li> <li>3. Omnibus Sworn Statement</li> </ol>																							
		<p style="text-align: center;"><b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b> <b>( ₱159,715.60 )</b></p> <p style="text-align: center;"><b>PESOS : ONE HUNDRED FIFTY-NINE THOUSAND SEVEN HUNDRED FIFTEEN AND 60/100 ONLY</b></p> <p style="text-align: center;"><i>* inclusive of all applicable taxes, EVAT/VAT/government taxes/ service charge/and other applicable taxes and charges</i></p> <p style="text-align: center;"><b>net</b> upon completion of the project and delivery of all requirements as agreed upon. <b>Government procedure and subject to appropriate government taxes.</b></p>																							

		<b>Contact Persons:</b> <b>MS. JENNY ANNE PAUL D. GATUS - jdgatus@tourism.gov.ph</b>	
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:  <b>DOT NCR BAC SECRETARIAT</b> <b>Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat</b> <b>7840 Raya Regenerative Bldg., Makati Avenue, Makati City</b>	
		Note: Deadline of submission is on <b>September 10, 2024 at 8:00am</b>	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you

\_\_\_\_\_  
**PRINT NAME OF DEALER/SUPPLIER**

\_\_\_\_\_  
**ADDRESS OF DEALER/SUPPLIER**

\_\_\_\_\_  
**CONTACT NUMBER(s)**

\_\_\_\_\_  
**Email ADDRESS**

**TIN:** \_\_\_\_\_

\_\_\_\_\_  
**LANDBANK ACCOUNT NUMBER**

\_\_\_\_\_  
**AUTHORIZED SIGNATURE OVER PRINT NAME**