



DOT NATIONAL CAPITAL REGION (NCR)
BIDS AND AWARDS COMMITTEE

BAC Resolution Recommending the Use of Negotiated Procurement-Small Value Procurement as an Alternative Method of Procurement, Declaring the Single Calculated and Responsive Quotation and Recommending Award to Merck – MLI Travel and Tours for the Ground Handling for Cultural Hosting of the Department of Finance for International Group of Twenty –four (G-24) Technical Group Meeting in Manila

Resolution No. 2024-007

WHEREAS, the Department of Tourism National Capital Region (DOT NCR) Tourism Development Division (TDD) through the General Services/Procurement Unit, posted the Request for Quotation (RFQ) for Ground Handling Services for the conduct of Cultural Hosting of the Department of Finance for International Group of Twenty-four (G-24) Technical Group Meeting in Manila on February 22, 2024 in DOT website continuously for at least three (3) calendar days, starting on 15 February 2024, and the deadline for the submission of quotations was set on 19 February 2024 but was not able to post on PhilGEPS since the system was down on the said date and DOT Website posting is hereto attached, and made an integral part hereof;

WHEREAS, the Approved Budget for the Contract (ABC) is **Pesos: One Hundred Ninety-nine Thousand and Five Hundred (PhP 199,500.00)**:

WHEREAS, fourteen (14) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via personal service and or through courier, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, only one (1) prospective bidder submitted its quotations within the set deadline for the submission of quotations on 19 February 2024, to wit:

Name of Bidder	Bid Price (As Read)	Findings
Merck – MLI Travel and Tours	199,500.00	Eligible

WHEREAS, the detailed evaluation resulted in the following:

Name of Bidder	Bid Amount (As Evaluated)	Findings
Merck – MLI Travel and Tours	199,500.00	Single Calculated and Responsive Quotation



WHEREAS, upon due evaluation and careful examination of the quotation submitted, Merck – MLI Travel and Tours has the Single Calculated and Responsive Quotation, and has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference. A copy of the Abstract of Bid and the submitted quotation are hereto attached respectively, and are made integral parts hereof.

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT- NCR Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement-Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Ground Handling Services for the conduct of Cultural Hosting of the Department of Finance for International Group of Twenty-four (G-24) Technical Group Meeting in Manila on February 22, 2024;
- b) To declare Merck – MLI Travel and Tours, as the **Single Calculated and Responsive Quotation** and to award the contract for Ground Handling Services for the conduct of Cultural Hosting of the Department of Finance for International Group of Twenty-four (G-24) Technical Group Meeting in Manila on February 22, 2024 in the amount of Pesos: One Hundred Ninety-nine Thousand Five Hundred (199,500.00), inclusive of all applicable taxes.
- c) To recommend for the approval of the Regional Director (Head of Procuring Entity) the foregoing findings.

Resolved this 19th day of February 2024 at City of Makati.

Recommending Approval:

[Signature]
VICTORIA MARGARITA V. PAJE
BAC Chairperson

(on-leave)
IVANNOVICH T. AGOTE
BAC Vice-Chairperson

[Signature]
MARIA FE E. SANTOS
BAC Member

[Signature]
MARIA VICTORIA S. RODRIGO
BAC Member

(on-official business)
MAY M. RAMOS
BAC Member

<input checked="checked" type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED
<div><i>[Signature]</i> SHARLENE ZABALA-BATIN Regional Director National Capital Region</div>			