

PURCHASE ORDER

DEPARTMENT OF TOURISM - National Capital Region

Supplier EAS-ELLENS TRAVEL AND TOURS Address 84 Magbanua Road 2, San Pedro Puerto Princesa City Telephone 0917-360-8613 / 0928-500-2126	P. O. No. NCR-24-022 Date March 25, 2024 Mode of Procurement : NP 53.9 - Small Value Procurement
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Gentlemen :

Please furnish this office the following articles subject to the terms & conditions contained herein:

Place of Delivery : DOT Multi-Purpose Hall Date of Delivery : April 4, 2024	Delivery Term : One (1) day Payment Term : Government Procedure
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Stock No.	Unit	Quantity	Description	Unit Cost	Amount																																																
	LOT	1 (One)	<p style="text-align: center;">GROUND HANDLING SERVICES</p> <p>PROJECT NAME : DIGITAL ONBOARDING WITH ANGKAS, GRAB, DOON.PH, AND POSITIVE EXPOSURE PRODUCTIONS (FOR HOHO)</p> <p>I. BRIEF BACKGROUND: The Department has teamed up with these providers to provide accommodation establishments, travel and tour operators, tour guides, and tourist land transport providers access to their digital platforms, and to allow users to book a tour guide, a hotel, a transport directly. These partnerships will substantiate DOT NCR's position to provide our stakeholders with additional venue for exposure and to strengthen online engagements and reach. Travelers who would like to engage the services of a tour guide, a tourist transport, will be referred to the roster which these providers will integrate in their respective platforms. In effect, a DOT-accredited stakeholder will have the opportunity to directly access the users of these providers now pegged at over a million people in the Philippines.</p> <p>II. OBJECTIVES:</p> <ul style="list-style-type: none"> ➤ To provide link between the tourism stakeholders and the transportation services providers such as Angkas, Doon PH & Grab PH and HO-HO Philippines; ➤ To discuss the business concepts and value proposition of ANGKAS, DOON PH, GRAB PH, and HO-HO Philippines; ➤ To provide our stakeholders with additional venue for exposure and to strengthen online engagements and reach ➤ To orient the stakeholders on how they can be integrated into the technology platforms of Angkas, DOON PH, Grab PH, and PEP (for HOHO); <p>III. TARGET PARTICIPANTS</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Target Participants</td> <td>Tourism Enterprises: Accommodation Establishments, Travel & Tours Agencies, Tour Guides, and Land Tourist Transport</td> </tr> <tr> <td>Organizer</td> <td>: Department of Tourism - National Capital Region</td> </tr> <tr> <td>Number of Pax</td> <td>: 100 Participants</td> </tr> <tr> <td>Implementation Date</td> <td>: April 04, 2024</td> </tr> <tr> <td>Area</td> <td>: DOT Multi-Purpose Hall</td> </tr> <tr> <td>Components</td> <td>: Face-to-face Training</td> </tr> </table> <p>IV. SCOPE OF WORK / DELIVERABLES</p> <ul style="list-style-type: none"> ➤ AM Session <ul style="list-style-type: none"> • Tour Guides and Travel & Tours Agencies ➤ PM Session <ul style="list-style-type: none"> • Tourist Transport Providers and Accommodation Establishments ➤ In this regard, we would like to invite the following below on a First-Come, First Serve basis: <ul style="list-style-type: none"> • 25 Accommodation Establishments • 25 Travel & Tours Agencies • 25 Tour Guides • 25 Tourist Transport (Land only) <p style="text-align: center;">BUDGETARY REQUIREMENTS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">ITEMS</th> <th style="width: 40%;">PARTICULARS</th> <th style="width: 15%;">QUANTITY</th> <th style="width: 35%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td rowspan="4" style="text-align: center;">MEALS</td> <td>AM Session Travel and Tour Agencies & Tour Guides Lunch @P800.00 per pax</td> <td style="text-align: center;">50 pax</td> <td style="text-align: right;">PHP 98,200.00</td> </tr> <tr> <td>Speakers AM Snacks @P500.00 per pax Lunch @P1200.00 per pax</td> <td style="text-align: center;">4 pax</td> <td></td> </tr> <tr> <td>PM Session Land Tourist Transport & Accommodation Establishments Dinner @P800.00 per pax</td> <td style="text-align: center;">50 pax</td> <td></td> </tr> <tr> <td>Speakers PM Snacks @P500.00 per pax Dinner @1200.00 per pax</td> <td style="text-align: center;">4 pax</td> <td></td> </tr> <tr> <td></td> <td>Secretariat AM/PM Snacks @P700.00 per pax Lunch/Dinner @800.00 per pax</td> <td style="text-align: center;">2 pax</td> <td></td> </tr> <tr> <td>TOKENS</td> <td>P2000.00 per pax</td> <td style="text-align: center;">8 pax</td> <td style="text-align: right;">PHP 16,000.00</td> </tr> <tr> <td rowspan="2" style="text-align: center;">SUPPLIES</td> <td>Parchment Paper @P47.00 per pack</td> <td style="text-align: center;">15 packs</td> <td style="text-align: right;">PHP 705.00</td> </tr> <tr> <td>Certificate Holder @P48.00 per piece</td> <td style="text-align: center;">110 pieces</td> <td style="text-align: right;">PHP 5,280.00</td> </tr> <tr> <td colspan="3" style="text-align: center;">GRAND TOTAL</td> <td style="text-align: right;">₱ 120,185.00</td> </tr> </tbody> </table>	Target Participants	Tourism Enterprises: Accommodation Establishments, Travel & Tours Agencies, Tour Guides, and Land Tourist Transport	Organizer	: Department of Tourism - National Capital Region	Number of Pax	: 100 Participants	Implementation Date	: April 04, 2024	Area	: DOT Multi-Purpose Hall	Components	: Face-to-face Training	ITEMS	PARTICULARS	QUANTITY	AMOUNT	MEALS	AM Session Travel and Tour Agencies & Tour Guides Lunch @P800.00 per pax	50 pax	PHP 98,200.00	Speakers AM Snacks @P500.00 per pax Lunch @P1200.00 per pax	4 pax		PM Session Land Tourist Transport & Accommodation Establishments Dinner @P800.00 per pax	50 pax		Speakers PM Snacks @P500.00 per pax Dinner @1200.00 per pax	4 pax			Secretariat AM/PM Snacks @P700.00 per pax Lunch/Dinner @800.00 per pax	2 pax		TOKENS	P2000.00 per pax	8 pax	PHP 16,000.00	SUPPLIES	Parchment Paper @P47.00 per pack	15 packs	PHP 705.00	Certificate Holder @P48.00 per piece	110 pieces	PHP 5,280.00	GRAND TOTAL			₱ 120,185.00		120,185.00
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APPROVED BUDGET FOR THE CONTRACT (ABC)

Php 120,185.00

Pesos : One Hundred Twenty Thousand One Hundred Eighty-Five Only
* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges
net upon completion of the project and delivery of all requirements as agreed upon.
Government procedure and subject to appropriate government taxes

-----nothing follows-----

(Total Amount in Words)

Pesos : ONE HUNDRED TWENTY THOUSAND ONE HUNDRED EIGHTY FIVE ONLY (inclusive of all applicable government taxes)

120,185.00

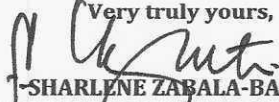
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :



Mary Ellen J. Pugman
Signature over printed name

Very truly yours,



SHARLENE ZABALA-BATIN
Regional Director, NCR Regional Office

Date

Funds Available :

 4/11/24
JOYLYN O. RICOHERMOZO
Accountant II

Amount :

120,185.00

ALOBS No.

024-04-111