



**SUPPLEMENTAL/ BID BULLETIN NO. 3**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents for the **Procurement of Event Management Company for the Love Metro Manila: Transit Tour & Medical Concierge Launch** as follows:

Section VII. Technical Specifications  
Under Technical Specifications II. Requirements for the Event Management Company

OLD PROVISION	NEW PROVISION
<p><b>II. REQUIREMENTS FOR THE EVENT MANAGEMENT COMPANY/PRODUCTION HOUSE/ENTERTAINMENT SERVICE PROVIDER</b></p> <ul style="list-style-type: none"> <li>• Must be a professional full-service Event Management Company/Production House/Entertainment Service Provider for last four (4) years specializing in conceptualizing producing, organizing, staging a national level full packaged corporate event physically;</li> <li>• Duly registered Philippine-based company;</li> <li>• With significant experience for the last four (4) years working with government and private sector with tourism related projects, utilizing state of the art equipment to produce physical events/show productions;</li> <li>• Highly experienced in producing contents and programs that are dynamic, Filipino-themed but global standard;</li> <li>• Must have handled events with attendance of high ranking government officials for coordination and compliance to protocols;</li> <li>• Highly knowledgeable in government process and procedure;</li> <li>• Must be registered with the Philippine Government Electronic Procurement Systems (PHILGEPS)</li> <li>• Amenable to government procedure or send-bill arrangement and preferably with Landbank of the Philippines account;</li> <li>• <b>With LGU registered office in Metro Manila.</b></li> </ul>	<p><b>II. REQUIREMENTS FOR THE EVENT MANAGEMENT COMPANY/PRODUCTION HOUSE/ENTERTAINMENT SERVICE PROVIDER</b></p> <ul style="list-style-type: none"> <li>• Must be a professional full-service Event Management Company/Production House/Entertainment Service Provider for last four (4) years specializing in conceptualizing producing, organizing, staging a national level full packaged corporate event physically;</li> <li>• Duly registered Philippine-based company;</li> <li>• With significant experience for the last four (4) years working with government and private sector with tourism related projects, utilizing state of the art equipment to produce physical events/show productions;</li> <li>• Highly experienced in producing contents and programs that are dynamic, Filipino-themed but global standard;</li> <li>• Must have handled events with attendance of high ranking government officials for coordination and compliance to protocols;</li> <li>• Highly knowledgeable in government process and procedure;</li> <li>• Must be registered with the Philippine Government Electronic Procurement Systems (PHILGEPS)</li> <li>• Amenable to government procedure or send-bill arrangement and preferably with Landbank of the Philippines account;</li> </ul>

All unamended portions of the bidding Documents shall remain the same.

This Supplemental/Bid Bulletin shall form an integral part of the Bidding Documents.

For the guidance and information of all concerned.

  
**VICTORIA MARGARITA V. PAJE**  
 Chairperson, Bids and Awards Committee  
 Department of Tourism -NCR

