



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10787466
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Corporate Giveaways For the various Golf Events (Umbrella, Cap, Tumbler and Towel)

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-04-0140	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	8
Category:	Corporate Giveaways	Date Published	25/04/2024
Approved Budget for the Contract:	PHP 299,753.00	Last Updated / Time	25/04/2024 00:00 AM
Delivery Period:		Closing Date / Time	29/04/2024 11:00 AM
Client Agency:			
Contact Person:	NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nlallanigue@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE : PROCUREMENT OF GOLF GIVEAWAYS/
TOKENS TO SUPPORT DIFFERENT GOLF EVENTS

II. PROJECT DATE : MAY 2024

III. OBJECTIVES

- Enhance the visibility and recognition of the Department of Tourism at golf events;
- Increase engagement and interaction with participants and attendees;
- Promote tourism destinations and attractions effectively; and
- Strengthen the Department's branding and messaging consistency.

IV. MINIMUM REQUIREMENTS FOR SUPPLIER:

- Must be accredited with the Philippine Government Electronic Procurement System (PHILGEPS);
- The merchandising supplier must handle golf items for at least one (1) year. ;
- Must be willing to provide services on a send bill arrangement;
- The winning bidder must be able to comply with the design (sample attached hereto) conforming with the specifications by the end-user;

- Must be willing to provide product warranty/return and exchange of defective items; and
- Must be able to produce the materials within the period agreed upon by the parties.

V. QUALIFICATION REQUIREMENTS

- The merchandising supplier must be duly established in the Philippines;
- The merchandising supplier must have undertaken a similar material production in the last two (2) years; and
- The merchandising supplier must have been in existence for the last two (2) years and with an aggregate cost of at least fifty percent of the approved budget cost of the project.

VI. SCOPE AND WORK DELIVERABLES

Schedule of Delivery: Five (5) working days upon receipt of funded approved Purchase Order.

UMBRELLA

Inclusions:

- Packaging: Individual pouch
- Material: Double Canopy, Automatic Open, Black Fiberglass post and Ribs Black
- Straight Plastic Handle, light weight
- Size: at least 33 inches
- Logo application: 4 panels, full color print (High end)
- Quantity: 200 pieces
- Color: Black Umbrella

TUMBLER

Inclusions:

- Packaging: Individual pouch
- Material: Stainless Double-Wall, Insulation, Lid type.
- Size: 800ml
- Logo application: 3 panels, full color print (High end)
- Quantity: 130 pieces
- Color: Black Tumbler

GOLF CAP

Inclusions:

- Packaging: Individual pouch
- Material: Moisture-Wicking Polyester or Dri-Fit, Strap or Elastic Band, Breathable, and light weight
- Size: one-size-fits-all
- Logo application: 2 panels, full color print (High end)
- Quantity:
 - 65 pieces - White color cap
 - 66 pieces - Navy Blue color cap

TOWEL

Inclusions:

- Packaging: Individual box
- Material: Microfiber, highly absorbent, and Lint-free
- Dimension: 41 cm x 76cm
- Logo application: 3 panels, full color print (High end)
- Quantity: 131 pieces
- Color: Black

The winning bidder, however, shall be determined not solely based on the amount of the bid but shall also consider the overall compliance with the design and quality of the submitted sample.

VII. BUDGET

The budget allocated for this procurement is TWO HUNDRED NINETY-NINE THOUSAND SEVEN HUNDRED FIFTY-THREE PESOS (299,753.00), chargeable against the FY 2024 OPMD Funds, inclusive of applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

VIII. CONTACT INFORMATION

Mr. Roberto M. De Guzman Jr / Mr. Paulo P. Laitan
Product Development of Golf Tourism and Special Projects
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Executive Assistant & Project Officer

Approved by:

LYLE FERNANDO H. UY
Director, Office of the Secretary

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nlallanigue@tourism.gov.ph on or before April 29, 2024 at 11:00 am. Late and unsigned quotations shall not be accepted.

Created by NAZER NIÑO L ALLANIGUE

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