

## TECHNICAL SPECIFICATIONS

**I. PROJECT TITLE : PROCUREMENT OF GOLF GIVEAWAYS/  
TOKENS TO SUPPORT DIFFERENT  
GOLF EVENTS**

**II. PROJECT DATE : MAY 2024**

### **III. OBJECTIVES**

- Enhance the visibility and recognition of the Department of Tourism at golf events;
- Increase engagement and interaction with participants and attendees;
- Promote tourism destinations and attractions effectively; and
- Strengthen the Department's branding and messaging consistency.

### **IV. MINIMUM REQUIREMENTS FOR SUPPLIER:**

- Must be accredited with the Philippine Government Electronic Procurement System (PHILGEPS);
- The merchandising supplier must handle golf items for at least one (1) year. ;
- Must be willing to provide services on a send bill arrangement;
- The winning bidder must be able to comply with the design (sample attached hereto) conforming with the specifications by the end-user;
- Must be willing to provide product warranty/return and exchange of defective items; and
- Must be able to produce the materials within the period agreed upon by the parties.

### **V. QUALIFICATION REQUIREMENTS**

- The merchandising supplier must be duly established in the Philippines;
- The merchandising supplier must have undertaken a similar material production in the last two (2) years; and
- The merchandising supplier must have been in existence for the last two (2) years and with an aggregate cost of at least fifty percent of the approved budget cost of the project.

### **VI. SCOPE AND WORK DELIVERABLES**

Schedule of Delivery: Five (5) working days upon receipt of funded approved Purchase Order.

#### **UMBRELLA**

##### **Inclusions:**

- Packaging: Individual pouch
- Material: Double Canopy, Automatic Open, Black Fiberglass post and Ribs Black
- Straight Plastic Handle, light weight
- Size: at least 33 inches
- Logo application: 4 panels, full color print (High end)

- Quantity: 200 pieces
- Color: Black Umbrella

### **TUMBLER**

#### Inclusions:

- Packaging: Individual pouch
- Material: Stainless Double-Wall, Insulation, Lid type.
- Size: 800ml
- Logo application: 3 panels, full color print (High end)
- Quantity: 130 pieces
- Color: Black Tumbler

### **GOLF CAP**

#### Inclusions:

- Packaging: Individual pouch
- Material: Moisture-Wicking Polyester or Dri-Fit, Strap or Elastic Band,
- Breathable, and light weight
- Size: one-size-fits-all
- Logo application: 2 panels, full color print (High end)
- Quantity:
  - 65 pieces - White color cap
  - 66 pieces - Navy Blue color cap

### **TOWEL**

#### Inclusions:

- Packaging: Individual box
- Material: Microfiber, highly absorbent, and Lint-free
- Dimension: 41 cm x 76cm
- Logo application: 3 panels, full color print (High end)
- Quantity: 131 pieces
- Color: Black

*The winning bidder, however, shall be determined not solely based on the amount of the bid but shall also consider the overall compliance with the design and quality of the submitted sample.*

## **VII. BUDGET**

The budget allocated for this procurement is **TWO HUNDRED NINETY-NINE THOUSAND SEVEN HUNDRED FIFTY-THREE PESOS (299,753.00)**, chargeable against the FY 2024 OPMD Funds, inclusive of applicable taxes and should cover all requirements enumerated above.

*The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.*

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#### **VIII. CONTACT INFORMATION**

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