



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10779739
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of a DOT-accredited Tour Operator/Travel Agent for the Land Transfers in Dubai, UAE in Relation with the DOT Participation in the Arabian Travel Market (ATM) 2024 on May 04 to

Area of Delivery

Solicitation Number: RFQ NP-SVP 2024-04-0132	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 537,173.73	Document Request List	0
Delivery Period: 4 Day/s		
Client Agency:	Date Published	23/04/2024
	Last Updated / Time	23/04/2024 00:00 AM
	Closing Date / Time	26/04/2024 09:00 AM
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE:

Procurement of services of a tour operator / travel agent for the land transfers in Dubai, UAE in relation with the DOT participation in the Arabian Travel Market (ATM) 2024 / May 4 to 7, 2024

II. BACKGROUND:

The Department of Tourism (DOT) is in need of the services of a DOT-accredited, Metro Manila-based tour operator or travel agent (preferably IATA member) and has an affiliate in Dubai, UAE who is engaged in the business of providing travel arrangements / land transfers in connection with the official travel of Office of Public Affairs and Advocacy (OPAA), OIC-Undersecretary for Tourism Development and OPMD to Dubai, UAE to participate in the Arabian Travel Market (ATM) 2024 which will be held on May 6 – 9, 2024.

III. OBJECTIVES:

The following are the Department's objectives for its participation in the ATM 2024:

- Strengthen business linkages, explore new marketing partnerships and network with key and strategic Middle East travel and tourism stakeholders and influencers to sustain a strong interest for Philippine destinations and products;
- To amplify the country's positioning in the Middle East marketplace, promote holiday packages and destinations among travel and tourism stakeholders in both markets, and

- To support the Secretary's directive to diversify product portfolio through multidimensional tourism, and with the assistance of tourist private sector, develop specific travel programs for each of the country's tourist markets;

IV. MINIMUM REQUIREMENTS:

- A. Must be DOT-accredited tour operator or travel agent, based in Metro Manila, and preferably has an affiliate / partner travel agent in Dubai, UAE;
- B. Must be willing to provide services on send-bill arrangement;
- C. Must have experience in handling DOT travel arrangements within the last two years;

V. SCOPE OF WORK

Land transfers (preferably van or SUV)*

Itinerary:

Date: Route: Timings: Remarks:

May 4, 2024 within Dubai 12nn – 8pm 1 van for DOT officials

May 5, 2024 within Dubai 10am – 10pm 1 van for DOT officials

within Dubai 10pm – 12midnight 2 vans for Sec. Frasco & party

May 6, 2024 within Dubai 9am – 12midnight 1 van for DOT officials

within Dubai 9am – 12midnight 2 vans for Sec. Frasco & party

May 7, 2024 within Dubai 1230am – 300am 2 vans for Sec. Frasco & party

within Dubai 1230am – 300am 1 van for DOT officials

within Dubai 12nn – 5pm 1 van for DOT officials

*Land transfers must be inclusive of driver / chauffeur, toll, entrance, parking and other fees

Other Requirements:

- Show breakdown of quotation (taxes and charges, fuel charges and service charges)
- Amenable to send-bill arrangement/government procedure
- Financial bid/proposal shall be converted to Philippine currency

VI. APPROVED BUDGET OF THE CONTRACT

Total Estimated Budget: Php 537,173.73

(Five Hundred Thirty-Seven Thousand One Hundred Seventy-Three pesos and 73/100), inclusive of all government taxes

CONTACT PERSONS:

Contact Person(s): MS. ELAINE JOY SERRANO / MR. STALINGRAD F. SAMSON
Exec Asst. III / Supervising Tourism Operations Officer
Office of the OIC-Undersecretary for Tourism Development / OPMD – MDD

Address: 5F DOT Building, 351 Sen. Gil Puyat Avenue, Makati City 1200
Contact Number: (632) 8459-5200 local 504
Email Address: erserrano@tourism.gov.ph / sfsamson@tourism.gov.ph

APPROVED BY:

PAULO BENITO S. TUGBANG
Director, Office of Product and Market Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above Php500K)
- 4.Duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 22/04/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.