



SUPPLEMENTAL/BID BULLETIN

PROCUREMENT OF SECURITY SERVICES FOR CY 2025 (DOT-BAC REI No. 2024-030 EPA)

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 16 October 2024 for the above-mentioned project.

I. Amendments in the Bidding Documents

Under Section I. Invitation to Bid

FROM	TO
7. Bids must be duly received by the BAC Secretariat through manual submission on or before 29 October 2024 at 9:00 a.m. only at the office address indicated below. Late bids shall not be accepted.	7. Bids must be duly received by the BAC Secretariat through manual submission on or before 12 November 2024 at 9:00 a.m. only at the office address indicated below. Late bids shall not be accepted.
9. Bid opening shall be on 29 October 2024 at 10:30 a.m at the given address below.	9. Bid opening shall be on 12 November 2024 at 11:00 a.m. at the given address below.

Under Section VII. Technical Specifications

FROM	TO
A. Qualifications of Bidder 21. The Service Provider should submit the required trainings and certifications of the security personnel to be deployed at the DOT prior to their deployment.	A. Qualifications of Bidder 21. The Service Provider should submit the required trainings and certifications of the security personnel including the detachment commander/assistant detachment commander to be deployed at the DOT prior to their deployment.

II. Clarification of Bidders

PARTICULARS / QUERIES	CLARIFICATION
1. How many days is the computation for the Number of Days? Are we going to follow the 396 days since in February is not a leap year?	1. Yes, we will follow the 396 days for the computation on the number of days. We will adjust the computation of the number of days in 2025, after a new PADPAO Wage Order had been issued.

<p>2. If prospective bidder submitted an Administrative Fee below twenty-percent (20%), is that a ground for disqualification?</p>	<p>2. Yes, because that will be tantamount to a Cut-throat competition and against the existing rules and regulations issued by the DOLE.</p>
<p>3. Is it required that the security personnel deployed by the security service in the Department of Tourism (DOT) be Certified Security Professional (CSP)?</p>	<p>3. No, we are not requiring that the Security Personnel to be deployed in the DOT should be a CSP. The required qualifications for Security Personnel are already stated under Section VII. Technical Specifications Item B.2 Security Personnel Requirement/Qualifications.</p>
<p>4. In the event that there will be a decimal point in the total amount of computation, how many numbers of decimal point should the prospective bidder follow?</p>	<p>4. We will follow the two (2) decimal point system in the total amount of computation. The DOT-BAC-TWG will also evaluate and review the computation to determine if the submitted total financial bid of the bidder is correct.</p>
<p>5. Do we need to attach supporting documents for the Statement of all its Ongoing Government and Private Contracts (Annex "A")?</p>	<p>5. There is no need to submit attachments for the Statement of all its Ongoing Government and Private Contracts (Annex A), however during Post-qualification, DOT reserves the right to validate, verify, and ascertain all statements made in the said Statement.</p> <p>On the other hand, prospective bidders are required to attach the supporting documents required for the Single Largest and Completed Contracts (SLCC) (refer to Annex B of the Bidding Documents).</p>
<p>6. How many copies are required for the submission of the bidding documents?</p>	<p>6. Submission of one (1) original and five (5) duplicate copies of the bidding documents</p>
<p>7. What are the documents needed to submit during the opening of the bids?</p>	<p>7. All the documents listed in the Checklist of Technical and Financial Documents must be submitted by the prospective bidder during the bid submission.</p> <p>On the other hand, the following documents must be submitted by the LCB during the Post-qualification:</p> <ul style="list-style-type: none"> a. Certificate of Satisfactory of Performance from at least three (3) completed contracts from a government or a private corporation within the last three (3) years; b. Copy of an updated proof of payment or receipts of payment (last 6 months from the date of bid submission) for the SSS, Philhealth, Pag-Ibig;

	<p>c. Copy of its Operations Manual on the provision of security services to the client.</p> <p>d. Copy of Latest Annual Income Tax Return;</p> <p>e. Copy of Latest Business Tax Return</p>
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III. Others:

1. In case of tie or when two (2) or more bidders are determined and declared as Lowest Calculated and Responsive Bid (LCRB), the DOT BAC shall follow the Guidelines on the use of Non-discretionary/Non-discriminatory Selection criteria as Tie-breaking Method issued by the GPPB thru Circular No. 06-2005.

This Supplemental/Bid Bulletin No.1 shall form part of the Bidding Documents

For the guidance and information of all concerned.


USEC. FERDINAND C. JUMAPAOJ
BAC Chairperson 

22 October 2024

