

PURCHASE ORDER

DEPARTMENT OF TOURISM - National Capital Region

Supplier	GOLDEN PHOENIX HOTEL MANILA	P. O. No.	NCR-23-146
Address	Oceanaire Building, Sunrise Drive, CBP1, D. Macapagal, Pasay City, Metro Manila		
Telephone	(02) 6832888	Date	20 November 2023
		Mode of Procurement :	NP 53.10 Lease of Real Property and Venue

Gentlemen :
Please furnish this office the following articles subject to the terms & conditions contained herein:

Place of Delivery :	Oceanaire Building, Sunrise Drive, CBP1, D. Macapagal, Pasay City, Metro Manila	Delivery Term :	Two (2) days
Date of Delivery :	November 20-21, 2023	Payment Term :	Government Procedure

Stock No.	Unit	Quantity	Description	Unit Cost	Amount								
	LOT	ONE (1)	LEASE OF VENUE WITH SUPPLIED MEALS AND ACCOMMODATIONS	116,300.00	116,300.00								
Project Title: CONDUCT OF LEARNING NEEDS ASSESSMENT SCOPE OF SERVICES / DELIVERABLES AND BUDGETARY REQUIREMENTS - Overnight Accommodation from November 20, 2023, to November 21, 2023 (4 Rooms with 2 Single Beds) - Function Room for 50 pax (8:00AM - 4:00PM) November 21, 2023 - Standard sound system with at least 2 microphones - Free-flowing coffee and tea - Banquet set-up arrangement - LCD Projector and white screen - Whiteboard and Markers - Wi-Fi Connection - Rostrum - Paper and pencil - AM and PM Snack, and Buffet Lunch: Php 2,050.00 x 50 pax = Php 102,500.00 1 vegetable, 1 soup, 3 Main Entrée, Steamed Rice, Dessert, One round of juice or iced tea drink <table><thead><tr><th>ITEM DESCRIPTION</th><th>AMOUNT</th></tr></thead><tbody><tr><td>Venue with Supplied Meals (Php 2,050.00x 60pax x 2 days) 45 Participants from LGU of Navotas 5 DOT-NCR Personnel and Speaker </td><td>102,500.00</td></tr><tr><td>Overnight Room Accommodation for Facilitators (4 rooms)</td><td>22,000.00</td></tr><tr><td>GRAND TOTAL (inclusive of Tax)</td><td>¥ 124,500.00</td></tr></tbody></table> APPROVED BUDGET FOR THE CONTRACT (ABC): PESOS:ONE HUNDRED TWENTY FOUR THOUSAND FIVE HUNDRED (P=124,500.00) *inclusive of all government taxes and other fees nothing follows						ITEM DESCRIPTION	AMOUNT	Venue with Supplied Meals (Php 2,050.00x 60pax x 2 days) 45 Participants from LGU of Navotas 5 DOT-NCR Personnel and Speaker	102,500.00	Overnight Room Accommodation for Facilitators (4 rooms)	22,000.00	GRAND TOTAL (inclusive of Tax)	¥ 124,500.00
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(Total Amount in Words)	PESOS: ONE HUNDRED SIXTEEN THOUSAND THREE HUNDRED (inclusive of all applicable government taxes)	116,300.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :	 Signature over printed name	Very truly yours,  SHARLENE ZABALA-BATIN Regional Director, NCR Regional Office
Funds Available :	 JOYLYN O. RICO Accountant II	Amount : <u>116,300.00</u> ALOBS No. <u>03-12-0822</u>