



## NOTICE TO PROCEED

**MR. RICHARD ALARCON**  
*Authorized Representative*  
**ODV CREATIVE MEDIA, INC.**  
Suite 7C, LPL Suites Greenbelt  
112 Legaspi St., Legaspi Village  
Makati City

**Dear Mr. Alarcon:**

The attached Contract Agreement having been approved, notice is hereby given to **ODV CREATIVE MEDIA INC.** that work may commence on the **Procurement of Consulting Services for International Public Relations Agency for Key Markets (DOT-SBAC REI No. 2023-026)**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Tourism.

**Very truly yours,**

  
**GISSELA MARIE R. QUISUMBING**  
*Assistant Secretary*  
*Department of Tourism*

I acknowledge receipt of this Notice on

December 5, 2023

Name of the Representative of the Bidder

Richard Alarcon

Authorized Signature

 

