



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10812676
Procuring Entity DEPARTMENT OF TOURISM - NCR
Title Procurement of Ground Handling/ Tour Operator for the Philippines Hop-On Hop-Off Layover Tour Benchmarking Activity (DOT-NCR-IB No. 2024-05-001)
Area of Delivery Metro Manila

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|--|---|------------------------------|---------------------|
| Solicitation Number: | DOT-NCR-IBNo. 2024-05-001 | Status | Pending |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 11 |
| Procurement Mode: | Public Bidding | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 0 |
| Category: | Travel, Food, Lodging and Entertainment Services | Date Published | 03/05/2024 |
| Approved Budget for the Contract: | PHP 2,045,780.00 | Last Updated / Time | 02/05/2024 15:20 PM |
| Delivery Period: | 5 Day/s | Closing Date / Time | 10/05/2024 09:00 AM |
| Client Agency: | | | |
| Contact Person: | Lawrence Jacosalem Alcantara Supply Officer 7840 Makati Avenue, Brgy. Poblacion Makati City Metro Manila Philippines 63-8-4595200 Ext.212 63-8-5533530 dotncr.bac@tourism.gov.ph | | |

Description

INVITATION TO BID FOR PROCUREMENT OF GROUND HANDLING/TOUR OPERATOR FOR THE PHILIPPINES HOP-ON HOP-OFF(HOHO) LAYOVER TOUR BENCHMARKING ACTIVITY

1. The Department of Tourism – National Capital Region (DOT-NCR), through the General Appropriation Act 2024 intends to apply the sum of Two Million Forty-Five Thousand Seven Hundred Eighty (Php 2,045,780.00) being the total ABC to payments under the contract for Procurement of Ground Handling/Tour Operator for the Philippines Hop-On Hop-Off (HOHO) Layover Tour Benchmarking DOT-NCR –IB-2024-04-001. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The DOT-NCR now invites bids for the above Procurement Project. Delivery of the Goods is required within the dates provided in the Schedule of Requirements and Technical Specifications. Bidders should have completed, within 5 days from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from DOT-NCR BAC Secretariat through the contact details given below during 8:00 am to 3:00 pm Monday to Friday Excluding holidays and inspect the Bidding Documents as posted on the website of the DOT and at the Philippine Government Electronic Procurement System (PhilGEPS).

5. A complete set of Bidding Documents may be acquired by interested Bidders on May 02, 2024 to May 21, 2024 (8:00 am to 3:00 pm) and May 22, 2024 (until 9:00 am) from the given address and website(s) below: and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Philippine Peso (PHP 5, 000.00) OR deposited to:

Account Name Department of Tourism- NCR MDS Trust Receipt Account

Account Number 0020005-9028-54
 Beneficiary's Bank Land Bank of the Philippines (LBP)
 Bank Branch Bundia Branch
 Address Ground floor, NAPOLCOM-NCR Bldg., 371 Sen. Gil Puyat Ave., Makati City

(Note: Please send copy of the Transaction report or any proof of payment at the email address dotncr.bac@tourism.gov.ph

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of DOT, provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids

6. The DOT-NCR will hold a Pre-Bid Conference on May 9, 2024(tentatively) at 10 am to be held at the 3rd Floor DOT-NCR Bldg., No. 7840 Makati Avenue, Brgy. Poblacion, Makati City which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before May 22, 2024 at 9:00 am only at the office address indicated below. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on May 22, 2024 at 10:00 am at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

The Opening of Bids will be conducted at the 3rd Floor, DOT-NCR Bldg., No.7840 Makati Avenue, Brgy. Poblacion, Makati City on May 22, 2024 at 10 am.

10. All documents shall be current and updated and any missing documents in the checklist is a ground for outright rejection of the bid. Bidder shall submit one (1) original and five (5) photocopies of the first and second components of its bid in sealed envelope.

To facilitate the evaluation of the bids, bidders are advised to follow the arrangement in the checklist when placed in an Envelope, with documents bounded, tabbed and labeled accordingly.

11. The DOT-NCR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Mr. LAWRENCE J. ALCANTARA
 Head, DOT-NCR BAC Secretariat
 General Services Unit
 Ground Floor, DOT-NCR Bldg.
 7840 Makati Avenue
 Brgy. Poblacion, Makati City
 Email Address: dotncr.bac@tourism.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents: www.tourism.gov.ph/www.philgeps.gov.ph

02 May 2024

(original signed)
 VICTORIA MARGARITA V. PAJE
 DOT-NCR BAC Chairperson

Pre-bid Conference

| Date | Time | Venue |
|------------|-------------|--|
| 09/05/2024 | 10:00:00 AM | 3rd floor DOT-NCR Bldg., 7840 Makati Avenue, Brgay. Poblacion, Makati City |

Created by Lawrence Jacosalem Alcantara

Date Created 02/05/2024

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