



SUPPLEMENTAL / BID BULLETIN NO. 1

Procurement of Security Services for CY 2024 (DOT-BAC IB No. 2024-005)

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 19 March 2024 for the above-mentioned project.

I. Amendments to Bidding Documents

Under Section I. Invitation to Bid

From	TO
7. Bids must be duly received by the BAC Secretariat through manual submission on or before <i>April 01, 2024 at 9:00 a.m. only</i> at the office address indicated below. Late bids shall not be accepted.	7. Bids must be duly received by the BAC Secretariat through manual submission on or before April 03, 2024 at 9:00 a.m. only at the office address indicated below. Late bids shall not be accepted.
9. Bid opening shall be on <i>April 01 at 10:30 a.m.</i> at the <i>4th Floor, Conference Room, DOT Bldg. 351 Sen. Gil Puyat Ave., Makati City.</i>	9. Bid opening shall be on April 03, 2024 at 10:00 a.m. at the 4th Floor, Conference Room, DOT Bldg. 351 Sen. Gil Puyat Ave., Makati City.

II. On Clarifications of Bidders:

PARTICULARS / QUERIES	AMENDMENT/CLARIFICATION
1. Do we need to attach supporting documents for the Statement of all its Ongoing Government and Private Contracts (Annex "A")?	1. There is no need to submit attachments for the Statement of all its Ongoing Government and Private Contracts (Annex A), however during Post-qualification, DOT reserves the right to validate, verify, and ascertain all statements made in the said Statement. On the other hand, prospective bidders are required to attach the supporting documents required for the Single Largest and Completed Contracts (SLCC) (refer to Annex B of the Bidding Documents).
2. In Financial proposal, do we have to follow the recent PADPAO rates released February 01, 2024 including all government fees?	2. We will follow the 2023 PADPAO rates except for the Administrative Fee. In the PADPAO, the imposed Administrative Fee is 24% however we are just following the 20% Administrative Fee in compliance with prevailing Labor laws and regulations. Regarding the government fees we follow the recent adjustment issued by the PhilHealth and PAG-IBIG.

3. How many copies required for the submission of the bidding documents?	3. Submission of one (1) original and five (5) duplicate copies of the bidding documents
4. Do we have to follow the 396 working days per PADPAO or still remain at 395 working days?	4. We will follow the 395 working days as stated in the 2023 PADPAO because the contract will be on May to December 2024 and will not be affected by the Leap Year.
5. On Section III. Bid Data Sheet, ITB Clause 20 Item No. 3 How many security personnel should be submitted?	5. For purposes of Post-qualification of the Lowest/Single Calculated Bidder (L/SCB) must be able to present the individual training certificates of each security personnel that will be deployed in the DOT.
6. On Section VII. Technical Specifications, I. Requirements, A. Qualification of Bidders, No. 9 and Breakdown of Standard Computation There is discrepancy in the number of hour security service.	6. Please refer to the attached revised form of the Breakdown of Standard Computation.
7. The standard if we segregate the day shift and night shift, if night shift it will automatically have 13% not divided by 2. Based on Law, 10:00 pm-6:00 am is multiplied by 10%. And if it is combination of day shift and night shift, it will be divided by 2.	7. The computation for the Night Shift duty shall be multiplied by 10% and divided by 2.
8. Clarification with regards to SSS deduction.	8. Basic pay less 13 th month pay.

III. Others:

1. In case of tie or when two (2) or more bidders are determined and declared as Lowest Calculated and Responsive Bid (LCRB), the DOT BAC shall follow the Guidelines on the use of Non-discretionary/Non-discriminatory Selection criteria as Tie-breaking Method issued by the GPPB thru Circular No. 06-2005.

This Supplemental/Bid Bulletin No.1 shall form part of the Bidding Documents

For the guidance and information of all concerned.


ASEC. REYNALDO L. CHING *af.*
 DOT-BAC Chairperson

26 March 2024



Detailed Cost Estimate for Security Services for the period May to December 2024

No. of Work-Days per Week	7
No. of Work-Days for 12-Months	395.00
Bastic Rate (Following Wage Order NCR-24)	₱ 610.00
No. of Security Personnel	21

Particulars	Cost of 12-hours duty/day (without N/D)	Cost of 12-hours duty/day (with N/D)
A. Amount to Security Guards		
Ave pay/month (DW _____ x No. of Work Days per year [395]) ÷ 12		
Night differential pay (ave pay/month x 10% x 1) ÷ 2		
13th month Incentive Pay (DW _____ x 395) ÷ 12 ÷ 12		
5-Days Incentive Pay (DW _____ x 5-Days) ÷ 12		
Cost of Uniform		
COLA (COLA x 377 /12)		
Overtime Pay		
<i>Sub-total (Total Amount in favor of the Security Personnel)</i>		
B. Amount to Government in favor of Security Personnel		
Retirement Benefit		
SSS Premiums, SSS Circular No. 2022-033		
Philhealth		
State Insurance Fund		
Pag-Ibig Fund		
<i>Sub-total (Total Amount to Government in favor of SP)</i>		
Total Amount to the Guards and Government		
C. Agency Fee (Administrative Overhead and Margin of 20%)		
D. Value Added Tax (from Agency Fee) C x 12%		
Total Estimated Cost per Guard		
Total Estimated Budgetary Cost (12-hours duty x 21 x 8 months)		

Total

Name & Signature