

**TECHNICAL SPECIFICATIONS FOR THE
PROCUREMENT OF TRAVEL AND TOUR OPERATOR
FOR THE INSPECTION OF THE
UN TOURISM REGIONAL DEPARTMENT FOR ASIA PACIFIC
FOR THE PHILIPPINE HOSTING OF THE UN TOURISM EVENTS ON JUNE 2026
13-18 April 2024, Manila and Cebu, Philippines**

TRAVEL AND TOUR OPERATOR

Background and Rationale

UNWTO Commission Meetings are the UNWTO's annual meeting of the Commissions of Europe, Americas, Africa, Middle East, East Asia and the Pacific, and South Asia. The Commission Meetings are attended by participants from UNWTO Member States, UNWTO Affiliate Members and international and regional organizations.

The Philippines was announced as the host of the 2024 Commission Meetings during the 2023 UN Tourism Joint Commission Meeting for East Asia and the Pacific and the Commission for South Asia last June 2023 in Cambodia.

In conjunction with the UN Tourism Joint Commission Meetings, the Philippines will also host the 1st UN Tourism Regional Forum on Gastronomy Tourism for Asia Pacific. In its first edition, the upcoming UN Tourism Regional Forum on Gastronomy Tourism for Asia and the Pacific will serve as a platform to celebrate the power of gastronomy tourism and bring together destinations and international experts to exchange knowledge and best practices in gastronomy tourism, with the objective of harnessing its transformative power, especially for the benefit of local communities and the environment.

Requirements

The Department of Tourism is requiring a DOT Accredited Travel and Tour Operator to provide the following requirements for the Ocular Inspection of the UN Tourism Officials for the Philippines hosting of the UN Tourism events on 26-28 June 2024:

A) International Business Class Airline Tickets for the two (2) UN Tourism Officials:

Travel Dates

13 April 2024 Madrid to Layover Destination

14 April 2024 Layover Destination to Manila

18 April 2024 Manila or Cebu to Layover Destination

19 April 2024 Layover Destination to Madrid

- Luggage allowance per passenger
- With travel insurance per passenger

B) Accommodation for UN Tourism
Two (2) Single Occupancy inclusive of Breakfast

Check-In Makati | 14 April 2024
Check-Out Makati | 15 April 2024

Check-In Mactan | 15 April 2024
Check-Out Mactan | 18 April 2024

C) Accommodation for DOT Secretariat
Three (3) Twin Occupancy inclusive of Breakfast

Check-In Mactan | 15 April 2024
Check-Out Mactan | 18 April 2024

D) Meals
15-18 April 2024 | Lunches and Dinners for 6 Pax

E) Vehicle
Airport transfers | 14 April 2024
Whole Day Van in Makati | 15 April 2024
Whole Day Van in Cebu | 15-18 April 2024

Budget

The allocated budget amounts to **Nine Hundred Eighty One Thousand Seven Hundred Forty Seven and 76/100 Pesos (Php 981,747.76)**, inclusive of all applicable taxes, government procedure, and send bill arrangement.

Contact Person:

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