

TECHNICAL SPECIFICATIONS

- I. **BIDDER** : Service Provider
- II. **PROJECT TITLE** : Local Inspection of Education Tourism Sites in Region VI and Region XI
- III. **PROJECT DATE** : April 15 to 19, 2024-Region VI (Lot 1)
April 22 to 26, 2024-Region XI (Lot 2)

IV. **PROJECT OBJECTIVES**

The OPMD-Education Tourism Team is developing new products such as aviation, culinary, maritime, and voluntourism to promote the Philippines as a multifaceted education tourism destination. Voluntourism is an activity where people pay to volunteer and can be generally understood as the engagement of tourists in volunteer work.

The OPMD-Education Tourism Team will visit and inspect identified education tourism and voluntourism sites and programs in Region VI and Region XI. Aside from the inspection, the OPMD-Education Tourism Team will also conduct interviews with school organizations, local government units, and community stakeholders to gain a holistic understanding of how the programs are implemented through learning the demographics of past participants, target market segments, and other assistance needed to further the growth of the industry.

V. **MINIMUM REQUIREMENTS**

- A. Must be a tour operator / ground handler / travel agency accredited by the Department of Tourism (DOT);
- B. Must be registered with the Philippine Government Electronic Procurement Systems (PhilGEPS); and
- C. Must be willing to provide services on send-bill arrangement.

VI. **SCOPE AND WORK DELIVERABLES (LOT 1)**

A. **Domestic Air Tickets (Rebookable)**

- Provision of roundtrip economy class domestic air tickets inclusive of at least 7 kg carry-on baggage and 20 kg check-in baggage allowance per person per way
- Participants: DOT-CO Personnel
- No. of Pax: 2 pax

Date	Preferred Flight Details	Requirements
April 15, 2024	Manila to Iloilo (Direct) ETD: Between 0630H to 0830H ETA: Between 0830H to 1030H	<ul style="list-style-type: none"> • Tickets must be re-bookable
April 19, 2024	Caticlan to Manila (Direct) ETD: Between 1130H to 1330H ETA: Between 1200H to 1400H	

*If the above flights have been fully booked, the supplier may present the next available flight option provided that it will not exceed the prescribed budget.

- B. Ferry Transfers (Caticlan Jetty Port to Boracay to Caticlan Jetty Port) and Vehicle Rental for 4 pax (inclusive of professional driver fees, driver's accommodation and meals, and applicable toll and parking fees);
- C. Driver must be familiar with the routes of Iloilo and Aklan (inclusion of meals for the driver);

Date	No. of Unit	Capacity and Route
April 15, 2024	1 car	Car Seating Capacity: 4-5 pax (including luggages) Route: Iloilo International Airport – Iloilo City - Hotel Rental Period: 20 hours
April 16, 2024	1 car	Car Seating Capacity: 4-5 pax Route: Hotel - Iloilo City – Hotel Rental Period: 20 hours
April 17, 2024	1 car	Car Seating Capacity: 4-5 pax Route: Hotel – Iloilo – Caticlan Port (including ferry transfer) Rental Period: 20 hours
April 18, 2024	1 tricycle	Tricycle Seating Capacity: 4-5 pax Route: Boracay Island Rental Period: 20 hours
April 19, 2024	1 tricycle	Tricycle Seating Capacity: 4-5 pax (including luggages) Route: Boracay Island (including ferry transfer) – Caticlan Airport Rental Period: 10 hours
	1 car	Car Seating Capacity: 4-5 pax Route: Caticlan Port - Iloilo Rental Period: 10 hours

D. Iloilo City Accommodation (Rate based on E.O. 77 with DOT accreditation)

No. of Pax	Room Type	Meals	Check-In	Check Out
4 pax	2 rooms (Twin-sharing Occupancy)	Breakfast	April 15, 2024	April 17, 2024

E. Boracay Island Accommodation (Rate based on E.O. 77 with DOT accreditation)

No. of Pax	Room Type	Meals	Check-In	Check Out
4 pax	2 rooms (Twin-sharing Occupancy)	Breakfast	April 17, 2024	April 19, 2024

F. Meals (Rate based on E.O. 77)

Date	No. of Pax	Remarks
April 15, 2024	4 pax	
April 16, 2024	4 pax	

April 17, 2024	4 pax	Plated Lunch and Dinner
April 18, 2024	4 pax	
April 19, 2024	4 pax	Plated Lunch

G. Inspection Itinerary

DATE	ACTIVITIES
Day 1 April 15, 2024 (Monday)	<ul style="list-style-type: none"> - Leave Manila for Iloilo - Arrive in Iloilo - Early lunch - WE Academy - Kong Language Center - Fast Aviation Academy - Hotel Check-in - Dinner - Overnight
Day 2 April 16, 2024 (Tuesday)	<ul style="list-style-type: none"> - Breakfast - Polyglot International Academy - Visayas Aerospace College and Technology - Lunch - John B. Lacson Foundation Maritime University - La Flamme Bleue for Culinary Arts - MK Language Training Center Inc. - Dinner - Overnight
Day 3 April 17, 2024 (Wednesday)	<ul style="list-style-type: none"> - Breakfast - Hotel Check-out - Lunch - Leave Iloilo for Caticlan - Arrive Caticlan - Dinner - Travel to Boracay Island - Arrive in Boracay Island - Hotel Check-in - Dinner - Overnight
Day 4 April 18, 2024 (Thursday)	<ul style="list-style-type: none"> - Breakfast - Paradise English - Boracay Coco English Corporation - Lunch - Voluntourism Site (to be identified) - Dinner - Overnight
Day 5 April 19, 2024 (Friday)	<ul style="list-style-type: none"> - Breakfast - Check-out - Leave Boracay Island for Manila - Arrive in Manila

VII. SCOPE AND WORK DELIVERABLES (LOT 2)

A. Domestic Air Tickets (Rebookable)

- Provision of roundtrip economy class domestic air tickets inclusive of at least 7 kg carry-on baggage and 20 kg check-in baggage allowance per person per way
- Participants: DOT-CO Personnel
- No. of Pax: 2 pax

Date	Preferred Flight Details	Requirements
April 22, 2024	Manila to Davao (Direct) ETD: Between 1030H to 1230H ETA: Between 1230H to 1430H	<ul style="list-style-type: none"> • Tickets must be re-bookable
April 26, 2024	Davao to Manila (Direct) ETD: Between 1100H to 1330H ETA: Between 1200H to 1400H	

*If the above flights have been fully booked, the supplier may present the next available flight option provided that it will not exceed the prescribed budget.

B. Vehicle Rental (inclusive of professional driver fees, driver’s accommodation and meals, and applicable toll and parking fees);

C. Driver must be familiar with the routes of Davao (inclusion of meals for the driver);

Date	No. of Unit	Capacity and Route
April 22, 2024	1 car	Car Seating Capacity: 4-5 pax (including luggages) Route: Davao International Airport – Iloilo City - Hotel Rental Period: 10 hours
April 23, 2024	1 car	Car Seating Capacity: 4-5 pax Route: Hotel – Davao City - Hotel Rental Period: 20 hours
April 24, 2024	1 car	Car Seating Capacity: 4-5 pax Route: Hotel – Davao City - Hotel Rental Period: 20 hours
April 25, 2024	1 car	Car Seating Capacity: 4-5 pax Route: Hotel – Davao City - Hotel Rental Period: 20 hours
April 26, 2024	1 car	Car Seating Capacity: 4-5 pax (including luggages) Route: Hotel – Davao City – Davao International Airport Rental Period: 20 hours

D. Davao City Accommodation (Rate based on E.O. 77 with DOT accreditation)

No. of Pax	Room Type	Meals	Check-In	Check Out
4 pax	2 rooms (Twin-sharing Occupancy)	Breakfast	April 22, 2024	April 26, 2024

E. Meals (Rate based on E.O. 77)

Date	No. of Pax	Remarks
April 22, 2024	4 pax	Plated Lunch and Dinner
April 23, 2024	4 pax	
April 24, 2024	4 pax	
April 25, 2024	4 pax	
April 26, 2024	4 pax	Plated Lunch

G. Inspection Itinerary

DATE	ACTIVITIES
Day 1 April 22, 2024 (Monday)	<ul style="list-style-type: none"> - Leave Manila for Davao - Arrive in Davao - Hotel Check-in - Dinner - Overnight
Day 2 April 23, 2024 (Tuesday)	<ul style="list-style-type: none"> - Breakfast - School - School to be identified - Lunch - School to be identified - School to be identified - School to be identified - Dinner - Overnight
Day 3 April 24, 2024 (Wednesday)	<ul style="list-style-type: none"> - Breakfast - School to be identified - School to be identified - Lunch - School to be identified - School to be identified - School to be identified - Dinner - Overnight
Day 4 April 25, 2024 (Thursday)	<ul style="list-style-type: none"> - Breakfast - School to be identified - School to be identified - Lunch - Voluntourism Sites (to be identified) - Dinner - Overnight
Day 5	<ul style="list-style-type: none"> - Breakfast

April 26, 2024 (Friday)	<ul style="list-style-type: none"> - Check-out - Leave Davao for Manila - Arrive in Manila
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VIII. BUDGET

The total approved budget for the conduct of the Local Inspection of Education Tourism Sites is **TWO HUNDRED FIFTEEN THOUSAND NINE HUNDRED FIFTY FOUR PESOS AND 79/100 (PHP 215,954.79)** inclusive of all applicable taxes and should cover all requirements enumerated above. Below is the breakdown of the total approved budget:

Region	Amount
Region VI	₱125,256.59
Region XI	₱ 90,698.20

The winning bidder shall be determined based on the proposal's responsiveness to Technical Specifications and with the most advantageous financial package, provided that the amount of bid does not exceed the above total budget. Project expenses are to be charged to the OPMD 2024 GAA.

ix. CONTACT INFORMATION

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APPROVED BY:

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