



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10614361
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title Workshop for the Updating of the RTDP 2020-2026
Area of Delivery Metro Manila

Solicitation Number:	2024-02-011	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	01/03/2024
Approved Budget for the Contract:	PHP 202,840.00	Last Updated / Time	01/03/2024 00:00 AM
Delivery Period:	2 Day/s	Closing Date / Time	04/03/2024 16:00 PM
Client Agency:			
Contact Person:	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com		

Description

TERMS OF REFERENCE

Workshop for the Updating of the RTDP 2020-2026
 Metro Manila | March 18-19, 2024

Objectives:

- To provide a platform for the updating of the RTDP 2020-2026
- Gather all relevant inputs from different stakeholders
- Consolidate and synthesize the inputs of the stakeholders

I. Scope of Service

The service provider should be able to provide transportation, accommodation, meals, venue rental, and training kits with the following specifications:

A. General Requirements

- Service Provider should be a DOT-Accredited Tour Operator
- Inclusive Date: March 18-19, 2024
- Amenable to send-bill arrangement/government procedure
- Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
- Tour Operator must be based in MIMAROPA Provinces or Metro Manila

B. Documentary Requirements

1. Mayor's/Business Permit
2. Proof of PhilGEPS Registration
3. Latest Income/Business Tax Return
4. Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: All documentary requirements and proposal shall be sent via e-mail at dot4b.bacsecretariat@gmail.com

C. Specific Requirements

<p>C.1 Transportation - Provision of gasoline allowance to the official vehicle on March 18 and 19 for the transportation of DOT MIMAROPA officials and staff to and from the venue of the workshop</p> <p>C.3 Accommodation - Room accommodation for 22 pax for 2 nights - Inclusive of breakfast</p> <p>C.4. Meals - Meals for 40 pax on March 18 and 19 - March 18: Lunch, pm snacks, dinner - March 19: am snacks, lunch, pm snacks, dinner</p> <p>C.5. Venue Rental - Venue space for the workshop with capacity of 45 pax (classroom type) - Inclusive of use of projector or television, wide screen, presentation pointer, pen and paper, sound system</p> <p>C.6 Training kit - ID and lanyard - bag, notebook, ballpen</p> <p>II. APPROVED BUDGET FOR THE CONTRACT</p> <p>The Approved Budget for the Contract is TWO HUNDRED TWO THOUSAND EIGHT HUNDRED FORTY PESOS (Php 202,840.00) inclusive of all government taxes and charges.</p> <p>The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.</p> <p>III. PAYMENT SCHEMES</p> <p>Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.</p> <p>IV. CONTACT PERSON</p> <p>FAYE ANGELI A. REYES Project Officer Tourism Development Division, DOT MIMAROPA (0906) 272 4743 fareyes@tourism.gov.ph</p>

Created by Faye Angeli Argamosa Reyes
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