



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number	10442745
Procuring Entity	DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title	PROCUREMENT OF ONE (1) YEAR RENTAL OF OFFICE SPACE FOR THE DEPARTMENT OF TOURISM REGION IV-B (MIMAROPA)- 2nd Posting
Area of Delivery	Metro Manila

Solicitation Number:	DOT BAC IB NO. 2023-001	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	8
Procurement Mode:	Negotiated Procurement - Two Failed Biddings (Sec. 53.1)	Bid Supplements	0
Classification:	Civil Works	Document Request List	0
Category:	Services	Date Published	22/12/2023
Approved Budget for the Contract:	PHP 7,800,000.00	Last Updated / Time	21/12/2023 13:51 PM
Delivery Period:	12 Month/s	Closing Date / Time	28/12/2023 12:00 PM
Client Agency:			
Contact Person:	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com		

Description

1. In view of the two (2) failed biddings, the Department of Tourism (DOT) Regional Office IV-B (MIMAROPA), through its Bids and Awards Committee (BAC) invites PhilGEP registered suppliers to participate in the negotiation for the procurement ONE (1) YEAR RENTAL OF OFFICE SPACE FOR THE DEPARTMENT OF TOURISM REGION IV-B (MIMAROPA) in accordance with Section 53.1 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act.

2. The Department of Tourism (DOT) Regional Office IV-B (MIMAROPA), through the General Appropriations Act (GAA) Funds 2023 intends to apply the amount of SEVEN MILLION EIGHT HUNDRED THOUSAND PESOS (PHP 7,800,000.00), inclusive of applicable taxes, being the Approved Budget for Contract (ABC) of the "PROCUREMENT OF RENTAL OF OFFICE SPACE FOR THE DOT- MIMAROPA".

Bids received in excess of the ABC shall be automatically rejected at bid opening.

3. Prospective bidders may obtain further information from the DOT-Regional Office IV-B (MIMAROPA) Bids and Awards Committee (BAC) Secretariat through the contact details given below during office hours.

4. The schedule of bidding activities is as follows:

Activities Schedule

Advertisement/ Posting of Request for Quotation December 21, 2023 (Thursday)

Availability of Request for Quotation December 22-28, 2023

Pre-Negotiation December 27, 2023 (Wednesday, 8:00am to 11:00am)

Submission of Quotations and Legal / Technical Documents (in Sealed Envelope) December 28 (Thursday), 12:00 pm

2nd Floor MIMAROPA Office, New DOT Building, Sen. Gil Puyat Avenue, Makati City
Opening of Quotations December 28, 2023 (Thursday), 1:00 pm

2nd Floor Conference, New DOT Building, Sen. Gil Puyat Avenue, Makati City

5. Prospective bidders who are interested in joining the opening of bids must send the following details to the BAC Secretariat (e-mail at dot4b.bacsecretariat@gmail.com) not later than 2:00 in the afternoon of 22 December 2023 with the following details:

Subject: Attendees to the Bid Opening of RENTAL OF OFFICE SPACE

Body:

- Name of Representative(s) (maximum of two): _____
- Company Name: _____
- Email Address(es): _____
- Contact No(s): _____

6. Interested Bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Procurement – ONE (1) YEAR RENTAL OF OFFICE SPACE FOR THE DEPARTMENT OF TOURISM REGION IV-B (MIMAROPA)". The envelope labels should also contain the name of the bidder, address, and contact details of the bidder.

7. The Checklist of Documents is as follows,

A. Technical Component Envelope: Class "A" Documents

• Legal Documents

-Valid PhilGEPS Registration Certificate (Platinum Membership) with all pages

• Technical Documents

-Original copy of Bid Security. If in the form of Surety Bond, submit a certification issued by the Insurance Commission, or an Original Copy of the Notarized Bid Securing Declaration, a proforma form is attached as Annex "A"; and

1. Conformity with the Schedule of Requirements (Annex "B") and Technical Specifications (Annex "C");

2. Original duly signed Omnibus Sworn Statement (OSS) (Annex "D"); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its Officer to sign the OSS and do acts to represent the Bidder.

B. Financial Envelope

1. Original copy of the duly signed and accomplished Financial Bid Forms (Annexes "E" and "F" or "G, whichever is applicable")

Bidder shall submit one (1) original and one (1) duly certified photocopies of the first and second components of its bid in sealed envelopes.

All documents shall be current and updated and any missing document in the checklist is a ground for outright rejection of the bid.

8. The DOT-Regional Office IV-B (MIMAROPA) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

MS. SHEILA O. PINEDA
BAC Secretariat
Department of Tourism- MIMAROPA
351 Senator Gil Puyat Avenue, Makati City
Email Address: dot4b.bacsecretariat@gmail.com
Telephone: (02) 8459-5200 loc. 210

Created by Faye Angeli Argamosa Reyes

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