

**DEPARTMENT OF TOURISM REGION IV-A Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)	
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
A. TOURISM DEVELOPMENT AND PLANNING														
I. Regional Capacity Development Workshop for Local Tourism Development Plan (LTD) and Forum on the Devolution of Tourism Services / Functions for LGUs														
5023905003	Rents - Motor Vehicle (Van Hire)	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	Feb and Aug	Feb	Feb	Feb	Gop	30,000.00	30,000.00		To capacitate the local government units on preparing respective Tourism Development Plan (LTD), including the discussion among tourism stakeholders and officials on the devolution of tourism services under the Mandanas ruling.	
5023903000	Meals, Venue and Accommodation	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	Feb and Aug	Feb and Aug	Feb and Aug	Feb and Aug	Gop	175,000.00	175,000.00			
5020399000	Tarpaulin, special paper for badges & certificates, certificate holders, tokens, etc.	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	Feb and Aug	Feb and Aug	Feb and Aug	Feb and Aug	Gop	10,000.00	10,000.00			
II. Technical Assessment for Endorsement of Foreshore Lease Application (FLA), Miscellaneous Lease Applications (MLA)														
5023905003	Rents - Motor Vehicle (Van Hire)	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	year-round	year-round	year-round	year-round	Gop	30,000.00	30,000.00		To conduct assessment, validation for endorsement of Foreshore Lease Application (FLA), Miscellaneous Lease Applications (MLA) under tourism purposes and other matters concerning tourism management.	
502039000	Fuel, Oil, and Lubricants	Tourism Development and Planning	NO	NP-Direct Retail Purchase	year-round	year-round	year-round	year-round	Gop	30,000.00	30,000.00			
IV. Technical Assistance (Assessment and Review) of Tourism Plans and Researches														
50239050-03	Rents - Motor Vehicle (Van Hire)	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	year-round	year-round	year-round	year-round	Gop	30,000.00	30,000.00		To provide technical assistance to tourism stakeholders through assessment and review of tourism plans (CLUPs, IDPs, etc.), researches (academic and technical) and other studies in line with the thrust to the NTPD and sustainable tourism development.	
V. Conduct of Tourism Statistics Training for LGUs														
5020399000	Tarpaulin, special paper for badges & certificates, certificate holders, tokens, etc.	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	September and October	September and October	September and October	September and October	Gop	3,000.00	3,000.00		To capacitate LGUs on gathering accurate and efficient tourism data.	
5023905003	Rents - Motor Vehicle (Van Hire)	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	September and October	September and October	September and October	September and October	Gop	30,000.00	30,000.00			
5023903000	Meals, Venue and Accommodation	Tourism Development and Planning	NO	NP-53.9 - Small Value Procurement	September and October	September and October	September and October	September and October	Gop	165,000.00	165,000.00			
SUB-TOTAL											503,000.00	503,000.00		
B. INDUSTRY TRAINING														
I. Seminar on Filipino Brand of Service Excellence														
5020201002	Training Expenses (Meals and Accommodation, Venue, Training Supplies)	Industry Training	NO	NP-53.9 - Small Value Procurement	February	February	February	February	Gop	181,600.00	181,600.00		To empower tourism industry workers to provide quality service, a branded way of delivering service and the Filipino values.	
5023909009	Other Maintenance and Operating Expenses	Industry Training	NO	NP-53.9 - Small Value Procurement	February	February	February	February	Gop	20,000.00	20,000.00			

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5023905003	Rents - Motor Vehicles (Van Hire)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February and April	February and April	February and April	February and April	Gap	30,000.00	0	X	To develop and strengthen the identified niche tourism markets under the new normal providing integrated mechanism and strategies in advancing each niche market's viability and competitiveness
5023903000	Meals, Venue and Accommodation	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February and April	February and April	February and April	February and April	Gap	102,000.00	0	X	
5020399000	Tarpaulin, special paper for badges & certificates, certificate holders, tokens, etc.	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February and April	February and April	February and April	February and April	Gap	8,000.00	0	X	
5020390000	Fuel, Oil, and Lubricants	Product and Market Development	NO	NP-Direct Retail Purchase	February and April	February and April	February and April	February and April	Gap	10,000.00	0	X	
II. Support to Dive Tourism Assessments and Calibration, Promotion and Marketing Activities													
5023905003	Rents - Motor Vehicles (Van Hire)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February	February	February	February	Gap	80,000.00	0	X	To assess, validate and develop and promotes dive and sail tourism circuits in the region under the new normal, to increase the desire for domestic tourism to spur revenue generation and restart tourism activities in identified tourism clusters in the region.
5023903000	Meals, Venue and Accommodation	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February	February	February	February	Gap	540,000.00	0	X	
50239050-01	Rent/Lease Expenses - Booth Rental (Structure)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February	February	February	February	Gap	470,000.00	0	X	
50239050-04	Rent/Lease Expenses (LED Wall, Sound System, etc.)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February	February	February	February	Gap	85,000.00	0	X	
5020399000	Tarpaulin, special paper for badges & certificates, certificate holders, tokens, etc.	Product and Market Development	NO	NP-53.9 - Small Value Procurement	February	February	February	February	Gap	5,000.00	0	X	
5020390000	Fuel, Oil, and Lubricants	Product and Market Development	NO	NP-Direct Retail Purchase	February	February	February	February	Gap	20,000.00	0	X	To develop and strengthen the historical cultural experience (Experience Philippines) in CALABARZON featuring Rural Province in collaboration with the Local Government Units and other stakeholders
III. Philippine Experience Program: Rural Province													
5023905003	Rents - Motor Vehicles (Van Hire)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	March	March	March	March	Gap	120,000.00	0	X	
5023903000	Meals, Venue and Accommodation	Product and Market Development	NO	NP-53.9 - Small Value Procurement	March	March	March	March	Gap	1,550,000.00	0	X	
5020399000	Tarpaulin, special paper for badges & certificates, certificate holders, tokens, etc.	Product and Market Development	NO	NP-53.9 - Small Value Procurement	March	March	March	March	Gap	60,000.00	0	X	
5020390000	Fuel, Oil, and Lubricants	Product and Market Development	NO	NP-Direct Retail Purchase	March	March	March	March	Gap	20,000.00	0	X	To reenergize and promote the newly created tourism circuits under the new normal through participation to international trade fairs and expositions. To promote CALABARZON region as the preferred tourist destination in the country.
IV. Participation to International Sales Mission													
50201010 00	Airline Tickets	Product and Market Development	NO	NP-53.9 - Small Value Procurement	Yearround	Yearround	Yearround	Yearround	Gap	335,000.00	0	X	
5023905003	Rents - Motor Vehicles (Van Hire)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	Yearround	Yearround	Yearround	Yearround	Gap	45,000.00	0	X	
5023903000	Meals, Venue and Accommodation	Product and Market Development	NO	NP-53.9 - Small Value Procurement	Yearround	Yearround	Yearround	Yearround	Gap	720,000.00	0	X	

5029901000	Production of tarpaulin, pull-out banners, etc.	Product and Market Development	NO	NP-53.9 - Small Value Procurement	Yearround	Yearround	Yearround	Yearround	Yearround	Gap	80,000.00	0	X	To maximize the exposure and promotion of the destinations based on the new normal, including the development of new tourism circuits through assessment and validations with industry partners and stakeholders.
502039000	Fuel, Oil, and Lubricants	Product and Market Development	NO	NP-Direct Retail Purchase	Yearround	Yearround	Yearround	Yearround	Yearround	Gap	20,000.00	0	X	
V. Media and Travel Trade, Industry Stakeholders Invitational Program and Familiarization Tour of Tourism Circuits														
5029905003	Rents - Motor Vehicles (Van Hire)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	May - September	May - September	May - September	May - September	May - September	Gap	70,000.00	0	X	To maximize the exposure and promotion of the destinations based on the new normal, including the development of new tourism circuits through assessment and validations with industry partners and stakeholders.
5029903000	Meals, Venue and Accommodation	Product and Market Development	NO	NP-53.9 - Small Value Procurement	May - September	May - September	May - September	May - September	May - September	Gap	595,000.00	0	X	
5020399000	Tarpaulin, special paper for badges & certificates, certificate holders, tokens, etc.	Product and Market Development	NO	NP-53.9 - Small Value Procurement	May - September	May - September	May - September	May - September	May - September	Gap	10,000.00	0	X	To assess and validate the best practices of island destinations in order for emerging island destinations and sun and beach tourism destinations in CALABARZON to enhance viability and competitiveness under the new normal.
502039000	Fuel, Oil, and Lubricants	Product and Market Development	NO	NP-Direct Retail Purchase	May - September	May - September	May - September	May - September	May - September	Gap	20,000.00	0	X	
VI. Travel Exchange with Other Regions														
50201010 00	Airline Tickets	Product and Market Development	NO	NP-53.9 - Small Value Procurement	March	March	March	March	March	Gap	111,225.00	0	X	To assess and validate the best practices of island destinations in order for emerging island destinations and sun and beach tourism destinations in CALABARZON to enhance viability and competitiveness under the new normal.
5029905003	Rents - Motor Vehicles (Van Hire)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	March	March	March	March	March	Gap	175,500.00	0	X	
5029903000	Meals, Venue and Accommodation	Product and Market Development	NO	NP-53.9 - Small Value Procurement	March	March	March	March	March	Gap	378,275.00	0	X	To reenergize and promote the newly created tourism circuits through participation to national trade fairs and expositions. To promote CALABARZON region as the preferred tourist destination in the country.
502039000	Fuel, Oil, and Lubricants	Product and Market Development	NO	NP-Direct Retail Purchase	March	March	March	March	March	Gap	11,000.00	0	X	
VII. Travel Trade: Regional Participation to National Travel Fair or Trade Expo														
5029905003	Rents - Motor Vehicles (Van Hire)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	April - December	April - December	April - December	April - December	April - December	Gap	90,000.00	0	X	To reenergize and promote the newly created tourism circuits through participation to national trade fairs and expositions. To promote CALABARZON region as the preferred tourist destination in the country.
5029903000	Meals, Venue and Accommodation	Product and Market Development	NO	NP-53.9 - Small Value Procurement	April - December	April - December	April - December	April - December	April - December	Gap	1,200,000.00	0	X	
5029901000	Production of tarpaulin, pull-out banners, etc.	Product and Market Development	NO	NP-53.9 - Small Value Procurement	April - December	April - December	April - December	April - December	April - December	Gap	78,000.00	0	X	To maximize the exposure and promotion of the destinations based on the new normal, including the development of new tourism circuits through assessment and validations with industry partners and stakeholders.
50299050-01	Rent/Lease Expenses - Booth Rental (Structure)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	April - December	April - December	April - December	April - December	April - December	Gap	3,700,000.00	0	X	
50299050-04	Rent/Lease Expenses (LED Wall, Sound System, etc.)	Product and Market Development	NO	NP-53.9 - Small Value Procurement	April - December	April - December	April - December	April - December	April - December	Gap	150,000.00	0	X	To assess and validate the best practices of island destinations in order for emerging island destinations and sun and beach tourism destinations in CALABARZON to enhance viability and competitiveness under the new normal.
502039000	Fuel, Oil, and Lubricants	Product and Market Development	NO	NP-Direct Retail Purchase	April - December	April - December	April - December	April - December	April - December	Gap	20,000.00	0	X	
VIII. Public Relations, Media, Advertising, Travel Trade Promotions and Support to Regional Events														

