

TECHNICAL SPECIFICATIONS

Procurement of services of a tour operator for Capability Building Training for Mt. Pulag Eco-Tour Guides and Porters Association Under the Katutubo-KAPWA Project

I. Project

Capability Building Training for Mt. Pulag Eco-Tour Guides and Porters Association (MPEPA) under the Katutubo-Katuwang sa Pag-Unlad at Pag-Wagi (Katutubo-KAPWA) Project

II. Purpose / Objective

The project aims to train members of MPEPA as tour guides. Specifically, the Indigenous Peoples Organization (IPO) request the following:

1. Community Guide Training
2. Training on Basic Life Support
3. Cultural Tour Script Development

For this undertaking, DOT needs the services of a tour operator to provide arrangements for land transportation, accommodation, meal requirements for the Capability Building Training for MPEPA.

III. Minimum Requirements

1. DOT-accredited service provider, preferably located/operating in CAR.
2. Willing to provide services on a send bill arrangement.

IV. Scope of Deliverables

A. Accommodation (Barangay Bashoy, Municipality of Kabayan, Province of Benguet)

For DOT or National Commission on Indigenous Peoples (NCIP) Personnel

- 16 days/ 15 nights' accommodation for five (5) pax
 - Double Sharing Room for two (2) pax
 - Triple Sharing Room for three (3) pax

Community Guide and Basic Life Support Training	
Check In	3 December 2023
Check Out	14 December 2023
Cultural Tour Script Development Training	
Check In	17 December 2023
Check Out	20 December 2023

- Open to reduction of number of rooms in case the target number of personnel are not met

For Resource Persons (RPs)

1) Community Guide Training

- 9 days/8 nights' accommodation for two (2) pax

- *Single Rooms for (2) pax*

Check In	3 December 2023
Check Out	11 December 2023

- Open to reduction of number of rooms in case the target number of RPs are not met

2) Training on Basic Life Support

- 5 days/4 nights' accommodation for two (2) pax

- *Single Rooms for (2) pax*

Check In	10 December 2023
Check Out	14 December 2023

- Open to reduction of number of rooms in case the target number of RPs are not met

3) Cultural Tour Script Development

- 4 days/3 nights' accommodation for one (1) pax

- *Single Rooms for (1) pax*

Check In	17 December 2023
Check Out	20 December 2023

- Open to reduction of number of rooms in case the target number of RPs are not met

B. Land Transportation (air-conditioned van)

1) For DOT or NCIP Personnel, inclusive of:

- Well-groomed and COVID-19 fully vaccinated (with boosters) driver/s and coordinator/s
- Driver and coordinator's fees, meals, accommodation
- Fuel expenses, toll fees, parking fees, environmental fees

Date Particulars

3 December 2023 - Makati City (DOT Makati to Kabayan, Benguet)

For five (5) persons with luggage/bags and training supplies

14 December 2023 - Kabayan, Benguet (Kabayan, Benguet to DOT

Makati)

For five (5) persons with luggage/bags

17 December 2023 - Makati City (DOT Makati to Kabayan, Benguet)

For five (5) persons with luggage/bags and training supplies

20 December 2023 - Kabayan, Benguet (Kabayan, Benguet to DOT

Makati)

For five (5) persons with luggage/bags

2) For Resource Persons, inclusive of:

- Well-groomed and COVID-19 fully vaccinated (with boosters) driver/s and coordinator/s

- Driver and coordinator's fees, meals, accommodation
- Fuel expenses, toll fees, parking fees, environmental fees

Date Particulars

3 December 2023 - Baguio City (Baguio City to Kabayan, Benguet)

For two (2) persons with luggage/bags

11 December 2023 - Kabayan, Benguet (Kabayan, Benguet to Baguio City)

For two (2) persons with luggage/bags

10 December 2023 - Baguio City (Baguio City to Kabayan, Benguet)

For two (2) persons with luggage/bags

14 December 2023 - Kabayan, Benguet (Kabayan, Benguet to Baguio City)

For two (2) persons with luggage/bags

17 December 2023 - Baguio City (Baguio City to Kabayan, Benguet)

For one (1) persons with luggage/bags

20 December 2023 - Kabayan, Benguet (Kabayan, Benguet to Baguio City)

For one (1) persons with luggage/bags

C. Meal requirements

- **Meals for forty seven (47) pax (training proper)**

Breakfast	4-13 and 18-19 December 2023
AM Snacks	4-13 and 18-19 December 2023
Lunch	4-13 and 18-19 December 2023
PM Snacks	4-13 and 18-19 December 2023
Dinner	4-13 and 18-19 December 2023

Note: 40 participants, 5 DOT/NCIP personnel, and 2 RPs

- Free flowing coffee and tea
- Bottled water per person per meal

V. Total Budget

Seven Hundred Twenty One Thousand Two Hundred Eighty Eight Pesos
(PhP 722,000.00), inclusive of applicable taxes and other charges.

VI. Project Officer

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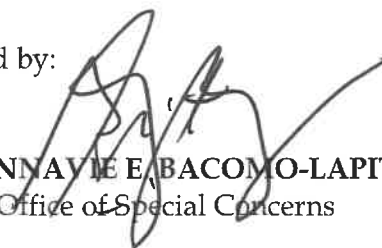
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